

**ULSTER COUNTY TRANSPORTATION COUNCIL  
Policy Committee Meeting**

**A G E N D A**

**Thursday, March 17, 2016**

**10:00 am to 12:00 pm**

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottkill Road, Stone Ridge, NY

**1. Welcome & Introductions – Policy Committee Roll Call – (10:00am)**

**2. Call for Citizen Comments**

**3. Approval of the September 29, 2015 Policy Committee meeting summary**

**4. Communications and Announcements**

**5. New Business**

- a) **UCTC Resolution 2016-01: Approval of the Draft SFY 2016/17 Unified Planning Work Program (UPWP)**. The Draft UCTC State Fiscal Year (SFY) 2016/17 UPWP has been completed. Staff will present the draft program to the Technical Committee. The draft 2016/17 UPWP continues work commenced during previous UPWP cycles and adds 4 new projects for future programming and development. The UCTC 2016/17 UPWP will be adopted under Resolution 2016-01. Technical Committee members are asked to provide final comment on projects included in the Draft 2016/17 UPWP no later than February 26<sup>h</sup>. The final draft UPWP will be made available for 15 day public review and comment period (March 1 – March 15); all comments received will be shared with the UCTC Policy Committee prior to consideration of adoption.

*Recommended Action: Discuss the Draft UCTC SFY16 UPWP and consider adoption (30 minutes).*

- b) **UCTC Resolution 2016-02: Apportionment of Federal Fiscal Year 2015 Federal Transit Administration Section 5307 Formula Funds in the Mid-Hudson Valley**. Draft Resolution 2016-02 identifies FFY 2015 FTA Section 5307 funds apportioned to Mid-Hudson Transportation Management Area (UZA 89) and outlines the distribution of those funds to eligible recipients within the TMA. For areas with populations of 200,000 and more, the formula is based on a combination of bus revenue vehicle miles, bus passenger miles, fixed guideway revenue vehicle miles, and fixed guideway route miles as well as population and population density. Eligible activities include planning, engineering design and evaluation of transit projects and other technical transportation-related studies; capital investments in bus and bus-related activities such as replacement of buses, overhaul of buses, rebuilding of buses, crime prevention and security equipment and construction of maintenance and passenger facilities; and capital investments in new and existing fixed guideway systems including rolling stock, overhaul and rebuilding of vehicles, track, signals, communications, and computer hardware and software. All preventive maintenance and some Americans with Disabilities Act complementary paratransit service costs are considered capital costs. The full FFY2015 allocation is \$21,231,773; distribution of those funds is detailed in Attachment 1.

*Recommended Action: Discuss Resolution 2016-02 and consider adoption. (10 minutes)*

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- c) **Resolution 2016-03: Apportionment of FFY2015 FTA Section 5339 Formula Funds in the Mid-Hudson Valley TMA.** The FTA Section 5339 Bus and Bus Facility Program provides capital funding to replace, rehabilitate and purchase buses and related equipment and to construct bus-related facilities. Draft Resolution 2016-03 identifies FTA Section 5339 funds apportioned to the Mid-Hudson Transportation Management Area (UZA 89) for FFY2015 and outlines the distribution of those funds to eligible recipients within the TMA. This distribution is in-line with a proposed methodology agreed upon by Ulster County Transportation Council, Poughkeepsie-Dutchess Transportation Council and Orange County Transportation Council staff in full consultation with state and federal agencies.

*Recommended Action: Discuss Resolution 2016-03 and consider adoption. (10 minutes)*

- d) **Resolution 2016-04: Transfer of FTA Section 5307 funds to CDTA:** Adirondack Trailways has requested the transfer of administrative and management responsibilities for their share of FTA Section 5307 TMA commuter bus funds from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Draft Resolution 2016-04 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$1,852,927 to CDTA.

*Recommended Action: Discuss Resolution 2016-04 and consider adoption. (10 minutes)*

- e) **Resolution 2016-05: Allocation of Previously Unallocated Federal Transit Administration Section 5307 Formula Funds for Various Transit Projects.** FTA Section 5307 Urbanized Area Formula Grant funds apportioned to Mid-Hudson Transportation Management Area (UZA 89) have been reserved and are available for future programming through either competitive solicitation or as determined beneficial for the TMA by the 3 MPOs. A total of \$8,562,966 in FFY2013, 2014, and 2015 funds are available. Mid Hudson TMA rules require all 3 MPOs to agree on the use of the funding for it to be allocated to transit projects. Resolution 2016-05 details the proposed use of these funds -- distributing \$2,380,347 to Dutchess County Public Transit to fund the purchase of 8 bus replacements and the continuation of RailLink service; \$700,000 to UCAT for equipment purchases, and \$500,000 to the 3 TMA MPOs for the purposes of a regional transit asset management planning process to take place over a 5 year period. Funds are available for a period of six years (year of apportionment plus five additional years).

*Recommended Action: Discuss the Resolution 2016-05 and consider adoption. (10 minutes)*

- f) **Update Regarding Development of the Draft UCTC 2017-2021 Transportation Improvement Program.** UCTC updates the TIP every 2-3 years in accordance with federal rules and regulations. The Preliminary Draft UCTC TIP has been revised and updated based on TIP/STIP Policy Guidance and Instructions issued by NYSDOT on September 10, 2015. In accordance with those instructions, UCTC staff, working closely with members of the UCTC TIP Subcommittee, developed a list of recommended projects for inclusion in the 2017-2021 program based directly on local sponsor input and available federal funds. Those recommendations were then presented to the Technical Committee at its 11/12/15 meeting for review and approval. That draft program was similarly reviewed by NYSDOT and entered in draft format into NYSDOT's accounting software in order to confirm that the UCTC local program conforms to local planning targets. The preliminary draft is now ready for initial review

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by local project sponsors; it is not intended for public review at this time. A copy of the preliminary draft TIP will be circulated for Technical member review and input.

*Recommended Action: For information and discussion only. (10 minutes)*

- g) FFY 2015 Annual Obligation Report:** Federal regulations require an annual listing of transportation projects, including pedestrian and bicycle facilities, which Federal transportation funds have been obligated in the preceding year; 2015 report will be available for review.

*Recommended Action: For information and discussion only (10 minutes).*

**6. Other/Old Business (15 minutes)**

- Fixing America's Surface Transportation (FAST) Act passed by Congress and Signed into Law by President Obama on December 4, 2015; FAST replaces MAP-21.
- FRA Launches Website for States and Municipalities to Request Bridge Inspection Reports

**7. Adjournment.**

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**Agenda Supplement**

**Agenda Supplement: UCTC 2015/16 UPWP Project Status of Consultant-based Studies**

<b>Project</b>	<b>Contract Status</b>	<b>Schedule/Updates</b>
<b>44.22.03: Traffic Monitoring Program</b>	New contract under development	2015 counts accepted; 2015 report underway
<b>44.22.04: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning</b>	n/a	Scope of work under development
<b>44.23.01-01: Development of the UCTC Year 2040 Long Range Transportation Plan</b>	closed	Project complete; all deliverables received
<b>44.23.01-04: Initiate a Pavement Management Program in Ulster</b>	n/a	Work complete; considering renewal for 2016/17
<b>44.23.02-01: Complete a Safe Routes to School (SRTS) Demonstration Project</b>	Scheduled for completion in March	Marlboro added to SRTS communities; action plan under way for Marlboro middle and elementary schools
<b>44.23.02-03: Analysis of Priority Investigation Location Data among Congested Roadway Segments in Ulster County</b>	Draft scope of work and RFP complete	RFP ready to be issued as staff time allows; project will be rolled-over into SFY2015 UPWP
<b>44.23.02-04: Kingston Broadway Corridor Conceptual Design Project</b>	closed	Project complete; all deliverables received
<b>44.23.02-05: Rosendale Circulation Study</b>	closed	Project complete; all deliverables received
<b>44.23.02-06: Town of Marlboro Route 9W Corridor Study</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.23.02-08: New Paltz Intermodal Facility Site Analysis and Selection</b>	closed	Project complete; all deliverables received
<b>44.23.02-09: Traffic Control Signal Warrant Evaluation</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.24.01: Conduct an Analysis of County Bridge Repair and Replacement Program and Related Priorities for Capital Expenditures</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.24.03: Ulster County Electric Vehicle Infrastructure Planning Project</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.26.12: Coordination of Non-Emergency Human Service Transportation</b>	Project underway	Commenced; kickoff meeting held March 16
<b>44.27.02: Ulster County Community Outreach for Driving Environment and Youth Education Series (CODE YES)</b>	n/a	Scope of work to be developed as staff resources allow