

**ULSTER COUNTY TRANSPORTATION COUNCIL
Technical Committee Meeting**

A G E N D A

Thursday, February 9, 2012

10:00 am to 12:00 pm

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottekill Road, Stone Ridge, NY

1. Welcome/Introductions
2. Call for Citizen Comments
3. Approval of the December 12, 2011 Technical Committee meeting summary
4. New Business

a) Update of the Federal Fiscal Year (FFY) 2011-2015 Transportation Improvement

Program (TIP): The NYSDOT will provide an update to the MPO on TIP status. MPOs will be asked to amend the TIP project list again due to proposed funding cuts.

Recommended Action: *Discuss TIP update consider forwarding to the Policy Committee for adoption.(20 minutes)*

b) Draft 2012 Unified Planning Work Program (UPWP): The UCTC's Draft State Fiscal Year (SFY) 2012-2013 UPWP has been completed. Staff will present the Draft to the Committee for discussion.

Recommended Action: *Discuss the 2012-2013 Draft UPWP and consider forwarding to the Policy Committee for adoption (10 minutes).*

c) Draft Resolution 2012-01: Transfer of FTA Section 5307 funds to CDTA: Adirondack Trailways has requested the transfer of administrative and management responsibilities for their share of FTA Section 5307 TMA commuter bus funds from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for Trailways and UCAT. Draft Resolution 2012-01 approves UCTC's transfer of FTA Section 5307 TMA competitive formula funds in the amount of \$932,000 to CDTA.

Recommended Action: *Discuss Draft Resolution 2012-01 enclosed and consider forwarding to the Policy Committee for approval (10 minutes).*

d) FFY 2011 Annual Obligation Report Status: Federal regulations require an annual listing of bridge, highway and transit projects, including pedestrian and bicycle facilities, which Federal transportation funds have been obligated in the preceding year. The preparation of this report is presently behind schedule but underway.

Recommended Action: *Information and discussion only (10 minutes).*

5. Other/Old Business
6. Announcements/Project Updates (10 minutes)
7. Adjournment

Agenda Supplement

Agenda Item 4a New Business (20 minutes)

Update of the Federal Fiscal Year (FFY) 2011-2015 Transportation Improvement Program

(TIP): NYSDOT will provide an update to the MPO on the TIP status. The MPOs will be asked to amend the TIP project list again due to proposed funding cuts.

Recommended Action: Discuss TIP update consider forwarding to the Policy Committee for adoption.(20 minutes)

Agenda Item 4b New Business (10 minutes)

Draft 2012 Unified Planning Work Program (UPWP):The Ulster County Transportation Council's UPWP is need of its annual update. Below is a draft summary of tasks for State Fiscal Year (SFY) 2012-2013 UPWP.

1. Program Support and Administration
 - i. This line item is for administrative activities implemented to support the MPO such as financial reporting, equipment purchases, travel, attend conferences, UCTC meeting preparation and attendance, etc.
2. General Development and Comprehensive Planning
 - i. Continue implementing the Traffic Monitoring Program (a.k.a. Traffic Count Program)
 - ii. Updates to the Ulster County Functional Classification System Roadway Map
 - iii. Perform Census data analyses
 - iv. Update the UCTC TransCAD Model
 - v. Ulster County Greenway Compacts
 - vi. Congestion Management Process
 - Perform Annual Park Ride Facilities Capacity Analysis and Needs Assessment
 - Assist with TMA-related planning, programming and staffing activities
3. Long Range Planning – System Level
 - i. TMA regional transit overview and analysis
 - ii. Participate and support the Congestion Management Process
 - iii. Support statewide planning and research activities
4. Long Range Planning – Project Level
 - i. Initiate an intermodal facility analysis for the New Paltz area
 - ii. Initiate a Safe Routes to School demonstration project
 - iii. Community transportation planning assistance
 - iv. Initiate Boices Lane rail safety study at intersection with Morton Blvd.
 - v. Initiate risk assessment of transportation infrastructure resulting from increased flood frequency
 - vi. Initiate analysis of Priority Incident Location data among congested roadway segments
5. Short Range Planning
 - i. Conduct a cost benefit analysis of county bridge inspection program
 - ii. Encourage sustainable development policies and conduct transportation impact reviews

6. Transportation Improvement Program (TIP)
 - i. Facilitate and administer the TIP Amendment process
 - ii. Assist local sponsors in TIP implementation

7. Planning Emphasis Areas
 - i. Coordinate non-emergency human service transportation
 - ii. Assist transit operators participate in the MPO process
 - iii. Assist with transit planning and transit operations to increase ridership
 - iv. Support transit capital investment decisions through effective system planning
 - v. Incorporate safety and security in transportation planning

8. Other Activities
 - i. Participate in Statewide Shared Cost Initiatives and statewide MPO Meetings

Recommended Action: Discuss the draft UPWP and consider forwarding to the Policy Committee for adoption (10 minutes).

**Agenda Item 4c
New Business (10 minutes)**

Draft Resolution 2012-01 Transfer of FTA Section 5307 funds to CDTA: Adirondack Trailways has requested the transfer of administrative and management responsibilities for their share of FTA Section 5307 TMA commuter bus funds from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for Trailways and UCAT. Draft Resolution 2012-01 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$932,000 to CDTA.

Recommended Action: Discuss Draft Resolution 2012-01 enclosed and consider forwarding to the Policy Committee for approval (10 minutes).

**Agenda Item 6
Announcements/Project Updates (10 minutes)**

Clean Air Act Status: The NYSDOT has been notified by the NYSDEC that the UCTC region is in compliance/attainment of National Ambient Air Quality Standards (NAAQS) as defined under the Clean Air Act (CAA). The Clean Air Act, Title 23 and Title 49 U.S.C. requires that transportation and air quality planning be integrated in areas designated by the U.S. Environmental Protection Agency (EPA) as air quality nonattainment or maintenance areas. In nonattainment and maintenance areas, federal funding and approval for transportation projects is only available if transportation activities are consistent with air quality goals through the transportation conformity process. Maintaining compliance/attainment therefore relieves the UCTC of these and other burdensome compliance procedures.

Traffic Monitoring Program: UCTC has received 2011 count data collected by the consultant Tri-State Traffic Data Inc. The data were collected in the week of May 23-27, 2011 and May 31-June 3, 2011. The remaining count data was collected in the week of October 24, 2011. The 2011 counts include locations in the eastern corridor of the county that were counted in 2008. In addition, UCTC has also received counts collected by Tri-State Traffic Data Inc for NYSDOT. UCTC staff is working on the Traffic Count report 2011 and anticipates completion in March 2012..

MHV TMA Travel Time Survey: The MHV TMA Travel Time Survey is complete. Data including survey videos, GIS information spreadsheet data have been received. The final report with the maps and the final presentation is available on the UCTC website at <http://www.co.ulster.ny.us/planning/tdoc.html>. These data are presently being compared with Priority Incident Location (PIL) data by staff in an effort to identify and measure correlations between highly-congested areas and frequent accident occurrence.

Transit Development Plan (TDP): Nelson/Nygaard Consulting Associates along with Fitzgerald & Halliday, Inc. are working as the consultants on the project. To date, two Technical Memorandums have been delivered to the Technical Advisory Committee along with a project Milestones/Deliverables Calendar. Technical Memorandum 1 was reviewed and approved by the TAC; it provides a comprehensive definition of the service area. Tech. Memo 2 was delivered to the TAC on January 20th and includes a summary of community outreach activities conducted by the consultant. It is presently under TAC review.

Third Quarter Financial Report: A Third Quarter Financial Report is enclosed for your information and reference. UCTC saw a marked increase in its reimbursable expenses this past quarter. The third quarter of FY 2011-12 has approximately \$120,500 in reimbursable expenses, after several quarters typically around \$40,000. Contractual activity related to the Transit Development Plan and Traffic Monitoring Program explain much of the increase. In the third quarter, Ulster County paid \$71,990 for work done on the Transit Development Plan, and \$7,525 for work on the Traffic Monitoring Program. The addition of Brian Slack as a fulltime MPO staff member in mid-November also contributed to the increase. At the end of the third quarter, UCTC had expended half of its budget for operational expenses, and a little over 30% for contractual activity.

Upcoming UCTC Meetings. A Policy Committee meeting has been scheduled for Wednesday March 14th, 2012. For more information, contact Brian Slack. Consider bimonthly meetings of the Tech Committee