

**ULSTER COUNTY TRANSPORTATION COUNCIL  
Policy Committee Meeting**

**A G E N D A**

**Wednesday, June 29, 2016**

**10:00 am to 12:00 pm**

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottkill Road, Stone Ridge, NY

**1. Policy Committee Call to Order – Welcome & Introductions (10:00am)**

**2. Call for Citizen Comments**

**3. Approval of the March 17, 2016 Policy Committee meeting summary**

**4. Communications and Announcements**

**5. New Business**

- a) **Resolution 2016-06: Amendment to the UCTC 2014 – 2018 UCTC Transportation Improvement Program.** NYSDOT Local Projects Unit periodically reviews local projects on the STIP to monitor “STIP performance” in order to confirm that the STIP is fiscally constrained during the 4-year STIP period. A number of local UCTC projects were identified with phases that would not meet obligation during the 4 year STIP cycle and therefore marked for amendment or modification. UCTC PIN 876122 as shown in Draft Resolution 2016-06 required the amendment of C and CI phases outside of the first four years of the 2014 TIP to 2018 (Year 5). Under UCTC TIP Amendment and Modification Procedures, schedule changes outside of the first four years of the TIP constitute an Amendment which requires UCTC Policy Committee approval. In accordance with UCTC Operating Procedures, this resolution was advertised and made available for 15 public comment period; no comments were received.

*Recommended Action: Discuss Resolution 2016-06 and consider for adoption (10 minutes).*

- b) **Resolution 2016-07: Approval of the Draft UCTC 2017-2021 Transportation Improvement Program.** This resolution seeks approval of the FFY 2017-2021 TIP: the prioritized listing of federally funded transportation projects in Ulster County. The TIP was developed by the UCTC TIP Subcommittee in cooperation with state and federal agencies as part of the metropolitan transportation planning process and approved by the UCTC Technical Committee on May 20, 2016. The TIP must adhere to the provisions set forth in the current federal transportation law – the Fixing America’s Surface Transportation (FAST) Act, which authorizes a variety of funding programs that support highway, transit, and bicycle-pedestrian transportation. Projects must also be consistent with the goals and recommendations identified in UCTC’s Metropolitan Transportation Plan (Rethinking Transportation). In accordance with UCTC Operating Procedures, the TIP was advertised and made available for 15 public comment period; in addition, a public meeting was held on June 9th to present the TIP to the public in its entirety. All public comments received during the public comment period have been included in Appendix B of the Final Draft.

*Recommended Action: Discuss the Resolution 2016-07 and public comments received and consider for adoption (20 minutes).*

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- c) **Resolution 2016-08: Apportionment of Federal Fiscal Year 2016 Federal Transit Administration Section 5307/5340 Formula Funds in the Mid-Hudson Valley Transportation Management Area.** This resolution seeks approval for the allocation of FFY 2016 Federal Transit Administration (FTA) Section 5307 formula funds in the three-county Mid-Hudson Valley Transportation Management Area (TMA). This action is a routine occurrence that takes place after the FTA apportions 5307 funds to the TMA (UZA 89). FTA Section 5307 funds flow to the TMA, responsibility for which is shared by three Metropolitan Planning Organizations (MPOs): the UCTC, Orange County Transportation Council (OCTC), and Poughkeepsie-Dutchess Transportation Council (PDCTC). The three Councils must first agree to the TMA allocation, prior to distributing the transit funds to their respective designated recipients. The OCTC and PDCTC must approve similar resolutions. For FFY 2016, Ulster County (Ulster County Area Transit) will receive a total of \$501,242; private carries (Trailways) will receive \$1,923,802.

*Recommended Action: Discuss the Resolution 2016-08 and consider for adoption (10 minutes).*

- d) **Resolution 2016-09: Apportionment of Federal Fiscal Year 2016 Federal Transit Administration Section 5339 Formula Funds in the Mid-Hudson Valley Transportation Management Area.** Resolution 2016-09 seeks approval for the allocation of FFY 2016 Federal Transit Administration (FTA) Section 5339 formula funds in the three-county Mid-Hudson Valley Transportation Management Area (TMA). These funds stem from federal authorizations to the TMA (UZA 89) under the Bus and Bus Facilities Program. FTA Section 5339 funds flow to the TMA, responsibility for which is shared by three Metropolitan Planning Organizations (MPOs): the UCTC, Orange County Transportation Council (OCTC), and Poughkeepsie-Dutchess Transportation Council (PDCTC). The three Councils must first agree to the TMA allocation, prior to distributing the transit funds to their respective designated recipients. The OCTC and PDCTC must approve similar resolutions. For FFY 2016, Ulster County (Ulster County Area Transit) will receive a total of \$319,860.

*Recommended Action: Discuss the Resolution 2016-09 and consider for adoption (10 minutes).*

- e) **Resolution 2016-10: Apportionment of Federal Fiscal Year 2013 Federal Transit Administration Section 5337 Formula Funds in the Mid-Hudson Valley Transportation Management Area.** Resolution 2016-10 seeks approval for the allocation of FFY 2013 Federal Transit Administration (FTA) Section 5337 formula funds in the three-county Mid-Hudson Valley Transportation Management Area (TMA). These funds stem from federal authorizations to the TMA (UZA 89) under the State of Good Repair Formula Program (High Intensity Motorbus). responsibility for which is shared by three Metropolitan Planning Organizations (MPOs): the UCTC, Orange County Transportation Council (OCTC), and Poughkeepsie-Dutchess Transportation Council (PDCTC). The three Councils must first agree to the TMA allocation, prior to distributing the transit funds to their respective public bus operators. The OCTC and PDCTC must approve similar resolutions. Since the funds were generated by the MTA (Fixed Guideway) and Orange and Ulster county bus operators (High Intensity Motor Bus), Dutchess County did not receive a sub-allocation. Orange County generated a relatively small share of those funds and has therefore agreed to transfer that share of funds to Ulster County.

*Recommended Action: Discuss the Resolution 2016-10 and consider for adoption (10 minutes).*

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- f) **Resolution 2016-11: Transfer of FTA Section 5307 funds to CDTA:** Adirondack Trailways has requested the transfer of administrative and management responsibilities for their share of FTA Section 5307 TMA commuter bus funds from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY as approved under Resolution 2016-08. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2016-11 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$1,923,802 to CDTA.

*Recommended Action: Discuss Resolution 2016-11 and consider adoption. (10 minutes)*

- g) **DRAFT Resolution 2016-12: Distribution of the FFY 2015 Federal Transit Administration Section 5307/5340 Urbanized Area Apportionments Attributable to the Kingston Urbanized Area.** This resolution seeks approval for the apportionment of Federal Fiscal Year (FFY) 2015 Federal Transit Administration (FTA) Section 5307 formula funds to the two designated recipients in Ulster County: City of Kingston (Kingston Citibus) and Ulster County (Ulster County Area Transit). For FFY 2015, \$922,293 is available to DRs in the Kingston Urbanized Area. No agreement has been reached at the time of agenda publication regarding the split; the Resolution therefore calls to allow staff flexibility in programming the funds once an agreement is reached between the two DRs.

*Recommended Action: For Discussion Only (10 minutes)*

- h) **DRAFT Resolution 2016-13: Distribution of the FFY 2015 Federal Transit Administration Section 5339 Small Urbanized Area Apportionments Attributable to the Kingston Urbanized Area.** This resolution seeks approval for the apportionment of Federal Fiscal Year (FFY) 2015 Federal Transit Administration (FTA) Section 5339 formula funds to the two designated recipients in Ulster County: City of Kingston (Kingston Citibus) and Ulster County (Ulster County Area Transit). For FFY 2015, \$89,726.44 is available to DRs in the Kingston Urbanized Area. No agreement has been reached at the time of agenda publication regarding the split; the Resolution therefore calls to allow staff flexibility in programming the funds once an agreement is reached between the two DRs.

*Recommended Action: For Discussion Only (10 minutes)*

- i) **2016 Unified Planning Work Program Amendment.** In May 2016, Ulster County Purchasing Department released RFP UC 2016-063: Ulster County Transit System Integration Plan. This request solicited proposals for work as described under UPWP Task 44.26.14. The 2016 UPWP budgeted \$45,000 in Federal Transit Administration 5303 planning funds for the completion of this task. A total of 5 responses were received by Ulster County Purchasing; the proposed fees range between \$44,400 and \$80,000. While the review and selection process is ongoing, UCTC is required to conduct a qualifications-based selection process; cost/price shall not be used as a criterion in the evaluation process. Staff therefore requests the Council to authorize an amendment to Task 44.26.14 to allow for sufficient funds to be made available in the event that a firm is selected that exceeds the amount budgeted in the 2016 UPWP. UCTC presently holds an un-programmed balance of \$76,814 in FTA 5303 funds; a maximum of up to \$35,000 of these funds may be required in addition to the \$45,000 currently programmed.

*Recommended Action: Discuss proposed amendment to the 2016 UPWP budget as described above and consider for authorization (10 minutes)*

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**6. Other/Old Business (15 minutes)**

- Federal Railroad Administration (FRA) Bridge Inspection Reports for Ulster County
- Federal Earmark Repurposing
- ADA Compliance and Transition Plans
- Project Updates

**7. Adjournment.**