

DRAFT RESOLUTION 2017-13
ULSTER COUNTY TRANSPORTATION COUNCIL

**AMENDMENT TO THE UCTC FEDERAL FISCAL YEAR (FFY) 2017-2021
TRANSPORTATION IMPROVEMENT PROGRAM (TIP) DOCUMENT NARRATIVE TO REVISE
TABLE 1: TIP AMENDMENT AND MODIFICATION PROCEDURES TO CLARIFY AMENDMENT
PROCESS WITH REGARD TO NEW PROJECTS AS SHOWN IN ATTACHMENT 1.**

WHEREAS, the Ulster County Transportation Council (UCTC) has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the Ulster County portions of the Poughkeepsie-Newburgh NY-NJ Urbanized Area; and

WHEREAS, Federal rules and regulations require that a Transportation Improvement Program (TIP) be developed and the UCTC is authorized to amend or modify the TIP as needed to add or delete projects and modify costs, schedules and funding for federally funded projects; and

WHEREAS, changes to the UCTC TIP will occur at least once every two years during the TIP update process and may also be made periodically between TIP update cycles; and

WHEREAS, the TIP amendment approval process is described in Table 1 of the TIP (as shown in Attachment 1) to help clarify how and by whom changes are made; and

WHEREAS, the addition or removal of any new project to the UCTC TIP presently requires a full amendment of the UCTC TIP, including 15 day public notice and comment period; and

WHEREAS, in an effort to update the TIP amendment and modification process, assignment of new projects that are: a) already included on an approved TIP/STIP, b) multi-county projects, c) part of an existing block program PIN; or d) projects requiring programming for illustrative purposes should not require the full review of the Technical and Policy Committees for final approval; and

WHEREAS, for these proposed amendments, the UCTC, in cooperation with the New York State Department of Transportation (NYSDOT), has reviewed and documented compliance of its planning process with adopted *UCTC Operating Procedures*, UCTC public notice procedures, and all existing Federal rules and regulations, including *The Fixing America's Surface Transportation (FAST) Act* requirements; now therefore be it

RESOLVED, that the Ulster County Transportation Council adopts Amendments to the UCTC 2017-2021 TIP as shown in Attachment 1; be it further

RESOLVED, that the Director of the Ulster County Transportation Council authorizes the Secretary to transmit the TIP Amendments to the New York State Department of Transportation (NYSDOT), Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) for information purposes.



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CERTIFICATE, the undersigned, duly qualified Secretary of the Ulster County Transportation Council, certifies that the foregoing is a true and correct copy of a resolution adopted by a vote on December 19, 2017.

Date

By _____
Todd Westhuis, P.E., Secretary,
Ulster County Transportation Council



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ATTACHMENT 1

Amend Table 1 of the UCTC 2017-2021 TIP as follows:

Table 1: TIP Amendment and Modification Procedures

| Type of Change | Responsibility | | |
|--|----------------|---------------------|------------------|
| | UCTC Staff | Technical Committee | Policy Committee |
| (1) Addition or Removal of Projects and Phases | | | |
| (a) Addition or removal of any project | --- | Recommend | Approve |
| (b) Addition or removal of a project's phase less than or equal to \$0.500M | Approve | --- | --- |
| (c) Addition or removal of a project's phase over \$0.500M | --- | Recommend | Approve |
| (d) Combining two or more existing projects or phases | Approve | --- | --- |
| (e) Assignment of an existing multi-county PIN, block program PIN or portion thereof, or non-federal funds for illustrative purposes to the UCTC TIP | Approve | --- | --- |
| (f) Other | --- | Recommend | Approve |
| (2) Scope and Cost Change | | | |
| (a) Less than or equal to 25% of phase or less than \$500k | Approve | --- | --- |
| (b) Over 25% of phase (\$500k or more) | --- | Recommend | Approve |
| (c) Scope change necessitating a recalculation of system-level air quality conformity of non-exempt project | --- | Recommend | Approve |
| (d) Other significant scope changes | --- | Recommend | Approve |
| (e) Other minor scope changes | Approve | --- | --- |
| (3) Fund Source Change | | | |
| (a) Change between any federal fund sources | Approve | --- | --- |
| (b) Change from federal to non-federal fund sources | --- | Recommend | Approve |
| (c) Change from non-federal to federal fund sources | --- | Recommend | Approve |
| (d) Any other fund source change | Approve | --- | --- |
| (4) Schedule Change | | | |
| (a) All affected project phases are contained within the first four years of the TIP before and after the schedule change ¹ | Approve | --- | --- |
| (b) Any other schedule change | --- | Recommend | Approve |

¹ This includes funds programmed in a previously approved TIP that were incorporated into a new Annual Element because they were not obligated by September 30 of that previous fiscal year (i.e., a "Rollover Clause" as described in NYSDOT TIP/STIP Guidance).

