

**ULSTER COUNTY TRANSPORTATION COUNCIL  
Joint Technical and Policy Committee Meeting**

**A G E N D A**

**Tuesday, September 23, 2014**

**10:00 am to 12:00 pm**

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottkill Road, Stone Ridge, NY

*The Policy Committee will convene at the conclusion of Technical Committee business.*

1. **Technical Committee Call to Order – Welcome & Introductions (10:00am)**
2. **Call for Citizen Comments**
3. **Approval of the March 26, 2014 Technical Committee meeting summary**
4. **Communications and Announcements**
5. **New Business**

a) **Resolution 2014-05: Distribution of the FFY 2014 Federal Transit Administration Section 5307/5340 Urbanized Area Apportionments Attributable to the Kingston Urbanized Area:**

The Urbanized Area Formula Funding program (49 U.S.C. 5307) makes Federal resources available to urbanized areas and to Governors for transit capital and operating assistance in urbanized areas and for transportation related planning. An urbanized area is an incorporated area with a population of 50,000 or more that is designated as such by the U.S. Department of Commerce, Bureau of the Census. FFY14 allocation to the Kingston Urbanized Area is \$923,843. Resolution 2014-05 proposes an equal, 50/50 distribution of these funds between UCAT and Citibus.

*Recommended Action: This resolution was approved by the UCTC Technical Committee at its 6/24/14 meeting; no further action is required -- presented here for information purposes only. (5 minutes).*

b) **Draft Resolution 2014-10: Amendment to the UCTC Federal Fiscal Year (FFY) 2014-18 Transportation Improvement Program (TIP) to Add NYSDOT PIN 893271: Boices Lane Rail Road Crossing Improvements – Town of Ulster.**

New York State Department of Transportation has requested adding a new project to the TIP programming Federal Highway Safety Improvement Program (HSIP) Section 130 Rail Road Safety funds for intersection improvements at the Boices Lane and CSX Rail crossing. The Section 130 program provides funds for the elimination of hazards at railway-highway crossings. Improvements will include shoulder expansion, gate and signal improvements, and lane re-configuration. Matching funds will be provided through State Dedicated Funds; no local match is required. Section 130 funds are set-aside from the Highway Safety Improvement Program (HSIP) apportionment to New York State and will not affect fiscal constraint of the TIP or the schedule/funding of projects currently listed on the TIP. 15 day public review and comment period for Draft Resolution 2014-10 commenced on September 4 2014. All public comments received will be distributed prior to Technical and Policy Committee consideration of the resolution.

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*Recommended Action: Discuss Resolution 2014-10, review any public comments, and consider forwarding to Policy Committee for adoption (20 minutes).*

- c) **Amendments to the 2014/15 UPWP:** The Chairperson requests that the Council authorize UCTC staff to perform routine, minor budgetary adjustments for various UCTC 2014 UPWP projects. The total value of any amendments made shall not to exceed \$50,000 and would be taken from the un-programmed FHWA PL fund balance of \$478,639. UCTC Operating Procedures state that the UPWP budget revision process be handled in a timely, well-documented manner without undue duplication or review and delays of reimbursement. At present, project consultants Behan Planning and Design performing work on the *New Paltz Intermodal Site Identification and Facility Design Plan* have requested additional funds totaling \$10,935 for project completion. [Documentation explaining this request will be provided to members.] In addition, it is anticipated that several ongoing projects may also require additional funds before the end of the State Fiscal Year. In an effort to expedite any necessary future transfers and facilitate the contract amendment process, the Chairperson respectfully requests the flexibility to allow for any such future adjustments to be made as needed. Notification of any such changes would be made to the UCTC Technical and Policy Committees as soon as possible.

*Recommended Action: Discuss UPWP Budgetary Amendment request and consider approval (20 minutes).*

- d) **2015/16 UPWP Development/Call for Projects:** Staff will begin developing the 2015/16 Unified Planning Work Program this September. A summary of the status of consultant-based studies is included in the agenda supplement for member reference. Members are encouraged to discuss possible projects for inclusion in the 2015/16 UPWP.

*Recommended Action: For information purposes only.*

- e) **Update of UCTC Operating Procedures.** In accordance with the 2013 FHWA/FTA Certification Review of the Mid-Hudson Valley TMA, UCTC will begin updating its Operating Procedures, last updated in 2010. A first-draft of proposed modifications will be circulated at the meeting and presented to Technical Committee members. UCTC staff will propose a review process and schedule with UCTC Technical and Policy Committee members.

*Recommended Action: For information purposes only.*

- f) **UCTC Year 2040 LRTP TAC** The application period for the revised Request for Proposals for Technical Assistance for the UCTC Year 2040 LRTP closed on August 28. Interviews will be scheduled with candidates that submitted competitive proposals. UCTC Operating Procedures state that the UCTC Technical Committee will function as the Technical Advisory Committee during LRTP updates. UCTC staff therefore requests volunteers from the TAC who may be interested in directly participating in the update process.

*Recommended Action: Interested members are encouraged to volunteer to participate in the LRTP update process.*

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- g) NYS DOT Region 8 and MPO STIP Performance:** UCTC and NYS DOT staff will discuss how well project phases programmed for Federal Fiscal Year 2014 are being obligated. NYS DOT and MPO staff will provide further information.

*Recommended Action: For information purposes only.*

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**Technical Committee Adjourns; Policy Committee Convenes**

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**6. Policy Committee Call to Order – Roll Call**

**7. Call for Citizen Comments**

**8 Approval of the July 24, 2014 Policy Committee meeting summary**

**9. New Business**

- a) Resolution 2014-05: Distribution of the FFY 2014 Federal Transit Administration Section 5307/5340 Urbanized Area Apportionments Attributable to the Kingston Urbanized Area:** [refer to page one for resolution details]

*Recommended Action: Discuss Resolution 2014-05, review any public comments, and consider adoption (20 minutes).*

- b) Draft Resolution 2014-10: Amendment to the UCTC Federal Fiscal Year (FFY) 2014-18 Transportation Improvement Program (TIP) to Add NYS DOT PIN 893271: Boices Lane Rail Road Crossing Improvements – Town of Ulster.** [refer to page one for resolution details]

*Recommended Action: Discuss Resolution 2014-10, review any comments, and consider forwarding to Policy Committee for adoption (20 minutes).*

**10. Other/Old Business (15 minutes)**

- Tabled –Apportionment of Federal Fiscal Year 2013 and 2014 Federal Transit Administration (FTA) Section 5307 Formula Funds in the Mid-Hudson Valley Transportation Management Area (MHVTMA). The action similarly affects the following two related actions which will not be acted upon until the apportionment is settled:
  - Proposal to Block Program FTA 5307 Funds Under PIN 8TRU75 to Support Ulster County Commuter Services
  - Trailways Request for UCTC Funding for 3 Replacement Coaches for Commuter Services to New York: under evaluation by TMA
- FTA §5310 - Upcoming solicitation – schedule, guidance

**11. Adjournment.**

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**Agenda Supplement Item 5-a: 2014 UPWP Project Updates**

**UCTC 2014/15 UPWP Project Status of Consultant-based Studies**

<b>Project</b>	<b>Contract Status</b>	<b>Schedule</b>
<b>44.23.01-01: Development of the UCTC Year 2040 Long Range Transportation Plan</b>	Consultant selection process underway	Goal to be under contract with consultant by Jan 1 2015; will be rolled-over into SFY2015 UPWP
<b>44.23.02-01: Complete a Safe Routes to School (SRTS) Demonstration Project</b>	Contract ends Oct 31, 2014	On schedule for completion in SFY2014
<b>44.23.02-03: Analysis of Priority Investigation Location Data among Congested Roadway Segments in Ulster County</b>	Draft scope of work and RFP complete	RFP to be issued in October 2014; will be rolled-over into SFY2015 UPWP
<b>44.23.02-04: Kingston Broadway Corridor Conceptual Design Project</b>	Under contract through June 2015	On schedule; will be rolled-over into SFY2015 UPWP
<b>44.23.02-05: Rosendale Circulation Study</b>	Under contract through September 2015	On schedule; will be rolled-over into SFY2015 UPWP
<b>44.23.02-06: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning</b>	Scope of work requires further development	Will be rolled-over into SFY2015 UPWP
<b>44.24.01: Conduct an Analysis of County Bridge Repair and Replacement Program and Related Priorities for Capital Expenditures</b>	Scope of work requires further development	Will be rolled-over into SFY2015 UPWP
<b>44.26.12: Coordination of Non-Emergency Human Service Transportation</b>	Draft scope of work and RFP complete	RFP can be issued October 2014; will be rolled-over into SFY2015 UPWP
<b>44.26.15: New Paltz Intermodal Facility Site Analysis and Selection</b>	Under contract through Oct. 31, 2014	Project behind schedule; contract extension through March 31, 2015 recommended to allow more time to complete project deliverables. Anticipated to be completed in SFY2014