

Ulster County Department of Health  
NEW YORK STATE  
DEPARTMENT OF HEALTH  
DEPARTMENT OF ENVIRONMENTAL CONSERVATION

APPLICATION FOR APPROVAL OF SANITARY FACILITIES FOR REALTY SUBDIVISIONS

NOTE: (Law requires that no subdivision or portion thereof shall be sold, leased or rented or any permanent building erected thereon until plans are approved by State Department of Health or Department of Environmental Conservation.)

Application is hereby made for the approval of plans for realty subdivision as required by the provisions of Title II of Article 11 of the Public Health Law, and title 15 of Article 17 of the Environmental Conservation law.

GENERAL INFORMATION

1. Name of subdivision \_\_\_\_\_ Location \_\_\_\_\_  
(Village or Town)

2. Owner \_\_\_\_\_  
(State name of person, company, corporation or association, owning the subdivision)

3. Business address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_

4. Officers \_\_\_\_\_  
(If organized, give names of officers)

5. Total area of entire property \_\_\_\_\_ Area of this section \_\_\_\_\_

Total number of lots \_\_\_\_\_ Number of lots in this Section \_\_\_\_\_

Have plans for previous sections been Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Will plans for additional sections be submitted? \_\_\_\_\_

6. Do you intend to build houses on this subdivision? \_\_\_\_\_ Do you intend to sell lots only? \_\_\_\_\_

7. Is this subdivision or any part thereof located in an area under the control of local planning, zoning or other officials? \_\_\_\_\_

If so, have these plans been submitted to such authorities? \_\_\_\_\_

Have these plans been approved or disapproved by such governing authority? \_\_\_\_\_

8. Nature of soil \_\_\_\_\_  
(Describe to a depth of 10 feet (20 feet if seepage pits are proposed) giving thickness of various strata such as topsoil, clay, loam, sand, gravel, rock, etc.)

By whom determined \_\_\_\_\_

How determined \_\_\_\_\_ Date determined \_\_\_\_\_

9. Topography \_\_\_\_\_  
(State whether ground is flat, rolling, steep or gentle slope, etc.)

10. Grading: state depth of maximum cut \_\_\_\_\_ maximum fill \_\_\_\_\_

11. Depth to water table Max. \_\_\_\_\_ Min. \_\_\_\_\_ By whom determined \_\_\_\_\_  
(Give maximum and minimum if there is any variation)

How determined \_\_\_\_\_ Date determined \_\_\_\_\_

WATER SERVICE

12. Proposed method of supplying water \_\_\_\_\_  
(If public supply, give name of municipality, water district or company)

Has municipality, district or company agreed to supply water? \_\_\_\_\_

13. State approximate distance to nearest public water supply main of municipal system \_\_\_\_\_

14. State approximate distances to nearest subsurface disposal systems \_\_\_\_\_

15. If a water supply application is required, has the approval from Bureau of Water Regulation, Department of Environmental Conservation been received?  
\_\_\_\_\_

SEWERAGE SERVICE

16. Proposed method of collection and disposal of Sewage \_\_\_\_\_  
(Give name of municipality or sewer district if public sewers are to be used)

Has municipality, district or company agreed to provide sewerage facilities? \_\_\_\_\_

17. State approximate distance to nearest public sewer main of municipal system \_\_\_\_\_  
(Give name of municipality or sewer district)

18. State approximate distances to nearest well water supplies \_\_\_\_\_

**DRAINAGE**

19. Are there any low or wet areas that require drainage? \_\_\_\_\_  
(yes or no)

Are there any watercourses, ditches, ravines which may be filled in ? \_\_\_\_\_  
(yes or no)

Is there an existing local drainage plan? \_\_\_\_\_ Have these plans been approved by drainage officials? \_\_\_\_\_

Provisions for surface drainage should be shown on plans.

**GAS TRANSMISSION LINES**

20. Does a high pressure gas transmission line pass through or within 300 feet of any lot in this subdivision? \_\_\_\_\_

If so, has its location been shown accurately upon plans? \_\_\_\_\_

**ADDITIONAL INFORMATION**

21. Maximum number of bedrooms in completed house \_\_\_\_\_ Bedrooms in expansion attic \_\_\_\_\_

22. Cellar drainage: Are cellar or footing drains to be installed? \_\_\_\_\_

If so, show on plans how drainage will be disposed of.

23. Laundry wastes: Are laundry tubs to be located in basement? \_\_\_\_\_

If so, show on plans how waste will be disposed of.

It is hereby agreed that if the attached plans dated \_\_\_\_\_, or any amendment or revision thereof, are approved by the State Department of Health or State Department of Environmental Conservation, installation of water supply and sewage disposal facilities will be made in accordance with the details thereof as shown on such approved plans. If the subdivided lands, shown on such plans are sold before such installations are made, it is agreed that all purchasers of lots will be furnished with a legible reproduction of the approved plans and they will be notified of the necessity of making such installations in accordance with such approved plans.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Official title \_\_\_\_\_

The Statement must be signed by the owner of the land platted for subdivision or the responsible official of the company or corporation offering the same for sale.

**TO BE FILLED IN BY PROFESSIONAL ENGINEER OR LAND SURVEYOR\***

The plans submitted with this application were prepared by me or under my supervision and direction Individual water and sewerage systems, if shown on plans, were designed after careful and thorough study of local geological and existing sanitary conditions.

Name (Give Firm, if any) \_\_\_\_\_

Address \_\_\_\_\_

License and No. \_\_\_\_\_ Signature \_\_\_\_\_

\*Land Surveyor only if granted exception under Section 7208n of the State Education law

**IMPORTANT NOTES**

- (1) The plans shall show all information required by the State Health Department Bulletin, Planning the Subdivision as Part of the Total Environment, and such other information as may be required because of special local features or conditions.
- (2) Plans must be prepared so as to be completely legible and to permit satisfactory reproduction by microfilming processes.
- (3) One white print (either on paper or cloth) shall be submitted for filing with the Department if approved, together with such other tracings or prints as may be Required for filing with the county clerk and the subdivision owner.
- (4) A LOCATION DIAGRAM (scale about 1" =3000') showing the situation of the subdivision with respect to main roads, prominent streams, etc., shall be included on the plans.
- (5) A KEY MAP (scale about 1" = 400') shall be shown on the plans if there are several Sections of the subdivision, outlining the relative location of the subject Section with respect to the rest of the subdivision.
- (6) Inasmuch as stamp of approval must be placed on face of plans, a space 3" x 6" should be reserved for this purpose.
- (7) If you have any questions regarding the application, please call Shelley Mertens at (845)340-3035.
- (8) Application **MUST** be accompanied by a check or money order for the appropriate fee made payable to: **ULSTER COUNTY COMMISSIONER OF FINANCE**

**Return To:**

**Ulster County Department of Health  
Environmental Health Services Division  
239 Golden Hill Lane  
Kingston, NY 12401**

**Fee Schedule**

Less than 10 lots..... \$250.00 per lot  
10 or more lots.....\$400.00 per lot  
**Returned check fee..... \$20.00**

**ALL APPLICATION/PERMIT FEES ARE NON-REFUNDABLE**