

ULSTER COUNTY TRANSPORTATION COUNCIL  
**Policy Committee Meeting**

**Meeting Summary**  
May 26, 2015  
SUNY Ulster, Stone Ridge, NY

Members Present:

Ralph Swenson	City of Kingston
Alan Adin	City of Kingston
Wayne Freer	Town of Esopus
John Dittus	Town of Hurley
Mike Warren	Town of Marbletown/Supervisors Association
Howard Baker	Town of Marlborough
James Bruno	Town of Saugerties
James Quigley	Town of Ulster
Alex Wade	Village of Saugerties
Carl Hargrove	Ulster County Area Transit
Edward Pine	Ulster County DPW
Bill Gorton	NYS Dept of Transportation
Tom Weiner	NYS Dept of Transportation
Jack Hohman	NYS Thruway Authority
Mark Boungard	Adirondack Trailways
Barry Hecht	Adirondack Trailways

Staff:

Dennis Doyle	U.C. Planning Board/UCTC Staff
Brian Slack	UCTC Staff
David Staas	UCTC Staff

**CALL TO ORDER**

The Policy Committee meeting was called to order by Mr. Doyle at 10:00am. Roll call was conducted by Mr. Slack.

**APPROVAL OF THE MARCH 11, 2015 POLICY COMMITTEE MEETING SUMMARY**

Mr. Doyle requested a motion for discussion of the minutes from the 3/11/15 meeting of the UCTC Policy Committee. Mike Warren made a motion to approve the minutes; second by Howard Baker. **No further discussion. All in favor, none opposed, Town of Ulster Abstains -- Motion Carried.**

**COMMUNICATIONS AND ANNOUNCEMENTS**

Mr. Slack noted that FTA Section 5310 funds were announced as well as the the latest round of TIGER, and recreational trails funds. Mr. Doyle inquired if any members were submitting TIGER applications. The City of Kingston and NYSDOT indicated that they will likely be submitting applications.

No further discussion.

## **NEW BUSINESS**

**Revision to Resolution 2015-13: Amendment to the UCTC 2014 – 2018 Transportation Improvement Program to Modify Cost, Schedule and Project Description.** Resolution 2015-13 originally amended the UCTC TIP to include new project phases under PIN 8TRU75. The original Amendment added \$5.417 in FTA 5307 funds attributable to Inter-County Commuter Bus Services in Ulster County (Trailways of New York) for FFYs 2013, 2014 and 2015. Due to Congressional impasse, FFY2015 funds have not been made available for allocation at this time. Revisions to Resolution 2015-13 include reduction in funds to those available for allocation (\$3.614m unmatched) and “block programming” funds through the life of the TIP, thereby creating placeholders for programming funds if and when they become available.

Mr. Doyle requested a motion for discussion. Motion made by Mike Warren; second by Howard Baker.

Mr. Slack explained that the revisions are necessary to program the currently available funding and block programming future year funding. The original resolution included funds which have not been made available.

Barry Hecht noted that the capital cost of contracting transfer of funds to CDTA is pending as the renegotiation of the administrative fee paid to CDTA to maintain the grant is currently ongoing.

**No further discussion. All in favor, none opposed -- Motion Carried.**

**Resolution 2015-14: Amending the Ulster County Transportation Council Operating Procedures to be Consistent with the Moving Ahead for Progress in the 21st Century (MAP-21) Act.** A first-draft of proposed modifications to the UCTC Operating Procedures was circulated at the September 23rd Tech/Policy meeting and discussed in detail at the November 29th meeting. Based on Technical Committee input, a Final Draft was developed and made available for a 45 day public review and comment period at the February 11th, 2015 Technical Committee meeting. One comment was received during this comment period from the NYSDOT Statewide Planning Bureau pertaining to UCTC’s public involvement procedures. Those comments have been addressed to the Department’s satisfaction. The Final Revised UCTC Operating Procedures are presented to the UCTC Policy Committee for final approval.

Mr. Doyle requested a motion for discussion. Motion made by Mike Warren; second by James Bruno.

**No further discussion. All in favor, none opposed -- Motion Carried.**

**Resolution 2015-15: Amendment to the UCTC Federal Fiscal Year (FFY) 2014-2018 Transportation Improvement Program (TIP) to Add PIN 8761.22:** Village of New Paltz

Sidewalks: Huguenot Street, Church Street, Prospect Street and H.W. Dubois Drive. Village of New Paltz. Draft Resolution 2015-15 amends the UCTC TIP to program Transportation Alternatives Program funds to the Village of New Paltz as detailed in the Resolution for the construction of segments of sidewalks along portions of Huguenot St, Church St, Prospect St. and H.W. Dubois Drive in the Village. These funds were awarded to the Village under competitive solicitation and are reimbursable at 80% federal share of the total project cost and require a minimum 20% local match. The local sponsor must advance the project in accordance with federal and state laws, regulations and procedural requirements.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Howard Baker.

Bill Gorton commented that the project contains a Right of Way (ROW) phase closely scheduled with the remaining phases. Concerns were expressed as ROW phases tend to take a substantial amount of time.

Mr. Slack responded indicating that he had been in contact with the Village Planner, David Gilmour, regarding the project. Currently the project sponsor is unsure if there will be any ROW work needed.

**No further discussion. All in favor, none opposed -- Motion Carried.**

**Resolution 2015-16: Amendments to the UCTC 2014 – 2018 Transportation Improvement Program to Modify Costs, Schedules and Project Descriptions to Ulster County Area Transit PINs 8TRU28, 8TRU50, 8TRU78, 8TRU79, and 8TRU84 as Shown in Attachment 1.**

Draft Resolution 2015-16 amends the UCTC TIP to modify costs, schedules and project descriptions to various UCAT PINs in order to align the TIP with UCAT's 2015 FTA grant requests.

- **UCAT PIN 8TRU28:** The Amendment programs 5311 Rural Formula Program funds and programs them as flexed 5307 funds as allowed under FTA MAP-21 rules. The Amendment programs \$0.200m in these funds in 2016 for the purchase of 1 30' low floor cutaway bus replacing a bus that has passed its useful life. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU50:** The Amendment adjusts the UCTC TIP to block-program UCAT's annual Operating Assistance needs through the life of the TIP to 2018. Once amended, funds can then be adjusted administratively on an annual basis based on local need and available funds. The Amendment programs FTA 5307 funds in the amount of \$0.300m for each fiscal year. FTA rules stipulate that the Federal share may not exceed 50% of the net project cost of Operating Assistance.
- **UCAT PIN 8TRU78:** The Amendment adjusts the project schedule from 2017 to 2018 and adds an additional \$0.632m in FTA 5307 funds for the purchase of 3 low floor cutaways and 1 40' transit bus as well as a fare collection system. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU79:** The Amendment adjusts the project schedule from 2014 to 2018 and adds an additional \$0.440m in FTA 5307 funds for the purchase of three (3) 35' replacement buses and a bus wash system for UCAT facilities. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU84:** The Amendment adjusts the UCTC TIP to block-program UCAT's annual FTA 5339 allocations through the life of the TIP to 2018. Once amended, funds

can then be adjusted administratively on an annual basis based on local need and available funds. The amendment programs FTA 5339 funds in an amount in-line with estimated allocations for each fiscal year beyond 2015.

Mr. Doyle requested a motion for discussion. Motion made by Howard Baker; second by Mike Warren.

Mr. Doyle asked NYSDOT representatives if there was a better method to program transit projects to reduce the amount administrative process required.

Tom Weiner noted that some NYSDOT paving projects utilize Block programming where a sub pin is created from a parent pin administratively rather than having to go through the burden of resolutions at the policy level.

Council members suggested the use of a "Schedule A" with monthly updates or simply utilizing periodic reporting on how the money was spent.

**No further discussion. All in favor, none opposed -- Motion Carried.**

**2015 Ulster County Unified Planning Work Program Amendment.** The Draft 2015 UPWP was approved by the UCTC Policy Committee at its March meeting; budget tables are to be finalized as soon as Q4-2014 is closed. In the interim, UCTC has received a request from NYSDOT Region 8 to provide resources to support the review of planning and design details for the proposed re-design of Albany Avenue and Broadway in the City of Kingston. The creation of a new project in the 2015 UPWP and an accompanying budget revision in the amount of \$10,300 (federal) to be drawn from the estimated Un-programmed FHWA PL fund balance of \$467,895 is therefore requested.

Mr. Doyle requested a motion for discussion. Motion made by Mike Warren; second by Howard Baker.

Mr. Slack explained that the roundabout design files from the 2011 report were created in SIDRA which the NYSDOT design engineers were not using and therefor had issues opening.

Bill Gorton clarified that SIDRA is not supported by NYSDOT as a whole and is not an issue limited to Region 8.

Mr. Doyle further clarified that there appears to be a benefit to bring NYSDOT and the consultants from the 2011 study together.

Proposed funding changes are set for an **up to** amount of \$10,300 (federal).

**No further discussion. All in favor, none opposed, NYSDOT abstains -- Motion Carried.**

**Addendum to the Ulster County Coordinated Public Transit – Human Services Transportation Plan.** MPOs are encouraged to update their "Coordinated Plan" in concert with the Long Range Transportation Plan. That update has been initiated with the recent release of a Request for Proposals for Consultant Assistance by UCTC. The recent announcement of FTA

Section 5310 funds requires applicants to show that their proposals are in line with the MPO's Coordinated Plan. In an effort to assist applicants in showing concurrence with the existing plan, a brief addendum will be published in the interim outlining those transportation services provided by applicants as they pertain to UCTC funding and implementation strategies. The intent of the addendum is to ensure that all local proposals are in compliance and remain competitive under evaluation against other regional submittals.

Mr. Doyle requested a motion for discussion. Motion made by Mike Warren; second by Howard Baker.

Mr. Slack circulated brief update of the Coordinated Public Transit – Human Services Transportation Plan prepared by UCTC staff.

Mr. Doyle explained eligible applicants and potential uses of the funding. UCAT, Ulster Greene ARC, and Ulster County office of the Aging are anticipated to put forth applications.

There may be a need for volunteers to review the applications. Those interested are directed to contact UCTC staff.

**No further discussion. All in favor, none opposed -- Motion Carried.**

## **OTHER/OLD BUSINESS**

**Traffic Monitoring Program** - 29 counts were conducted in the spring of 2015. A substantial amount of additional counts will be conducted in the fall due to the substantial amount of paving projects being performed by Ulster County DPW. Members are encouraged to request supplemental counts as soon as possible.

**UCTC 2-Year Voting Member Rollover** - UCTC staff thanked current members for their service and encouraged rotating members to continue to attend technical committee meetings or act as a proxy member for their paired municipality. Membership rotation takes place on June 4, 2015.

**LRTP rTown application** - Software is currently active and set to close June 5<sup>th</sup>. Members are encouraged to share and comment. Results will be integrated into the 2040 LRTP.

Mr. Doyle provided a brief update of project statuses as detailed in the agenda supplement

Ralph Swenson asked for a status update of the Roundout Creek Suspension bridge maintenance by contract.

Bill Gorton responded indicating that the deck is currently being removed and the concrete beneath is intact allowing for repairs to proceed. Venting of anchors will also commence. Most repairs are limited until a full rehabilitation can be performed.

**No further discussion.**

**MEETING ADJOURNED** at approximately 11:10 am.

-DS