

COUNTY OF ULSTER

PURCHASING DEPARTMENT

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County Executive

MARC D. RIDER
Director of Purchasing



EDWARD M. JORDAN
Deputy Director of Purchasing

MEMORANDUM

TO: MEMBERS OF THE LEGISLATURE

FROM: MARC D. RIDER

DATE: OCTOBER 17, 2014

RE: LATE RESOLUTION REQUEST FOR THE FIVE SOPHIE FINN CONTRACTS

I am requesting that the five contracts for the S.T.R.I.V.E project be considered at the October meeting of the Legislature. My department, working with Contract Management and the Department of Public Works, had attempted to file the contracts by the resolution deadline, with the intention that the vendor name and cost would be amended in committee after the bids were opened on October 9th. I was informed that it was the preference of the Legislature that these contracts would be filed as late resolutions.

In order to be accepted as late, a resolution must meet two of five criteria. The resolutions meet three of the criteria. First, these resolutions are being introduced at the request of the County Executive, and they were sent for introduction on October 16, 2014, which was the day that all of the contractors had been qualified by the architect and construction manager hired to represent the County.

Second, the resolutions are of financial consequence for the County if they are not introduced at the October meeting. There is a very tight construction schedule with minors delay built in. If the resolutions are introduced in October, then construction will begin November 1st, and SUNY Ulster will likely be able to move in by August 1, 2015. A delay of four weeks at the beginning of the project would set the project back multiple months, and likely mean that SUNY Ulster would not move in until January 2016. One of the reasons for this is the delay in Site Work. If the Site Work contractor does not begin in November, they will not start work until after the winter. The construction manager believes this could delay the project by multiple months. Every month that the project is delayed costs the County \$17,000 on the construction manager's contract alone, as they have staged a trailer at the site, as well as incurring other expenses. The County's Buildings and Grounds Department has estimated that it would cost the County an additional \$11,000 a month in order to maintain the facility, and pay for the utilities for an extra semester, while SUNY Ulster stays at the BRC. These two costs alone equal \$89,000. It is expected that the cost will be well over \$100,000 if these resolutions are delayed even by one month.

Finally, several other governmental entities require these resolutions to be acted upon in order for the entities to act. These entities include SUNY Ulster, the Empire State Development Corporation, SUNY Office of Capital Facilities, and the Environmental Facilities Corporation. A unanimous resolution from the Ulster County Community College Board of Trustees endorsing this project is attached for your information.

In closing, I respectfully request that the Laws and Rules Committee place these resolutions on the Agenda of that committee's October 20th meeting, and that the resolutions are referred to the Ways and Means Committee for a vote at their October 21st meeting, in order for them to be voted on by the full Legislature during the October 21st Session. Thank you all for your continued support of this project, and your understanding in accepting these late contract resolutions.