

# Fall

September 26, 2016 7:00 - 9:30 PM

## Planning Seminar Series

### **Build a Better Record**

### **Good Practices for Documenting Local Board Decisions**

Please join us for a lively and informative FREE seminar on Monday, September 26, 2016 from 7:00 to 9:30 PM in the College Lounge at SUNY Ulster in Stone Ridge.

The presentation will highlight the process local boards utilize to decide land use actions with an emphasis on legal requirements and best practices. Tips will be offered for methods to build a complete record with emphasis on the importance of documentation and findings of fact to achieve legally defensible decisions. A sample format for decisions will be presented explaining the benefits of use. Notable court decisions involving the record will be shown.

#### Presenter

Michael Baden has made local and regional land use planning and zoning a daily part of his life for 14 years. He serves as Chairman of the Town of Rochester Planning Board and Chairman of the Ulster County Planning Board. Mr. Baden was the recipient of the 2013 New York Planning Federation "Levine Award for Community Service."

*Sponsored by: Ulster County Planning Department & Ulster County Planning Board*

**Local Planning/Zoning Board members** – Check with your local governing body to see if this seminar qualifies toward required annual training credits.

**Registration required !!**

**Call (845) 340-3340**

**Location:**

**College Lounge  
Vanderlyn Hall – SUNY Ulster  
Stone Ridge, NY**

County of  
**Ulster Planning  
Department**

244 Fair St. Box 1800 Kingston, NY 12402  
telephone: 340-3340 fax: 340-3429  
email: [planning@co.ulster.ny.us](mailto:planning@co.ulster.ny.us)



**Michael P. Hein**  
Ulster County Executive