

# Introductory Local Law Number 17 Of 2007

## County Of Ulster

### **A Local Law To Create The Department Of The Environment And The Office Of Coordinator Of The Department Of The Environment For The County Of Ulster**

BE IT ENACTED, by the County Legislature of the County of Ulster, as follows:

#### **SECTION 1. ESTABLISHMENT OF THE DEPARTMENT**

[a] There is hereby created a Department of the Environment, the head of which shall be the Coordinator of the Department of the Environment who shall be appointed on the basis of his or her experienced and qualifications as specifically set forth in the civil service class specifications for that position.

[b] The Coordinator of the Department of the Environment shall be appointed by the Ulster County **Legislature** and shall serve at the pleasure of the Ulster County Legislature.

[c] The Coordinator of the Department of Environment shall execute environmental policy for the County Legislature and shall be responsible for the development of environmental policy subject to approval by the Ulster County Legislature.

#### **SECTION 2. COORDINATOR OF THE DEPARTMENT OF THE ENVIRONMENT - POWERS AND DUTIES**

The Coordinator of the Department of the Environment shall:

[a] Have the authority to appoint and remove all officers and employees of the Department of the Environment, except as such power and authority is specifically limited by local law or New York State statute.

[b] Coordinate environmental policy and resource planning for all inter-related County Departments and the Ulster County Environmental Management Council;

[c] Supervise the efforts of the Department of the Environmental employees and coordinates with the efforts of other inter-related County Departmental staff on all environmental projects;

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[d] Review the progress of environmental projects through oversight of the duties of technical staff assigned and make recommendations to ensure the project is on-time and the goals of the Environmental Management Council are being met;

[e] Provide administrative and technical assistance to the Environmental Management;

[f] Review on-going County projects and/or activities with environmental implications and assures that the requirement and guidelines of the project are followed in context with established policies and procedures;

[g] Act as administrative liaison with personnel in other County Departments, as well as with Federal, State, regional and private environmental planning agencies, consultants and other interested parties involved with environmental issues;

[h] Formulate and prepare the annual departmental budget;

[i] Prepare plans, reports, informational material and administrative documents designed to support or implement environmental objectives of Ulster County and the Environmental Management Council to meet both State and Federal requirements;

[j] Coordinate the efforts of County departments and municipalities to utilize Geographic Information System (GIS) equipment and software, as well as global positioning equipment to compile, collect, organize and analyze geographic information relative to the focus and planning objectives of Ulster County and the Environmental Management Council;

[k] Prepare and present oral, written and multi-medial reports to the County Legislature, municipal officials, the media and the public;

[l] Have all the powers and perform all the duties now or hereafter conferred or imposed by Local Law, resolution of the Ulster County Legislature.

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**SECTION 3. DEPUTIES**

[a] The Coordinator of the Department of Environment shall have the power to appoint one or more Deputy Coordinators of the Department of the Environment within the limits of appropriations, therefor. Every appointment shall be in writing and filed in the Office of the County Clerk and the Clerk of the Ulster County Legislature.

[b] The term of office of any deputy appointed hereunder shall coincide with that of the Coordinator of the Department of the Environment, provided that such appointment may be revoked at any time by the Coordinator of the Department of the Environment by written revocation filed with the County Clerk. All positions of Deputy Coordinator shall be in the exempt class of Civil Service.

[c] Deputy Coordinators of the Department of the Environment shall perform such duties pertaining to the office of the Department of the Environment as the Coordinator of the Department of the Environment may direct and shall act generally for and in such place of the Coordinator and perform such other and further duties as the Coordinator may assign and direct.

[d] If there be but one deputy, he or she shall possess the powers and perform the duties of the Coordinator of the Department of the Environment during the absence or inability of the Coordinator of the Department of the Environment to act. If there be more than one deputy, the Coordinator of the Department of the Environment shall designate in writing and file in the Office of the County Clerk and the Clerk of the Legislature the order in which they are to serve during his or her absence or inability to act.

[e] In the event of a vacancy in the office of the Coordinator of the Department of the Environment, such deputy, or the deputy so designated, shall possess the powers to perform the duties of his or her principal until the disability is removed, or in the case of a vacancy, until a successor is appointed and has qualified. If no designation shall have been made and filed, the senior deputy shall act.

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**SECTION 4. EFFECTIVE DATE**

This local law shall take effect upon the appointment by the Ulster County Legislature of a Coordinator of the Environment by resolution adopted subsequent to the date of adoption of this Local Law and compliance with the requirements of law.

**SECTION 1. REPEAL LOCAL LAW.** The following Local Law is hereby repealed:

- (a) Local Law No. 2 of 1986.

**SECTION 2. EFFECTIVE DATE.** This Local Law shall be effective on the date of filing with the Secretary of State.

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