

UCIDA

Ulster County Industrial Development Agency

LOCAL CONSTRUCTION LABOR POLICY FORM

PURPOSE

1. The purpose of this form is to create accountability for all applicants affirming to utilize at least 75% of local construction labor on approved projects. This form should be completed on a biannual basis, until the construction portion of the project has been completed, and sent to the Ulster County Industrial Development Agency (UCIDA) at the following address:

Ulster County Industrial Development Agency
P.O. Box 4265
Kingston, NY12402-4265

RECAPTURE GUIDELINES

2. All UCIDA projects are subject to local monitoring by the UCIDA. The applicant's representative shall keep a log book on site detailing the number of workers on the job for each trade and the counties in which they reside which shall be subject to inspection by the UCIDA throughout and at completion of the project. If a violation of a project has occurred, the UCIDA shall notify the applicant in writing and give such applicant a warning of such violation. In the event there is a subsequent violation of the policy, the UCIDA may, in its discretion, take action to recapture UCIDA benefits.

CONTACT INFORMATION

3. This section should be completed by the applicant's representative who will be responsible and accountable for providing information about the bidding and awarding of construction contracts relative to the application and project.

Applicant: _____

Applicant's Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Name of person(s) authorized to speak for applicant with respect to this affidavit:

DESCRIPTION OF THE CONSTRUCTION JOBS

4. Please describe the nature of construction jobs created by the project; including in as much detail as possible the following (use additional sheets as necessary):

Number of Construction Jobs: _____

Type of Construction Jobs and their Durations:

CONSTRUCTION CONTRACTOR INFORMATION

5. Names of each contractor:

Please provide separate attachments for the following items:

- Contact information for each contractor
- Certificate of authorization to do business in the State of New York
- Copies of current Certificates of NYS Workers' Compensation Insurance, NYS Disability Insurance and General Liability Insurance
- Proof of current OSHA training certification for all contractors and their employees performing work on the site

LOCAL CONSTRUCTION LABOR UTILIZATION REPORT

6. Provide a Local Labor Utilization Report listing the names and business locations of prime contractors, subcontractors and vendors who have been engaged in the construction phase of the project. This Report shall also include a list of the names of all construction workers on the project, including the city, town or village and associated zip code that each such worker is domiciled in. The Report shall be submitted to the UCIDA as follows: (1) immediately prior to commencement of construction activities; and (2) on or by the next following dates of January 1, July 1 and each biannual date thereafter through the construction completion date.

