

**ULSTER COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**

317 Shamrock Lane, Kingston, New York, 12401 Phone: (845) 340-3100 Fax: (845) 340-3113

**Michael Hein**  
County Executive



**David Sheeley**  
Commissioner

**David Bolles**  
Deputy Comm – Admin

**Brian Cunningham**  
B&G Admin Mgr

**John Kouhout**  
H&B Field Operations

**Sue Ronga**  
Deputy Comm - Finance

January 26, 2010

Dear Supervisor and Highway Superintendent:

Ulster County, as lead applicant, will be applying for funding this year through the Department of State's Local Government Efficiency (LGE) Program, formerly known as the Shared Municipal Services Incentive Grant Program (SMSI). The grant we are applying for is for municipalities that have received SMSI Study grants and are ready to implement a shared service initiative. This year the County is requesting LGE funding, not to exceed \$1,000,000 by LGE criteria.

The grant will be used for all or some of these costs that are allowable:

Legal and consultant services - Possibly use to hire consultants to help towns estimate light maintenance costs.

Capital improvements - Possibly use to upgrade or repair salt sheds

Transitional personnel costs not exceed three years - Possibly use for County incentives

Joint equipment purchases- Possibly use for purchase of Vac truck with sweeper for MS4

Ulster County, as lead applicant, is seeking to identify Towns interested in joining with us in pursuing this grant. By means of this letter we are asking you to support our application and become a Co-Applicant. Co-Applicants are required to submit a formal resolution showing their support of the grant application.

We are enclosing a draft resolution for your use. Please let us know when the resolution will be on your Board agenda and, once adopted, we will need a copy to be inserted in the application document. Should you wish to discuss this funding opportunity in further detail, please do not hesitate to contact me.

The grant is due to the Department of State by February 24, 2010. Our grant writer, LaBerge, will need resolutions back from each participating town at least 5 days before to allow time to print, bind and mail the grant application.

Once again Ulster County looks forward to working with your Town in every way possible to save taxpayers money!

Sincerely,

Susan Ronga  
Deputy Commissioner of Finance  
Department of Public Works  
(845) 340-3127  
[sron@co.ulster.ny.us](mailto:sron@co.ulster.ny.us)

**Municipality:** \_\_\_\_\_  
**Resolution Number** \_\_\_\_\_

RE: Ulster County Decentralization of Certain Highway Services

Co-Applicant Resolution Supporting Ulster County's Submittal of an Application titled: Ulster County Decentralization of Certain Highway Services

At a Regular Meeting of the Town of \_\_\_\_\_, Ulster County, State of New York, held on \_\_\_\_\_ 2010 in the Municipal Building, the following resolution was made by:

\_\_\_\_\_  
and was seconded by: \_\_\_\_\_

WHEREAS, the County of Ulster is undertaking the necessary research and development for the submittal of an application under the 2009-2010 Local Government Efficiency (LGE) Program to be titled Ulster County Decentralization of Certain Highway Services and in an amount not to exceed \$1,000,000; and

WHEREAS, the decentralization of certain highway services is based upon recommendations contained in a New York State Department of State grant-funded Shared Municipal Services Study, and in particular, "Identifying Opportunities for Highway Service Cooperation In Ulster County" and is intended to increase Town highway revenues while decreasing County highway expenditures;

**IT IS HEREBY RESOLVED**, the Town of \_\_\_\_\_ as a Co-applicant, after due consideration, has determined that it is desirable and in the public interest to support Ulster County in the submittal of an application under the 2009-2010 Local Government Efficiency Grant Program to be titled Ulster County Decentralization of Certain Highway Services; and that as a Co-Applicant, is in support of Ulster County's proposed decentralization proposal and as a Co-Applicant, ensures governmental coordination in the proposed program's implementation.

Board Members present and voting were:	Yes	Nay
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

SEAL:

**Municipality:** \_\_\_\_\_  
**Resolution Number** \_\_\_\_\_

CERTIFICATION

STATE OF NEW YORK  
COUNTY OF ULSTER

\_\_\_\_\_

I, \_\_\_\_\_, do hereby verify that the foregoing is a true copy of a resolution  
unanimously adopted by \_\_\_\_\_

Ulster County, New York, on the \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_

\_\_\_\_\_ Clerk

SEAL