

# UCIDA

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Ulster County Industrial Development Agency

**Ulster County Industrial Development Agency  
Minutes  
September 9, 2015**

A regular monthly meeting of the Ulster County Industrial Development Agency was held at 8:00 a.m., Wednesday, September 9, 2015, Karen Binder Library, 6<sup>th</sup> Floor, Ulster County Office Building, 244 Fair Street, Kingston, NY.

The following agency members were present:

Michael Horodyski	Chair
Robert Kinnin	Secretary
Floyd Lattin	Treasurer
John Livermore	Assistant Secretary
James Malcolm	Assistant Treasurer
John Morrow	Vice Chair

The following agency members were absent:

Mary Sheeley	Member
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Office of Economic Development Staff:

Linda Clark  
Christopher Fury  
Suzanne Holt

Chief Financial Officer:

Christopher Rioux

UCIDA Attorney and Bond Counsel:

A. Joseph Scott	Hodgson Russ LLP
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Additional Attendees:

Geddy Sveikauskas	Ulster Publishing
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Chair Horodyski called the meeting to order at 8:00 a.m.

**PLEDGE OF ALLEGIANCE**

The members of the Agency participated in the Pledge of Allegiance to the flag.

## **READING OF THE UCIDA MISSION STATEMENT**

Chair Horodyski read the Mission Statement of the Agency.

The mission of the Ulster County Industrial Development Agency is to advance the job opportunities, general prosperity and long-term economic vitality of Ulster County residents by targeting tax incentives, bonding and other assistance to foster creation and attraction of new business and the retention and expansion of existing business.

## **MINUTES**

**Motion** John Morrow, seconded by John Livermore, moved to approve the Minutes of the July 8, 2015, meeting. A copy of said Minutes is on file.

**Vote:** The motion was adopted.

## **FINANCIALS**

**Motion:** James Malcolm, seconded by Floyd Lattin, moved to approve the financials for the periods ending June 30, 2015 and July 31, 2015. Copies of said financials are on file.

**Vote:** The motion was adopted.

## **COMMITTEE REPORTS**

### **AUDIT COMMITTEE**

Committee Chair Floyd Lattin reported that the committee had met at 7:30 a.m. this date and reviewed/approved all financial statements for the first and second quarters of 2015.

**Motion:** John Morrow, seconded by John Livermore, moved to accept the Audit Committee Report.

**Vote:** The motion was adopted.

### **GOVERNANCE COMMITTEE**

Committee Chair John Morrow reported that the committee had not met.

### **READY2GO**

Ms. Suzanne Holt reported that the property that benefitted from the Ready2Go Program had been in contract with the medical marijuana people, but the license did not come through. The property is now back on the market.

### **OLD BUSINESS**

#### **Darienlake – Kingston**

Counsel Scott reported that he anticipated that Darienlake-Kingston will close end of September/mid-October, 2015.

## **NEW BUSINESS**

### **November 11, 2015 – Veteran's Day**

Chair Horodyski informed the members of the Agency that the November meeting of the Agency falls on November 11, 2015, Veteran's Day. The Ulster County Office Building will be closed on that date. The members of the Agency unanimously agreed that the meeting would be re-scheduled to 8:00 a.m., Tuesday, November 10, 2015.

### **2016 Auditors**

The members of the Agency were informed that the three year engagement with auditors Pattison, Koskie, Howe and Bucci will end upon the completion of the 2015 audit. In keeping with the principals of transparency to the public and the recommendations of the Authorities Budget Office the members of the Agency agreed to go to RFP.

**Motion:** James Malcolm, seconded by John Morrow, moved to go out to a Request for Proposal (RFP) for auditing services for 2016, 2017 and 2018.

**Vote:** The motion was adopted.

### **I-Pad**

Chair Horodyski reported that staff had provided pricing and statistical information for the members of the Agency with respect to purchasing I-Pads for each member. Chair Horodyski asked if members were interested in moving to a more electronic delivery rather than paper. Discussion included the effectiveness of the purchase, new models; Microsoft based product vs Apple, IRS ramifications, etc. Currently the members receive the board materials via electronic delivery and staff provides paper copies of all materials at the Agency meeting.

It was unanimously agreed that no purchase would take place; several complete board packages would be printed and available at Agency meetings should it be necessary.

## **PUBLIC COMMENT**

Chair Horodyski opened the meeting for public comment. There were no individuals who requested the Privilege of the Floor. The public comment section of the Agenda was closed.

## **ATTENDANCE**

John Morrow proposed that Roll Call be added to the Meeting Agenda immediately following the Pledge of Allegiance for the purpose of taking attendance.

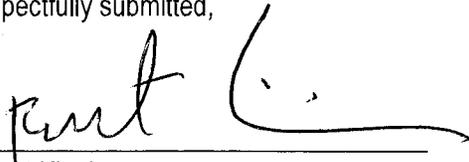
**ADJOURNMENT**

**Motion:** Floyd Lattin, seconded by John Livermore, moved to adjourn the meeting

**Vote:** The motion was adopted.

The meeting was adjourned at 8:23 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robert Kinnin', written over a horizontal line.

Robert Kinnin  
Secretary