

**ULSTER COUNTY TRANSPORTATION COUNCIL  
Technical Committee Meeting**

**A G E N D A**

**Thursday, February 20, 2014**

**10:00 am to 12:00 pm**

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottkill Road, Stone Ridge, NY

- 1. Technical Committee Call to Order – Welcome & Introductions (10:00am)**
- 2. Call for Citizen Comments**
- 3. Approval of the November 7, 2013 Technical Committee meeting summary**
- 4. Communications and Announcements**
- 5. New Business**

**a) FFY 2013 Annual Obligation Report:** Federal regulations require an annual listing of transportation projects, including pedestrian and bicycle facilities, which Federal transportation funds have been obligated in the preceding year; 2013 report will be available for review.

*Recommended Action: Information and discussion only (10 minutes).*

**b) Draft Resolution 2014-01: Adopt the Ulster County Transportation Council's SFY 2014 Unified Planning Work Program (UPWP).** A preliminary draft of UCTC's State Fiscal Year (SFY) 2014-15 UPWP has been completed. Staff will present the draft to the Technical Committee. The draft SFY14 UPWP will be posted online at the following address: <http://www.co.ulster.ny.us/planning/upwp.html> prior to the meeting.

*Recommended Action: Discuss the SFY14 Draft UPWP and consider forwarding to the Policy Committee for adoption (20 minutes).*

**c) Draft Resolution 2014-02: Modification to the Highway Functional Classification within the UCTC Metropolitan Planning Area:** NYSDOT Region 8 staff has requested changes to the functional classification and National Highway System (NHS) status of State Route 28 from Route 209 to the Ulster/Delaware County line. Resolution 2014-02 would change the road classification from Minor Arterial to Principal Arterial.

*Recommended Action: Discuss Resolution 2014-02, address any public or Committee comments, and consider forwarding to Policy Committee for adoption (10 minutes).*

**d) Draft Resolution 2014-03: Amendment to the UCTC Federal Fiscal Year (FFY) 2014-2018 Transportation Improvement Program (TIP) to modify costs for PIN 8TRU63 – Normal fleet bus replacement schedule, Ulster County Area Transit:** Resolution 2014-03 programs \$300,000 in Unallocated FTA Section 5307 Formula Funds to UCAT for the purchase of additional busses.

*Recommended Action: Discuss Resolution 2014-03, address any public or Committee comments, and consider forwarding to Policy Committee for adoption (10 minutes).*

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**e) Draft Resolution 2014-04 Distribution of the FFYs 2013 Federal Transit Administration Section 5339 Bus and Bus Facilities Apportionments Attributable to the Kingston Urbanized Area:**

FTA Section 5339 funds are new under MAP-21; these funds can be used by public transit operators to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities. NYSDOT has indicated that 5339 allocations to the Kingston UZA in FY13 will be \$89,553.07; FFY14 dollars have not yet been allocated. Eligible recipients include Ulster County Area Transit and Kingston Citibus; these entities have agreed to a formula effectively splitting this allocation 21% to Citibus and 79% to UCAT. Full split figures are shown in the resolution attachment.

*Recommended Action: Discuss Resolution 2014-04, address any public or Committee comments, and consider forwarding to Policy Committee for adoption (10 minutes).*

**f) Trailways Request for UCTC Funding for 3 Replacement Coaches for Commuter Services to New York:**

UCTC received written request from ADK Trailways for Unallocated FTA Section 5307 Formula Funds made available to the MPOs within the Mid-Hudson Valley Transportation Management Area. The request seeks \$1,650,000 in funding for the purchase of 3 busses. The 5307 funding formula is based in on a combination of bus revenue vehicle miles, bus passenger miles, fixed guideway revenue vehicle miles, and fixed guideway route miles as well as population and population density; the current un-programmed balance is \$2,911,480. Funds are made available at the discretion of the 3 MPOs within the TMA for priority projects; ; an approval would therefore need to be authorized by each MPO within the Mid-Hudson Valley TMA, after which an amendment to the UCTC 2014-2018 TIP would be required including 15 day public notice period.

*Recommended Action: Discuss and consider funding request (10 minutes).*

**6. Old/Other Business (10 minutes)**

**a) Tabled** – Draft Resolution 2013-06: Apportionment of Federal Fiscal Year 2013 Federal Transit Administration (FTA) Section 5307 Formula Funds in the Mid-Hudson Valley Transportation Management Area (MHVTMA)

**b) Other Business**

- Transportation Alternatives Program
- FTA §5310 - Upcoming solicitation – schedule, guidance

**7. Announcements/Project Updates (20 minutes)**

- Please refer to the Page 3 of the Agenda Supplement for additional project updates.

**8. Adjournment.**

**The next UCTC Policy Committee meeting is scheduled for March 26, 2014.**

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**Agenda Item 7  
Announcements/Project Updates (20 minutes)**

44.23.02-01: Safe Routes to School (SRTS) Demonstration Project: Contract with Alta Planning has been finalized; project kick-off meeting held in December; first School Working Group meetings held in Highland, Shawangunk and New Paltz Feb 12 & 13. Visit <http://www.co.ulster.ny.us/planning/srts.html> for draft materials.

44.23.02-05 Kingston Broadway Corridor Conceptual Design Project: 11 responses were received to the RFP; VHB consultants was identified as the preferred proposal. Contract currently undergoing revision and pending finalization with direct input from the City of Kingston.

44.23.02-06 Rosendale Circulation Study: 8 responses received; Selection Committee has conducted interviews with 3 finalists; Ulster County Purchasing Department will be issuing award letter shortly, after which the contract scope can be drafted.

44.26.15: Initiate a Study of the Need and Location for an Intermodal Facility to Serve the Greater New Paltz Area: Behan Planning in association with Nelson Nygaard and Alfandre Architecture have been hired as the consultant team for this project. The first of two public workshops was conducted on November 21 at 7:00 PM at the SUNY New Paltz Student Union. Approximately 50 individuals were in attendance to provide input. Tasks 1a-c ("Definition of the Service Area") is underway and due for completion at the end of February. [http://www.co.ulster.ny.us/planning/npaltz\\_ifp.html](http://www.co.ulster.ny.us/planning/npaltz_ifp.html)

44.22.03: 2012 Traffic Monitoring Program: 2013 Counts currently being processed; anticipate releasing information in spring 2014.

UCTC Projects in Development: UCTC staff is currently developing a draft Scope of Services for the following 2013 UPWP projects. Once the draft scope has been agreed upon by project partners, UCTC staff and Ulster County Purchasing, an RFP for consultant services will be issued.

- 44.23.02-04 Analysis of Priority Investigation Location (PIL) Data among Congested Roadway Segments in Ulster County PILs

Financial Report: The latest UCTC financial report is attached.

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1	UCTC Draft 3dr Quarter Financial Report SFY 2013-14									
2	Reporting Period: October 1, 2013 to December 31, 2013									
3	Prepared: January 2014									
4	<b>Expenses (Excluding Contracts)</b>	<b>Amount Budgeted</b>	<b>1st Qtr Actual</b>	<b>2nd Qtr Actual</b>	<b>3rd Qtr Actual</b>	<b>4th Qtr Actual</b>	<b>TOTAL EXPENSES</b>	<b>% Expended</b>	<b>Funds Remaining</b>	<b>% Remaining</b>
5										
6										
7	Salaries/Benefits/Admn. Costs	\$236,555	\$56,863	\$53,831	\$54,902		\$165,596	70.0%	\$70,959	30.0%
8										
9	Travel	\$3,188	\$215	\$58	\$635		\$908	28.5%	\$2,280	71.5%
10										
11	Equipment/Supplies	\$6,375	\$1,877	\$82	\$0		\$1,959	30.7%	\$4,416	69.3%
12										
13	Indirect Expenses	\$20,000	\$4,172	\$4,066	\$4,894		\$13,132	65.7%	\$6,868	34.3%
14										
15	Sub Total	\$266,118	\$63,127	\$58,037	\$60,430		\$181,594	68.2%	\$84,524	31.8%
16										
17	<b>Contracts for Professional Services</b>	<b>Amount Budgeted</b>	<b>1st Qtr Actual</b>	<b>2nd Qtr Actual</b>	<b>3rd Qtr Actual</b>	<b>4th Qtr Actual</b>	<b>TOTAL EXPENSES</b>	<b>% Expended</b>	<b>Funds Remaining</b>	<b>% Remaining</b>
18	<b>(Contracts Only)</b>									
19	New Paltz Intermodal Study	\$80,000	\$0	\$0	\$17,266		\$17,266	21.6%	\$62,734	78.4%
20	Safe Routes to School Project	\$48,000	\$0	\$0			\$0	0.0%	\$48,000	100.0%
21	UC Traffic Monitoring Program	\$19,200	\$0	\$12,950			\$12,950	67.4%	\$6,250	32.6%
22	Study of County Bridge Program	\$40,000	\$0	\$0			\$0	0.0%	\$40,000	100.0%
23	Boices Lane Rail Safety Study	\$7,300	\$0	\$5,760	\$1,480		\$7,240	99.2%	\$60	0.8%
24	PILs Data & Congested Roads	\$48,000	\$0	\$0			\$0	0.0%	\$48,000	100.0%
25	Kingston Broadway Corridor Study	\$70,000	\$0	\$0			\$0	0.0%	\$70,000	100.0%
26	Rosendale Circulation Study	\$35,000	\$0	\$0			\$0	0.0%	\$35,000	100.0%
27										
28	Sub Total	\$347,500	\$0	\$18,710	\$18,747	\$0	\$37,457	10.8%	\$310,043	89.2%
29	<b>Program Total</b>	<b>\$613,618</b>	<b>\$63,127</b>	<b>\$76,747</b>	<b>\$79,177</b>	<b>\$0</b>	<b>\$219,051</b>	<b>35.7%</b>	<b>\$394,567</b>	<b>64.3%</b>
30										
31	<b>Federal &amp; State Reimbursements</b>	<b>Mailed</b>	<b>Received</b>	<b>Amount Received</b>	<b>Amount Outstanding</b>					
32	<b>Status</b>									
33		<i>Q1</i>	08/23/13	10/02/13	\$59,413.69	\$0.00	NOTE: This table has been developed for discussion purposes only. This table combines FTA and FHWA planning funds to illustrate overall SFY 2013-14 UPWP expenditures and receipts for the period of April 1, 2013 to March 31, 2014. Data reflects any line item amendments made during that time period. This is a draft document and subject to further revision.			
34		<i>Q2</i>	01/02/14			\$72,119.69				
35		<i>Q3</i>	<i>Under preparation</i>			\$74,519.53				
36		<i>Q4</i>								
37										
38	<b>Total Receipts Received/Outstanding</b>				<b>\$59,413.69</b>	<b>\$146,639.22</b>				
39										
40	<b>Cost of MPO Operations to Ulster County</b>				<b>\$12,998.09</b>					
41										
42	<b>Unprogrammed Funds (matched PL only)</b>				<b>\$392,145.00</b>					
43										