

# Aware Prepare Update



Department  
of Health

Office of  
Health Emergency  
Preparedness

November 2015

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Welcome to the **November 2015** issue of the Aware Prepare Update.

This monthly electronic newsletter is your guide to upcoming trainings related to preparedness. These trainings may be provided in one or more of the following formats, including: live webcasts, webinars and in person training; archived webcasts, webinars and on demand eLearning.

If you have issues or concerns with accessing the LMS, contact the NYSDOH Office of Public Health Practice at 518-473-4223 or by e-mail at [edlearn@health.ny.gov](mailto:edlearn@health.ny.gov).

LIVE EVENTS	Provider	Date	Time	LMS Course #	Page
 RTC Calendar	RTCs	Various Dates	See pages 2-3	See pages 2-3	2-3
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Homeland Security Exercise and Evaluation Program (HSEEP) Training	OHEP	Various Dates	See page 6	<a href="#">OHEP-HSEEP-2015</a>	6
Continuity of Operations Planning in the Health Care Sector HPP Deliverable #10	RTCs	Various Dates	See page 7	<a href="#">RTC-COOP-01</a>	7
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OHEP Training Calendar	OHEP	Calendar	—	See page 19	19

# Regional Training Center (RTC) Calendar – November 2015

Regional Training Centers provide training to strengthen emergency planning and response efforts of Health Emergency Preparedness Coalition (HEPC) partners.

Date	Training	RTC Sponsor	Contact Information
November 2 - 3, 2015	Pediatric Disaster Response & Emergency Preparedness Course (MGT439) - Glens Falls Hospital, Glens Falls, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx</a>	Albany Medical Center	Christopher Smith, BS, EMT-P RTC Coordinator, Albany Medical Center Albany, NY 12208 518 262-1070 (office) <a href="mailto:SmithC12@mail.amc.edu">SmithC12@mail.amc.edu</a>
November 3, 2015	Disaster Triage – St. Catherine Hospital, Smithtown, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx</a>	Stony Brook University Hospital	Connie Kraft, RN, MSN, CEN, RTC Coordinator, Stony Brook University Hospital 631 444-9074 (office) 631 404-6204 (cell) <a href="mailto:Connie.Cincotta-Kraft@stonybrookmedicine.edu">Connie.Cincotta-Kraft@stonybrookmedicine.edu</a>
November 4 - 5, 2015	Emergency Nursing Pediatric Course (ENPC) - Erie County Fire Training Academy, Cheektowaga, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx</a>	Finger Lakes	Anne M. D'Angelo, RN, MS RTC Coordinator, University of Rochester Medical Center 585 758-7642 (office) <a href="mailto:anne_dangelo@urmc.rochester.edu">anne_dangelo@urmc.rochester.edu</a>
November 9, 2015	Disaster Triage – Mercy Medical Center, Rockville Centre, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx</a>	Stony Brook University Hospital	Connie Kraft, RN, MSN, CEN, RTC Coordinator, Stony Brook University Hospital 631 444-9074 (office) 631 404-6204 (cell) <a href="mailto:Connie.Cincotta-Kraft@stonybrookmedicine.edu">Connie.Cincotta-Kraft@stonybrookmedicine.edu</a>
November 11 & 17, 2015	Trauma Nursing Core Course (TNCC) – United Health Services, Johnson City, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx</a>	Albany Medical Center	Christopher Smith, BS, EMT-P RTC Coordinator, Albany Medical Center Albany, NY 12208 518 262-1070 (office) <a href="mailto:SmithC12@mail.amc.edu">SmithC12@mail.amc.edu</a>
November 12 & 13, 2015	Emergency Nursing Pediatric Course (ENPC) - CVPH Medical Center, Plattsburgh, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx</a>	Albany Medical Center	Christopher Smith, BS, EMT-P RTC Coordinator, Albany Medical Center Albany, NY 12208 518 262-1070 (office) <a href="mailto:SmithC12@mail.amc.edu">SmithC12@mail.amc.edu</a>

November 13, 2015	Advanced Burn Life Support (ABLS) - Upstate Medical University Hospital, Syracuse, NY <a href="https://www.urmc.rochester.edu/emergency-preparedness/calendar/central-new-york-region-hepc-calendar.aspx">https://www.urmc.rochester.edu/emergency-preparedness/calendar/central-new-york-region-hepc-calendar.aspx</a>	Finger Lakes	Anne M. D'Angelo, RN, MS RTC Coordinator, University of Rochester Medical Center 585 758-7642 (office) <a href="mailto:anne_dangelo@urmc.rochester.edu">anne_dangelo@urmc.rochester.edu</a>
November 14 – 15, 2015	Trauma Nursing Core Course (TNCC) - Rochester General Hospital, Rochester, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx</a>	Finger Lakes	Anne M. D'Angelo, RN, MS RTC Coordinator, University of Rochester Medical Center 585 758-7642 (office) <a href="mailto:anne_dangelo@urmc.rochester.edu">anne_dangelo@urmc.rochester.edu</a>
November 16 & 18, 2015	HAZMAT for Healthcare - Peconic Bay Medical Center, Riverhead, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx</a>	Stony Brook University Hospital	Connie Kraft, RN, MSN, CEN, RTC Coordinator, Stony Brook University Hospital 631 444-9074 (office) 631 404-6204 (cell) <a href="mailto:Connie.Cincotta-Kraft@stonybrookmedicine.edu">Connie.Cincotta-Kraft@stonybrookmedicine.edu</a>
November 18, 2015	Continuity of Operations Planning (COOP) in the Healthcare Sector - Oasis Health Link, East Syracuse, NY <a href="https://www.urmc.rochester.edu/emergency-preparedness/calendar/central-new-york-region-hepc-calendar.aspx">https://www.urmc.rochester.edu/emergency-preparedness/calendar/central-new-york-region-hepc-calendar.aspx</a>	Finger Lakes	Anne M. D'Angelo, RN, MS RTC Coordinator, University of Rochester Medical Center 585 758-7642 (office) <a href="mailto:anne_dangelo@urmc.rochester.edu">anne_dangelo@urmc.rochester.edu</a>
November 19, 2015	Continuity of Operations Planning (COOP) in the Healthcare Sector - FF Thompson Hospital, Canandaigua, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx</a>	Finger Lakes	Anne M. D'Angelo, RN, MS RTC Coordinator, University of Rochester Medical Center 585 758-7642 (office) <a href="mailto:anne_dangelo@urmc.rochester.edu">anne_dangelo@urmc.rochester.edu</a>
November 20, 2015	Continuity of Operations Planning (COOP) in the Healthcare Sector - Erie County Fire Training Center, Cheektowaga, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/WRHEPC-Calendar.aspx</a>	Finger Lakes	Anne M. D'Angelo, RN, MS RTC Coordinator, University of Rochester Medical Center 585 758-7642 (office) <a href="mailto:anne_dangelo@urmc.rochester.edu">anne_dangelo@urmc.rochester.edu</a>
November 23 & 30, 2015	Trauma Nursing Core Course (TNCC) – Albany Medical Center, Albany, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/Capital-District-Region-HEPC-Calendar.aspx</a>	Albany Medical Center	Christopher Smith, BS, EMT-P RTC Coordinator, Albany Medical Center Albany, NY 12208 518 262-1070 (office) <a href="mailto:SmithC12@mail.amc.edu">SmithC12@mail.amc.edu</a>
November 30, 2015	Continuity of Operations Planning (COOP) in the Healthcare Sector - Nassau Suffolk Hospital Council, Hauppauge, NY <a href="http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx">http://www.urmc.rochester.edu/emergency-preparedness/Calendar/MARO-HEPC-Calendar.aspx</a>	Stony Brook University Hospital	Connie Kraft, RN, MSN, CEN, RTC Coordinator, Stony Brook University Hospital 631 444-9074 (office) 631 404-6204 (cell) <a href="mailto:Connie.Cincotta-Kraft@stonybrookmedicine.edu">Connie.Cincotta-Kraft@stonybrookmedicine.edu</a>

## CTI-100

## Introduction to the Health Commerce System Portal

**Friday, Nov. 6, 9-10 am**  
**Monday, Dec. 7, 2-3 pm**  
**Provider:** NYSDOH Commerce Training Institute  
**Average Completion Time:** 1 hr  
**Continuing Education credits:** No  
**Enroll in LMS Course:** [CTI-100](#)

The redesigned Health Commerce System (HCS) became available in March, 2010. The HIN and HPN were recreated as the Health Commerce System portal, or HCS. There is no longer a separation between the HPN and HIN.

**Objectives:**

- Identify the major elements of the HCS architecture
- Identify the features of the HCS
- Demonstrate strategies to customize the portal for your own use.

## CTI-120

## Integrated Data Reporting in HERDS v.3

**Tuesday, Nov. 17, 10-11 am**  
**Wednesday, Dec. 9, 11-12 pm**  
**Provider:** NYSDOH Commerce Training Institute  
**Webinar:** Yes  
**Average Completion Time:** 1 hr  
**Continuing Education credits:** No  
**Enroll in LMS Course:** [CTI-120](#)

This course provides a solid foundation for adult care facilities, home health agencies, hospices, hospitals, LHCSAs, nursing homes and extension clinics to report data using the HERDS v.3 application.

The course will begin with a look at how to obtain access to HERDS and how facilities will be notified when there are activities to be completed. Learners will then be provided demonstration of the new reporting platform. The session concludes with a brief overview of the pre-selected reports available from the application.

This course is presented in a one hour session via WebEx Training Center.

**Objectives:**

- Locate and modify the person record.
- Explain the importance of the person record in relation to HERDS.
- Demonstrate the ability to review assigned roles.
- Locate and access HERDS.
- Describe the overall structure of HERDS activities.

## CTI-200

## Communications Directory Certification

**Thursday, Nov. 12, 1-2:30 pm**  
**Tuesday, Dec. 8, 9-10:30 am**  
**Provider:** NYSDOH Commerce Training Institute  
**Webinar:** Yes  
**Average Completion Time:** 2 hrs  
**Continuing Education credits:** No  
**Enroll in LMS Course:** [CTI-200](#)

This course provides a comprehensive review of the Health Commerce System Communications Directory, the underlying records that make up the directory, and the tools all HCS users can use to access the directory. This two hour course will begin by examining the structure of the directory and differentiating between the actual contact information records stored for each person in the directory, and the facilities and roles those records can be associated with. Once the structure of the directory has been examined learners will review and have an opportunity to practice with the applications used to access the information stored in the directory. At the conclusion of this course learners will be able to:

- List the components of the Communications Directory
- Summarize how the components are related and work together
- Summarize the HCS emergency call down procedure, describing the role the Communications Directory plays

**CTI-300****Integrated Health Alerting and Notification System (IHANS) Training & Certification**

**Thursday, Nov. 19, 9-12 pm**  
**Wednesday, Dec. 16, 1-4 pm**  
**Provider:** NYSDOH Commerce Training Institute  
**Webinar:** Yes  
**Average Completion Time:** 3 hrs  
**Continuing Education credits:** No  
**Enroll in LMS Course:** [CTI-300](#)

This course covers all information necessary to begin the certification process for using the Integrated Health Alerting & Notification System.

Participants will receive hands on practice with the tools and be offered an opportunity to complete certification.

Users who wish to complete certification are strongly encouraged to send an advance message to any audience they may broadcast to as part of the certification process. Typically course participants broadcast a sample notification to their HIN Coordinators (LHDs) or Directory Coordinators (NYSDOH).

**CTI-500****New York State Evacuation of Facilities in Disasters Systems (eFINDS)**

**Tuesday, Nov. 24, 11-12 pm**  
**Friday, Dec. 18, 10-11 am**  
**Provider:** NYSDOH Commerce Training Institute  
**Webinar:** Yes  
**Average Completion Time:** 1 hr  
**Continuing Education credits:** No  
**Enroll in LMS Course:** [CTI-500](#)

The New York State Evacuation of Facilities in Disasters Systems (eFINDS) is the patient/resident tracking application housed on the Health Commerce System (HCS).

This course provides a solid foundation for registering and updating patient/resident location information during an incident or event, such as a storm, flood, non-natural incident or practice exercise/drill.

Course participants will be provided a demonstration of the eFINDS application including: eFINDS Data Reporter and eFINDS Data Administrator role permissions; how to register a patient/resident with a scanner and without; use a spreadsheet to register multiple patient/residents; update patient/resident tracking information as an evacuating facility, and as a receiving facility. The session concludes with hands-on exercises.

**NCIPH-HEP\_PIBAr****Introduction to Bioterrorism Agents**

**Provider:** The North Carolina Institute for Public Health  
 Enroll in LMS#: [NCIPH-HEP\\_PIBAr](#)

This module provides an introduction to the agents of bioterrorism, including the basic epidemiology of Category A agents.

**Learning Objectives**

- List potential bioterrorism agents
- Describe the epidemiology of high-priority bioterrorism agents
- Identify pre- and post-exposure prophylaxis and therapy for high-priority bioterrorism agents
- Describe how the Strategic National Stockpile can be used in a bioterrorism event



Department  
of Health

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Preparedness

## Homeland Security Exercise and Evaluation Program (HSEEP) Training BP4 PHEP 2015-2016 M-9 BP4 HPP 2015-2016 Deliverable #7

### Background

FEMA and the Department of Homeland Security have made significant changes to the HSEEP materials and guidance in response to feedback from end users, public comment and the transition from target capabilities to core capabilities.

### Goal

The revised and updated one-day workshop will provide instruction in the use of 2013 Homeland Security Exercise and Evaluation Program (HSEEP) planning, evaluation and improvement process for preparedness exercises. The program focus will be on evaluation methodology and completing After Action Reports (AARs) and Improvement Plans (IPs) utilizing the newly revised materials.

### Target Audience

Staff from local health departments and hospitals who are responsible for developing, conducting and evaluating preparedness exercises and completing AARs and IPs.

### Questions Regarding NYSDOH Learning Management System (LMS)

Direct questions to [edlearn@health.ny.gov](mailto:edlearn@health.ny.gov)

### Questions Regarding Training

Direct questions to [prepedap@health.ny.gov](mailto:prepedap@health.ny.gov)

or 518 474-2893.

### NYSDOH OHEP Faculty

Patricia Anders, M.S., MEP

Manager, Health Emergency Preparedness Exercises

### Training Dates & Regions

- September 10, 2015 @ 9am – 3pm, Fox Care Center, 1 Foxcare Dr., Oneonta, NY
- September 14, 2015 @ 9am – 3pm, Ontario County Fire Training Facility, 2914 County Road 48, Canandaigua, NY
- September 16, 2015 @ 1-4pm, Doubletree by Hilton Syracuse 6301 State Route 298, East Syracuse, NY 13057
- September 22, 2015 @ 1-4pm, State Preparedness Training Center, 5900 Airport Rd, Oriskany, NY
- October 15, 2015 @ 9am–3pm, Orange County Fire Training Center, 22 Wells Farm Rd., Goshen, NY
- November 20, 2015 – Morrelly Center @ 9am–3pm, 510 Grumman Road, Bethpage, NY
- December 17, 2015 @ 9am-3pm, Glens Falls Hospital, 100 Park St., Glens Falls, NY
- March 16, 2016 @ 9am-12pm, Erie County Fire Training Academy, 3359 Broadway, Cheektowaga, NY

### Registration

Please click <https://www.nylearnsph.com>

and search Course Catalog for **OHEP-HSEEP-2015** to register for training.

**UNIVERSITY OF ROCHESTER FINGER LAKES REGIONAL TRAINING CENTER (FLRTC)  
ALBANY MEDICAL CENTER REGIONAL TRAINING CENTER (AMC-RTC)  
STONY BROOK UNIVERSITY HOSPITAL REGIONAL TRAINING CENTER (MARO-RTC)**

## Continuity of Operations Planning in the Health Care Sector HPP Deliverable #10

**Background**

This training is the first in a series of trainings to be offered over the next several contract periods. It is designed to address one of the key gaps and concerns cited by hospitals during the COOP Informational Sessions conducted in the 2014-15 contract period; that of applying continuity planning principles designed for Governmental agencies in the health care setting. Future phases will include training on various continuity planning tools and procedures that will build the competencies needed to develop a continuity plan in your facility.

**Goal**

Training is designed to:

- Explore why business continuity is an essential component of a comprehensive overall emergency management program;
- Describe the elements and importance of healthcare COOP, including steps to achieve and how effective COOP has benefits to everyday operations;
- Provide strategies to sell COOP to others in the organization and community; and
- Use case scenarios to demonstrate both value and applicability.

**Recommended Prerequisites**

[FEMA IS 546.a: Continuity of Operations Awareness Course](#)

[FEMA IS 547.a: Introduction to Continuity of Operations](#)

[FEMA IS 524:Continuity of Operations Planner's Workshop](#)

**Target Healthcare Audience**

- Emergency Management Coordinator
- Facilities Management personnel
- Hospital Administration personnel
- Information Technology personnel

**Presented By**

EnMagine Inc. – A California based company with extensive experience assisting healthcare facilities with continuity planning.

**Training Dates**

November 18, 2015 (8:30am-12:30pm)  
Oasis Health Link, E. Syracuse

November 19, 2015 (8:30am-12:30pm)  
FF Thompson Hospital, Canandaigua

November 20, 2015 (8:30am-12:30pm)  
Erie County Fire Training Center, Cheektowaga

November 30, 2015 (10:00am – 2:00pm)  
Nassau-Suffolk Hospital Council, Hauppauge

December 01, 2015 (10:00am – 2:00pm)  
S. Nassau Community Hospital, Oceanside

December 02, 2015 (10:00am – 2:00pm)  
Orange County Emergency Services, Goshen

January 7, 2016 (8:30am – 12:30pm)  
Glens Falls Hospital, Glens Falls

January 8, 2016 (8:30am – 12:30pm)  
Healthcare Association of NYS, Rensselaer

**Registration**

Please click <https://www.nylearnsph.com>

and search Course Catalog for **RTC-COOP-01** to register for training.

**Questions Regarding Training**

Direct questions to appropriate RTC:  
AMC Regional Training Center – Chris Smith  
Phone: (518) 262-1070  
[SmithC12@mail.amc.edu](mailto:SmithC12@mail.amc.edu)

FL Regional Training Center – Anne D'Angelo  
Phone: (585) 758-7640  
[anne\\_dangelo@urmc.rochester.edu](mailto:anne_dangelo@urmc.rochester.edu)

MARO Regional Training Center – Connie Kraft  
Phone: (631) 444-9074  
[Connie.Cincotta-Kraft@stonybrookmedicine.edu](mailto:Connie.Cincotta-Kraft@stonybrookmedicine.edu)

**Questions Regarding NYSDOH Learning Management System (LMS)**

Direct questions to [edlearn@health.ny.gov](mailto:edlearn@health.ny.gov)



**New York State Department of Health  
Office Health Emergency Preparedness  
Psychological First Aid (PFA) On-line Training**

### Overview

Psychological First Aid (PFA) is an evidence-informed modular approach for assisting people in the immediate aftermath of disaster and terrorism: to reduce initial distress and to foster short- and long-term adaptive functioning.

It serves today as one of the basic tools used to inform first responders and receivers, incident command systems, primary and emergency health care providers, public health, school crisis response teams, faith-based organizations, disaster relief organizations, Community Emergency Response Teams, Medical Reserve Corps and the Citizens Corps in diverse settings. This simple and straight forward supportive intervention is recognized at the local, state and national levels as an effective way to help those impacted by disaster understand and cope with their reactions. PFA does not require previous training or education as a behavioral health practitioner and can be used by every lay person as well.

### Objectives

- To describe what PFA is and why it is important
- To identify the core components of PFA
- To meet the basic needs of individuals who have survived or responded to a disaster or public health emergency
- To recognize the importance of PFA as a key mechanism for enhancing workforce resilience

### Registration

Click on <https://www.NYlearnsPH.com>

and search Course Catalog for **PFA100.a**  
The section name is Psychological First Aid.

### Questions Regarding Training

Direct questions to [prepedap@health.ny.gov](mailto:prepedap@health.ny.gov)  
or 518 474-2893.

### NYSDOH Learning Management System (LMS)

Direct questions to [edlearn@health.ny.gov](mailto:edlearn@health.ny.gov)

or call 518 473-4223.







**New York State Department of Health  
Office of Health Emergency Preparedness and  
Division of Epidemiology Statistical Unit**

**Electronic Syndromic Surveillance System (ESSS) Training  
Recorded Session**

**Overview**

The New York State Electronic Syndromic Surveillance System (ESSS) monitors near real-time health-related data that is available before confirmed diagnoses or laboratory confirmation to indicate possible outbreaks or health events. The data along with statistical tools are used to detect and characterize unusual activity for further public health investigation. The goals include: (1) monitor general community health trends, (2) Recognize an outbreak sooner than physician diagnosis and laboratory reporting, (3) Provide objective evidence that an outbreak may not be occurring, and (4) Characterize the geographic and temporal spread of an outbreak after initial detection.

**Description**

This training is an introductory level course to the New York State Electronic Syndromic Surveillance System (ESSS). The format of this training will be a step-by-step system walk-through which focuses on the utilization of the system applications and interpretation of the system tables and graphs.

**ESSS Access Requirement**

Access to ESSS is restricted. To participate in this training you will need to request access. To do so please email [PPB01@HEALTH.NY.GOV](mailto:PPB01@HEALTH.NY.GOV)

**Target Audience**

Local health department staff who are responsible for the investigation and reporting of communicable diseases.

**NYSDOH Faculty**

Charlene Weng, M.S.  
Program Research Specialist  
Division of Epidemiology  
Statistical Unit

**How to Register:**

Click <https://www.nylearnsph.com>

and search Course Catalog for **OHEP-ESSS-2014**. Course name is Electronic Syndromic Surveillance System

**Questions Regarding Training**

Direct questions to [prepedap@health.ny.gov](mailto:prepedap@health.ny.gov)

**Questions Regarding LMS**

Direct questions to [edlearn@health.ny.gov](mailto:edlearn@health.ny.gov)

## Forgotten Password Change Tool on the NYLearnsPH.com Learning Management System (LMS)

Steps to change your Password if you forget it.

1. Go to <https://www.NYLearnsPH.com>

**Password Retrieval**

Please enter your username and answer your 3 secret questions

Username:

3

2. Directly below the log-in box, there is a menu of options. Click on the third from first tile "Password Retrieval." The Username Retrieval and Password CHANGE tool will open.

Note: Throughout this process, you should always use the "Submit" button, rather than just hitting "Enter" on your keyboard.

**Password Retrieval**

Please enter your username and answer your 3 secret question

Username:

First name of your Mother's Mother?

Last name of favorite author when you were in school?

First name of childhood best friend?

4

3. Enter your Username and click on the "Submit" button.

If the Username is correct then you will be asked to answer the 3 secret questions that you answered when you first registered on the LMS.

4. Answer your secret questions (non-case sensitive) & click on the "Submit" button.

USERNAME:

PASSWORD:

Not registered yet?  
[CLICK HERE](#)  
to register with us

Home  
Getting Started  
Password Retrieval  
LMS Demos  
Course Catalog  
Conference  
Calendar  
Announcements  
FAQ  
Links  
Partners  
Contact Us  
User Help

2

**Password Retrieval**

An e-mail has been sent to you with instructions for changing your password

5

5. If you answered your 3 secret questions correctly, you will receive a message that an email has been sent to the email address you gave when you registered on the LMS.

6. The email will include a link back to the LMS where you are asked to reenter your Username.

7. Enter and Confirm New Password.

8. Receive Password Change Confirmation.

**Change Your Password**

Enter your Username

Username

[Forgot your Username?](#)

6

**Change Your Password**

Please enter your new password below.

New Password

Re-enter New Password

7

**You are now ready to log in and start using the system with your newly changed password.**

Questions? Email: [edlearn@health.state.ny.us](mailto:edlearn@health.state.ny.us) or Call: 518-473-4223

**Change Your Password**

**Your changes have been saved**  
Your new password is effective immediately

8



## SNS-100

## Strategic National Stockpile: Guidance &amp; Overview

**LMS Course Completion Requirement:**  
"Message" TRAIN Certificate to Course Administrator

**Continuing Education:** 0

**Course ID 1017204**

**Enroll in LMS Course #:** [SNS-100](#)

This video archive program provides an introduction and overview of the Strategic National Stockpile (SNS). It is designed to provide information about the SNS program to organizations and personnel involved in emergency preparedness and response planning.

## SNS-101

## SNS Overview

**LMS Course Completion Requirement:**  
"Message" TRAIN Certificate to Course Administrator

**Continuing Education:** 1 CHES; 1 CME; 0.1 Pharmacist Contact Hours; 1 ANCC: Contact Hours Continuing Nursing Education; 1 MCHES

**TRAIN CE Course #:** WB 2273

**Course ID 1041004**

**Enroll in LMS Course #:** [SNS-101](#)

The course is designed to provide basic background information and definitions of federal agencies, stakeholders and other partners that will help understand all SNS operations during a public health event. The SNS Overview Course will fill the professional practice gap by providing the states and local agencies with information to manage SNS assets that may be deployed to sites during a public health emergency. The participants will learn the levels of support provided by the SNS, and the response concepts, the planning functions needed for consideration and operational requirements for receiving, distributing and dispensing of SNS material.

## SNS-102

## Mass Dispensing Overview: an SNS Perspective

**LMS Course Completion Requirement:**  
"Message" TRAIN Certificate to Course Administrator

**Continuing Education:** 1 CHES; 1.25 CME; 1.08 ACPE- Contact Hours; 1.2 ANCC: Contact Hours Continuing Nursing Education; 1 MCHES

**TRAIN CE Course #:** WB 2509

**Course ID 1054681**

**Enroll in LMS Course #:** [SNS-102](#)

This course will introduce you to the terminology and concepts of mass dispensing at the community level. "Mass dispensing" refers to the delivery of medications or vaccines to the public to address a public health threat; other terms used to describe this activity include "MCM dispensing" and "mass prophylaxis". Public health threats could include a bioterrorism event such as a release of anthrax into a community or a naturally occurring event such as a novel disease outbreak. This course provides a brief introduction to the steps that occur before medical countermeasures arrive in local jurisdictions and describes basic dispensing methods.

## SNS-103

## Closed Point of Dispensing Considerations: an SNS Perspective

**LMS Course Completion Requirement:**  
"Message" TRAIN Certificate to Course Administrator

**Continuing Education:** 1.5 CME; .14 ACPE- Contact Hours; 1.4 ANCC: Contact Hours Continuing Nursing Education; 1.5 MCHES

**TRAIN CE Course #:** WB 2509

**Course ID 1054681**

**Enroll in LMS Course #:** [SNS-103](#)

The Closed POD Planning course provides state and local agencies with information to manage Closed POD sites during a public health emergency. It covers planning functions for designing a system to quickly dispense prophylactic medications to the employees and their families. The course introduces common terminology and concepts of mass dispensing at the community level. Some locations may use other terminology.

## RSS-101

## Receiving, Staging, and Storing (RSS) Training Video

**LMS Course Completion Requirement:**  
"Message" TRAIN Certificate to Course Administrator

**Continuing Education:** 0

**Course ID 1017208**

**Enroll in LMS Course #:** [RSS-101](#)

This 14 minute videoarchive provides an overview of receiving, staging, and storing (RSS) Strategic National Stockpile (SNS) assets in the event of a public health crisis. It is designed to provide information to organizations and personnel involved in Strategic National Stockpile RSS functions.

## PCEPN-EM101

## Emergency Management for Primary Care Centers

Primary Care Emergency Preparedness Network (PCEPN) is co-led by the Community Health Care Association of New York State (CHCANYS) and the Primary Care Development Corporation (PCDC) and was created in close partnership with and support from the NYC Department of Health and Mental Hygiene Office of Emergency Preparedness and Response. PCEPN helps coordinate planning, training, and response services for the New York City primary care community so they can prepare for and respond to community and citywide needs in the event of a disaster or emergency on a local and regional level.

**Provider:** CHCANYS

**Enroll in LMS#:** [PCEPN-EM101](#)

Please contact the PCEPN team at [info@pcepn.org](mailto:info@pcepn.org) with any questions or concerns.

This 30 minute pre-recorded course will provide an overview of the four phases of emergency management, the key elements of an emergency management program and plan, staff roles, and the role of the primary care center in emergencies and disasters. This course is recommended for primary care staff of all levels. To receive a certificate of completion for this course please take the pre-test and the post-test.  
*For optimum performance please use Google Chrome to view*

## National Center for Disaster Preparedness

EARTH INSTITUTE | COLUMBIA UNIVERSITY

### THE PREPAREDNESS WIZARD

A tool to help you and your family make an emergency preparedness plan.

Create a personal preparedness plan with the Preparedness Wizard

<http://ncdp.columbia.edu/library/preparedness-tools/preparedness-wizard/>



For information about the NCDP 5 Step Preparedness Model, click here:

<http://ncdp.columbia.edu/library/preparedness-tools/the-ncdp-model-for-disaster-preparedness/>

## CDC-CERC-01

## Crisis and Emergency Risk Communication (CERC)

**Provider:** Centers for Disease Control & Prevention

**Course Updated:** 6/25/2014

**Average Completion Time:** 2hrs

**Audience:** Federal, state, and local public health professionals; healthcare professionals; emergency medical services professionals; preparedness partners; and civic and community leaders.

**Continuing Education:** 0.2 CEUs

**Enroll in LMS Course #:** [CDC-CERC-01](#)

At the conclusion of the training, the participant will be able to do the following:

- Explain Crisis and Emergency Risk Communication (CERC) principles.
- Describe the psychology of a crisis and the type of messages each audience needs.
- Explain how to tailor messages.
- Define core concepts of crisis communication planning.
- Explain the roles of the media and spokesperson.
- Describe the benefits of social media and mobile media devices.

## CDC-CERC-02

## Crisis and Emergency Risk Communication (CERC): Pandemic Influenza

**Provider:** Centers for Disease Control & Prevention

**Course Updated:** 6/25/2014

**Average Completion Time:** 1/2 hr

**Audience:** Federal, state, and local public health professionals; healthcare professionals; emergency medical services professionals; preparedness partners; and civic and community leaders.

**Continuing Education:** None

**Enroll in LMS Course #:** [CDC-CERC-02](#)

After completing the training, the participant will be able to do the following:

- Describe the psychology of a severe pandemic.
- Describe how to meet the public's needs through effective messages.
- Explain why stigmatization occurs.
- Explain strategies officials can use to respond to stigmatization.
- Recognize the importance of strengthening community hardiness and personal resilience to provide the optimum opportunity for recovery from the crisis.
- Analyze the ways that information technology and new media influence communication decisions and pandemic preparedness.

## CDC-RAD

## Radiation Basics Made Simple

**Provider:** Centers for Disease Control

**Average Completion Time:** 1.5 hrs

**LMS Course Completion Requirement:** "Message" Certificate to Course Administrator

**Continuing Education:** 0.1 CEUs, 1.4 CNEs, 1.5 CMEs

**Enroll in LMS Course #:** [CDC-RAD](#)

The Centers for Disease Control and Prevention, Radiation Studies Branch announces the launch of *Radiation Basics Made Simple*, the first in a series of radiation preparedness training modules. *Radiation Basics Made Simple* introduces participants to the fundamentals of radiation and radioactivity.

## CDC-PSYCH

## Psychological First Aid in Radiation Disasters

**Provider:** Centers for Disease Control

**Average Completion Time:** 1.25 hrs

**LMS Course Completion Requirement:** "Message" Certificate to Course Administrator

**Continuing Education:** 0.1 CEUs, 1.2 CNEs, 1.25 CMEs

**Enroll in LMS Course #:** [CDC-PSYCH](#)

**Psychological First Aid in Radiation Disasters** is a self-study training that uses interviews conducted with experts involved in the Goiania and Three Mile Island incidents, and video scenarios that allow participants to observe how psychological first aid techniques can be employed in a variety of response settings.

## FEMA IS-10.A

## Animals in Disasters: Awareness and Preparedness

**Provider:** FEMA Independent Study  
**Course Updated:** 10/2/2015  
**Average Completion Time:** 3.5 hrs, 0.4CEUs  
**LMS Course Completion Requirement:**  
 "Message" FEMA Certificate to Course Admin  
**Enroll in LMS Course #:** [FEMA IS-10.A](#)

This course is intended to help animal owners, care providers, and industries to understand incident management.  
 The objectives of this course are to increase awareness and preparedness among animal owners and care providers, and to describe how typical hazards affect animals and what can be done by responsible owners to reduce the impact of disasters.  
**Primary Audience:** Animal owners and care providers.

## FEMA IS-11.A

## Animals in Disasters: Community Planning

**Provider:** FEMA Independent Study  
**Course Updated:** 10/2/2015  
**Average Completion Time:** 4.5 hrs, 0.5CEUs  
**LMS Course Completion Requirement:**  
 "Message" FEMA Certificate to Course Admin  
**Enroll in LMS Course #:** [FEMA IS-11.A](#)

This course provides information for groups to meet and develop meaningful and effective plans that improve the care of animals, their owners, and the animal-care industries in disasters.  
 The objectives of this course are to learn how to develop a community plan for managing animals in an emergency, identify hazards and threats most likely to affect your community and ways to minimize their impact on animals, indicate how communities use the Incident Command System (ICS) to respond effectively to an incident involving animals, describe resources available to help communities recover from a disaster, and develop community support for a disaster preparedness plan involving animals.  
**Primary Audience:** Emergency management officials and animal owners, care providers, and industries.



## FEMA IS-552

## The Public Works Role in Emergency Management

**Provider:** FEMA Independent Study  
**Course Updated:** 10/2/2015  
**Average Completion Time:** 2 hrs, 0.2CEUs  
**LMS Course Completion Requirement:**  
 "Message" FEMA Certificate to Course Admin  
**Enroll in LMS Course #:** [FEMA IS-552](#)

**Notice:** This course has been reviewed for doctrine related changes and therefore is dated October 2, 2015. We recommend that you review the contents of the course and look over the updated materials. If you have already passed the exam for this course, you are not required to complete the exam again in order to be current in your training by FEMA EMI records. If you choose to retake the exam, your completion certificate will reflect the date of your first completion, not the date that you retake it.




This course provides an introduction to the role of Public Works departments in community emergency management. The training is intended to help communities improve their emergency management efforts regarding the functions of public works agencies prior to, during, and after disasters.

After completing this course, you should be able to:

- Define the roles of local, state, and federal governments as they relate to an understanding of what agency/locale will have authority and responsibility.
- Develop administrative practices and procedures.
- State the importance of effective communication.
- Identify the components that make up the emergency response system.
- Prepare an after-action evaluation and review.

**Columbia Regional Learning Center Online Courses Available for Tracking in the LMS**

All courses below are offered through CRLC  
Click the course number to be connected to the LMS.

 <b>Columbia Regional Learning Center</b> NATIONAL CENTER FOR DISASTER PREPAREDNESS COLUMBIA UNIVERSITY MAILMAN SCHOOL OF PUBLIC HEALTH	
Communicating Around Mass Trauma: Implications for Public Health and Response	Enroll in LMS Course: <a href="#">CRLC-CLIN 1601</a>
Basics of Emergency Risk Communication	Enroll in LMS Course: <a href="#">CRLC-COM 1301</a>
Risk Communication for High Risk and At-Risk Populations	Enroll in LMS Course: <a href="#">CRLC-COM 2302</a>
Chemical Emergencies and the Role of Public Health	Enroll in LMS Course: <a href="#">CRLC-ENV 1703</a>
Sea Level Rise and Flood Risk for Long Island Sound	Enroll in LMS Course: <a href="#">CRLC-ENV 3705</a>
The Nurse's Role and Climate Change	Enroll in LMS Course: <a href="#">CRLC-ENV 3711</a>
Conducting Research in a Post Disaster Setting	Enroll in LMS Course: <a href="#">CRLC-EPI 1402</a>
Rapid Needs Assessment with Hand Held Devices	Enroll in LMS Course: <a href="#">CRLC-EPI 2401</a>
Spatial Approaches to Disaster Epidemiology: Dr. Snow Meets the Rev. Bayes	Enroll in LMS Course: <a href="#">CRLC-EPI 3404</a>
Elements of Leadership: Decision-Making & Problem Solving Under Emergency Conditions	Enroll in LMS Course: <a href="#">CRLC-MGMT 1201</a>
Advanced Topics in Point of Dispensing (POD): Design, Management, and Evaluation	Enroll in LMS Course: <a href="#">CRLC-POD 2501</a>
Fundamentals of Emergency Preparedness (Formerly: Basic Emergency Preparedness for All Public Health Workers)	Enroll in LMS Course: <a href="#">CRLC-PREP 1101</a>
Personal Emergency Preparedness: Planning for the Public Health Workers (English and Spanish)	Enroll in LMS Course: <a href="#">CRLC-PREP 1110</a>
Methods of Risk Assessment in Planning for Disasters	Enroll in LMS Course: <a href="#">CRLC-PREP 1112</a>
Chem Rad Bio: Fundamentals for the Public Health Workforce	Enroll in LMS Course: <a href="#">CRLC-PREP 2102</a>
Looking Ahead: Mitigating the Health Consequences of Future Disasters	Enroll in LMS Course: <a href="#">CRLC-PREP 2106</a>
State of the Science: The Health and Mental Health Consequences of Catastrophic Events	Enroll in LMS Course: <a href="#">CRLC-PSY 2902</a>
Dealing with Disaster Related Trauma in Children	Enroll in LMS Course: <a href="#">CRLC-VUL 3801</a>

**TRAINING**  
WEBSITETHE NORTH CAROLINA  
Institute for Public Health

## Biosurveillance Toolkit: Beneficial Practices for Improving Biosurveillance

The Biosurveillance Toolkit was created by the North Carolina Preparedness and Emergency Response Research Center (NCPERRC) at the North Carolina Institute for Public Health (NCIPH) with support from the Centers for Disease Control and Prevention (CDC). The Toolkit provides resources relevant to your work in improving biosurveillance.

The toolkit consists of Research, Online Training, Webinar Highlights and Resources.

View the Toolkit at <http://sph.unc.edu/nciph/biosurveillance-toolkit/>

## NCIPH Basics of Public Health Preparedness Training

<a href="#">NCIPH-HEP_ADVPREP1</a>	Introduction to Public Health Preparedness for Preparedness Staff (Basics of Public Health Preparedness, Module 1)
<a href="#">NCIPH-HEP_PREPPLAN</a>	Public Health Preparedness Planning (Basics of Public Health Preparedness, Module 2)
<a href="#">NCIPH-HEP_HSEEP</a>	Public Health Preparedness Exercises (Basics of Public Health Preparedness, Module 3)
<a href="#">NCIPH-HEP_PREPMCM</a>	Medical Countermeasures (Basics of Public Health Preparedness, Module 4)
<a href="#">NCIPH-HEP_RESHLTH</a>	Responder Health and Safety (Basics of Public Health Preparedness, Module 5)
<a href="#">NCIPH-HEP_RESPPE</a>	Occupational Health for Public Health Responders (Basics of Public Health Preparedness, Module 6)
<a href="#">NCIPH-HEP_BEHAVPREP</a>	Disaster Behavioral Health (Basics of Public Health Preparedness, Module 7)
<a href="#">NCIPH-HEP_PARTVOL</a>	Working with Community Partners (Basics of Public Health Preparedness, Module 8)
<a href="#">NCIPH-HEP_DISEPI</a>	Disaster Epidemiology (Basics of Public Health Preparedness, Module 9)
<a href="#">NCIPH-HEP_PREPCOMM</a>	Risk Communication (Basics of Public Health Preparedness, Module 10)



**UNIVERSITY AT ALBANY CENTER FOR PUBLIC HEALTH PREPAREDNESS**

online courses are available for tracking in the LMS

All courses below are offered through UAlbany

Click the course number to be connected to the LMS



**UACPHP-217 Long-term Care Facilities: Emergency Preparedness Plans**  
**2 hour online Course, CEUs available**

**Updated!**

**Enroll in LMS#:** [UACPHP-217 Long-term Care Facilities: Emergency Preparedness Plans](#)

This lesson provides an overview of the first steps of emergency preparedness planning for Long-Term Care Facilities.

After completing this course, the learner will be able to:

- Explain the benefits of preparedness planning
- Identify who should be involved in planning, both internal and external
- Explain the all-hazards model of planning and its advantages
- Explain the critical issues in emergency preparedness planning for long-term care facilities.

**UASPH-CPHP-20150521 CDR HEPC Pediatric Trauma**  
**1 hour online video training, CEUs available**

**New !**

**Enroll in LMS#:** [UASPH-CPHP-20150521 CDR HEPC Pediatric Trauma](#)

This training will provide a broad overview of potential care needs for the pediatric patient involved in a disaster. This 1 hour training is part of a full-day training coordinated by the Capital District Regional Health Emergency Preparedness Coalition.

After completing this training, the learner will be able to:

- Identify the primary challenges related to trauma care of the pediatric patient
- Identify the surgical interventions critical to the care of pediatric trauma patients

**Topics covered include:** \*Epidemiology of Pediatric Trauma \* Pediatric Injury Patterns \* Imaging in Pediatric Trauma

**UACPHP-20150520 CDR HEPC Pediatric Disaster Mental Health**  
**1 hour online video training, CEUs available**

**New !**

**Enroll in LMS#:** [UASPH-CPHP-20150520 Pediatric Disaster Mental Health](#)

This training will provide a brief overview of potential mental health care needs for the pediatric patient involved in a disaster. This 1 hour training is part of a full-day training coordinated by the Capital District Regional Health Emergency Preparedness Coalition.

After completing this training, the learner will be able to:

- Understand the responses to traumatic events that are typically seen in children and teens
- Know how to select and/or deliver psychological interventions that are empirically proven to be helpful with children and teens after a disaster

**Topics covered include:** 1. Typical emotional and behavioral responses of children to highly stressful events by developmental age.:

2. Psychological First Aid ; 3. Information-gathering techniques ; 4. Assessment of survivors' immediate needs; 5. Implementation of supportive activities.

These courses are supported by Cooperative Agreement Number 5 U90 TP000404-05, funded by the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health and Human Services

## Medical Countermeasures ClinOps On Demand Webinars from PHEEP



### [ClinOps-201508](#) **Community Reception Centers, Population Management and Electronic Data Collection and Reporting Systems**

This course will include methods to identify, screen, measure and monitor populations for exposure to radiation or contamination from radioactive materials. The presentation will include an overview of the concept of Community Reception Centers (CRC) to provide contamination screening and decontamination services to people displaced by a radiation incident. An overview of the Countermeasure Data Management System CRC Event type will demonstrate point of care documentation, methods to support population monitoring and data reporting features.

### [ClinOps-201505](#) **Category A Agents and the Application of Preparedness Strategies to Real World Communicable Disease Events**

Dr. Daniel Kuhles, Bureau Director, Communicable Disease Control will highlight select Category A biological agents that require special planning and action for public health preparedness. These pathogens are organisms that can be easily disseminated or transmitted from person to person, result in high mortality rates and pose the greatest threats to national security. Dr. Kuhles will also provide examples of real-world communicable disease response events local health departments can support using established medical countermeasure distribution and dispensing plans, emergency preparedness training and data reporting tools

### [ClinOps-201502](#) **L5 Exercise Data Review and Submission Requirements and Countermeasure Data Management System (CDMS) Enhancements and Promotion Timeline**

This course will provide a detailed overview of the post L5 exercise data collection tool on the Health Commerce System, the background for required data collection and the procedure to accurately submit the required exercise metrics after the medical countermeasure dispensing exercise. A demonstration of post exercise reporting capabilities within the Countermeasure Data Management System (formally known as the Clinical Data Management System) will be provided to support select data collection requirements as well as the post-exercise quality review. The CDMS enhancements, including pagination, will be demonstrated and the timeline for deployment will be reviewed.

### [ClinOps-201412](#) **L-5 Exercise HERDS Updates**

This course will provide a review of exercise timelines and HERDS submission requirements for counties choosing to change exercise dates/times or postpone the exercise entirely until the fourth quarter of BP3 or the first quarter of BP4 as a result of local Ebola planning and exercise activities. The post exercise HERDS survey will be reviewed including performance and quality assurance metrics.

### [ClinOps-201411](#) **Clinical Data Management System: Pre-Registration, Algorithm and Added Features**

This course will provide a review of the Pre-Registration functionality and the report export feature of the Clinical Data Management System (CDMS). A demonstration of the SMART form will also be provided using the medical screening algorithm. Added CDMS features, including the addition of multiple medical countermeasures and NYSIIS transfer reports will be presented.

### [ClinOps-201410](#) **Mass Dispensing "How did we get here?" and Fast Facts for the L-5 Exercise Deliverable**

This course will feature the evolution of medical countermeasure (MCM) planning, exercise and operations in New York State. An overview of educational resources and guidance documents related to the BP3 L-5 exercise will be provided as well as answers to frequently asked questions related to exercise planning and after action reporting requirements. A brief demonstration of the CDMS new Ad-Hoc Reports enhancement will also be included.

# November 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 NYS Burn Center Directors Meeting and Tabletop Exercise Albany	6	7
8	9	10	11	12	13	14
15	16	17 Ebola Virus Tabletop Exercise Syracuse	18 COOP Syracuse	19 COOP WNY	20 COOP Buffalo  HSEEP LI	21
22	23	24	25	26	27	28
29	30 COOP Nassau					



Homeland Security  
and Emergency Services

Emergency  
Management

For a calendar of SOEM courses you may want to participate in, visit:  
<http://www.dhSES.ny.gov/training/calendar/>