

**Legislative Programs, Education and Community Services Committee
Regular Meeting Minutes**

DATE & TIME: June 2, 2020 – 5:15pm
LOCATION: Powered by Zoom / Dial in by phone: (646)558-8656,
Meeting ID: 911 4366 2173
PRESIDING OFFICER: Chairman James Delaune
LEGISLATIVE STAFF: Jay Mahler, Nettie Tomshaw
PRESENT: Deputy Chair Thomas Corcoran, Legislators Peter Criswell, John Parete, Mary Wawro
ABSENT: Legislator David Donaldson
QUORUM PRESENT: Yes

OTHER ATTENDEES: Dr. Alan Roberts, President, SUNY Ulster
Jamie Capuano, VP for Administrative Services, SUNY Ulster
Marc Rider, Deputy County Executive
Susan Koppenhaver, Office for the Aging
Jerry Sheehan, Asst to VPs for Academic Affairs &
Enrollment Mgt SUNY Ulster / Recorder

Chairman Delaune called the meeting to order at 5:19pm

Motion to Approve Minutes and Transcript of the April 14, 2020 Meeting of the Legislative Programs, Education and Community Services Committee

Motion By: Legislator Wawro
Motion Seconded By: Legislator Corcoran

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Motion Passed

Motion No. 1 **Moved to Approve Minutes and Transcript of the April 14, 2020 Meeting of the Legislative Programs, Education and Community Services Committee**

Motion to Approve Minutes and Transcript of the May 5, 2020 Meeting of the Legislative Programs, Education and Community Services Committee

Motion By: Legislator Criswell
Motion Seconded By: Legislator Wawro

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro

Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Motion Passed

Motion No. 2 **Moved to Approve Minutes and Transcript of the May 2, 2020 Meeting of the Legislative Programs, Education and Community Services Committee**

Motion to Approve Minutes and Transcript of the May 11, 2020 Joint Meeting of the Ways and Means Committee and Legislative Programs, Education and Community Services Committee

Motion By: Legislator Corcoran
Motion Seconded By: Legislator Criswell

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Motion Passed

Motion No. 3 **Moved to Approve Minutes and Transcript of the May 11, 2020 Joint Meeting of the Ways and Means Committee and Legislative Programs, Education and Community Services Committee**

SUNY Ulster Update: **Dr. Alan Roberts, President, SUNY Ulster**

Refer to annexed transcript

Resolutions for June 2, 2020 Session:

Resolution No. 201 – Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Halwick Law, LLC – Office For The Aging

Resolution Summary: This resolution pertains to the execution of a contract for legal services provided to Office For The Aging by Halwick Law, LLC

Discussion: Refer to annexed transcript

Motion By: Legislator Parete

Motion Seconded By: Legislator Corcoran

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution adopted

Motion No. 4 **Moved to adopt Resolution No. 201**

Resolution No. 202 – Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Gateway Community Industries, Inc. D/B/A Gateway Hudson Valley – Office For The Aging

Resolution Summary: This resolution pertains to the execution of a contract with Gateway Community Industries, Inc. D/B/A Gateway Hudson Valley approval for food delivery services offered by The Office For The Aging

Discussion: Refer to annexed transcript

Motion By: Legislator Parete

Motion Seconded By: Legislator Wawro

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution adopted

Motion No. 5 **Moved to adopt Resolution No. 202**

Resolution No. 212- Setting A Public Hearing On Tentative Budget Of Ulster County Community College For The Year 2020-2021 To Be Held On Tuesday, July 14, 2020 At 6:30 PM

Resolution Summary: This resolution pertains to the scheduling of the public hearing on the Ulster County Community College 2020-2021 budget on Tuesday July 14, 2020 at 6:30pm

Discussion: Refer to annexed transcript

Motion By: Legislator Criswell

Motion Seconded By: Legislators Parete

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro

Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution adopted

Motion No. 6 **Moved to adopt Resolution No. 212**

Resolution No. 213- Approving A Voluntary Retirement Incentive For Eligible Ulster County Community College Faculty Members – SUNY Ulster

Resolution Summary: This resolution pertains to the offer of a voluntary retirement incentive for eligible Ulster County Community College faculty members.

Discussion: Refer to annexed transcript

Motion By: Legislator Corcoran
Motion Seconded By: Legislator Wawro

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution adopted

Motion No. 7 **Moved to adopt Resolution No. 213**

Resolution No. 214- Approving A Voluntary Retirement Incentive For Eligible Ulster County Community College Professional Staff Members – SUNY Ulster

Resolution Summary: This resolution pertains to the offer of a voluntary retirement incentive for eligible Ulster County Community College professional staff members.

Discussion: Refer to annexed transcript

Motion By: Legislator Wawro
Motion Seconded By: Legislator Criswell

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution adopted

Motion No. 8 **Moved to adopt Resolution No. 214**

New/Old Business

None

Chairman Delaune asked if there was any new or old business, and hearing none;

Adjournment

Motion By: Legislator Criswell

Motion Seconded By: Legislator Wawro

Voting in Favor: Legislators Delaune, Criswell, Corcoran, Parete, Wawro

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Motion approved

Motion No. 9 **Moved to Adjourn**

Adjourned: 5:46pm

Respectfully submitted: Jerry Sheehan, Assistant to VP for Academic Affairs & VP for Enrollment Management, SUNY Ulster

**Legislative Programs, Education and Community Services Committee
Transcript**

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Enrollment Mgt SUNY Ulster / Recorder

Delaune: All right, shall we start? I'd like to call the meeting to order. Jerry, welcome and would you do the roll call please?

Sheehan: Chairman Delaune

Delaune: Here.

Sheehan: Deputy Chair Corcoran

Corcoran: Here.

Sheehan: Legislator Criswell

Criswell: Here.

Sheehan: Legislator Parete

Parete: Here.

Sheehan: Legislator Wawro

Wawro: Here.

Sheehan: Legislator Donaldson

Delaune: Nettie thanks for sending out the minutes; we've got a few here to approve. So can I get a motion to approve the minutes and transcript of April 14 meeting?

Wawro: I move it.

Delaune: Second?

Corcoran: Second.

Delaune: Alright. All in favor?

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: Motion to approve the minutes and transcript of the May 5 meeting. Do we have a motion?

Criswell: I'll move that.

Delaune: All right. Very good. Thank you. Second?

Wawro: Second.

Delaune: All in favor?

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: Motion to approve minutes and transcript of the joint meeting of ways and means and legislative programs May 11, 2020. Motion?

Corcoran: Motion.

Delaune: Second?

Criswell: I'll second it.

Delaune: All right. All in favor?

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: All right. Again, welcome Dr. Roberts. You are going to give us an update.

Roberts: Yep, we got a couple things. One is our summer enrollment, surprisingly, came out about eight FTE ahead of last year, which was a real surprise. The Fall is so uncertain right now. It is. It's scary. But we, you know, we're putting, we're putting everything into it, you know. SUNY system as created a new campaign, which is "Start Near, Go Far". And there's going to be TV spots, which is all funded through SUNY. So, we're hoping that we're going to get a kickstart with that. Still don't ...not sure on the procedure of opening next year, we're working with the Chancellor, who is in direct contact with the Governor. And the Governor will really be the one to roll out the plan after we submit it and it's approved. So, we're still uncertain how we'll be meeting. Our budget has been approved by our board and we'll bring it to the legislature, and we have a resolution tonight that we'd like to do that on July 14, and Jamie...she has that and we have a balanced budget right now. But, depending on what happens with the state funding, our fourth quarter is...what we've heard at this point, it could be up to a 50% decrease and then 30%. And recently we heard, it may not be a decrease, but it might be a month delay. So, every other day we get some new news on our appropriation how it will come through. So, it's up in the air, we build a budget based on our best guests and what we think the enrollment will be. We'll keep our fingers crossed. We have a slight draw from our fund balance, which is very insignificant. We will not be... if the budget goes through as we plan, there won't be any layoffs, which is something that we really want to...we feel as the most important thing to do is keep the security of the institution and, yeah, its real important to us. So, I believe that we're going to you know, if the budget comes through like we planned, we should be fine. If it comes through differently, we'll have to reexamine and make some adjustments. Most of the savings have been...umm... I have to thank Jamie. She's been very creative and doing a lot of unique things. We've restructured our IT. It was an Ellucian company and we dismantled it, and re-pieced it together. And, we save

significantly on that. We've worked with the County. And thank you for the support. That they will absorb our purchasing and we'll be contracting with the County to handle that which will save ...umm... you know that's two full-time employees that that will save and that's huge. And a number of... we have two resolutions tonight on incentive for retirement that Jamie will cover in detail and if everything comes the way we planned, I think we should be fine for the fall. But we'll keep our fingers crossed. I guess that's the best we can do.

Delaune: Thank you. Good job. Excellent job, Jamie.

Capuano: Thank you. Thank you.

Delaune: Dr. Robert's, can I borrow Jamie for about a week?

Roberts: You mean, can you rent her? Sure. [laughing]

Capuano: I think there's a contract for that. [laughing]

Delaune: Well, great. Thank you. Umm...any questions? Alright. There being none, let's move onto the resolutions. Resolution 201, approving the execution of a contract in excess of \$50,000 entered into by the county with Halwick Law LLC. Office Of The Aging. Mark, do you want to provide some...?

Rider: I'm happy to. I know Sue's driving. She's, I...I know she's here as well. She's able to answer any of these questions, but we went out to RFP on this contract this year. These are mandated legal services. We looked at what we could do to kind of shrink the contract and, and this is about as low as the state will allow us to go. We do need to provide these services to our seniors. Halwick Law, who is currently the attorney doing the contract, the prior contract, and Legal Services of the Hudson Valley, were the two...the two firms that submitted proposals. This one was just selected by the RFP committee and was the lower cost of the two.

Delaune: Thank you. Yeah, \$75 per hour sounds extremely reasonable. That's great. Well, are there any questions on this?

Koppenhaver: Do you have any questions for me?

Delaune: No, it's pretty straight forward. As I read, as I read it, this is for estate planning, long term care, wills and services to senior clients. Yeah, I do have one question in here. Part of this is for remote areas as needed. And, how is that determined? And, where have you seen the need?

Koppenhaver: So in in the very beginning of the year, before the plague hit us, I had asked Erika, if she would be willing to go out to some of the remote areas of the county, either on our van because we have our own van or with the mobile health van, which, you know, wasn't something we fleshed out and she was more than willing to make appointments, or at least

entertain the idea of seeing folks in the farther areas where people might not be able to go to Kingston, and talk to her about things they needed to ...legal issues that they had questions about. So that was the, the lofty intention we had at the beginning before we had to sort of stop everything. She is still seeing patients. Patients? She is still seeing clients remotely, virtually. And obviously, with our reopening plan, we would slowly bring people back into the office for those times when it's unavoidable that she needs to see someone in person, but she was very willing to go out to, you know, Pine Hill or Ellenville or down to Walkkill, if we, if we ahead of time would set up legal appointments for her for folks who might or might not be able to get out to Kingston. So that's what that was about.

Delaune: All right. Thank you. Any questions? [None] All right. Do I have a motion?

Parete: Yeah. I'll move it, John Parete.

Delaune: Yes. All right, thanks. Second?

Corcoran: Corcoran. Second.

Delaune: All right. All in favor?

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: Thank you.

Delaune: Move on to Resolution 202, approving the execution of a contract in excess of \$50,000 and entered into by the county. Gateway Community Industries, Inc, doing business as Gateway Valley. Office Of The Aging. Either one of you want to step in....

Rider: Yeah go ahead Sue.

Koppenhaver: So we actually had quite a few people come to the RSP conferences, but in the end, Gateway was the only purveyor who actually submitted a bid. And that was a little, you know, disheartening, because we are hoping to have some discussions with other people but that's what happened. [Cough] Excuse me. And, um, there were a couple things with their, with their submission that was, um causes us to change some of the ways we do things and we had, um, sort of a restricted budget ourselves, um, with a number that we had to kind of meet with their, with their contracted offer. So, the only way we're really going to be able to supply meals and keep within our budget is to only be able to deliver frozen meals across the county. Which means

we'll be delivering... they will be delivering meals... once a week as a as a frozen pack and then also continue most of the congregate meal sites where people can come and get a hot meal in four or five of the different places. So, it's a little bit of a reduction. It's a little disappointing that we cannot deliver hot meals. But it became very difficult for Gateway to find staff to drive. They don't... they tried to start a volunteer program. We certainly don't have enough volunteers to do that. And they honestly, according to them, could not find staff to do that. And I'm not really surprised that they couldn't. So that was sort of comparable....

Rider: They....

Koppenhaver: No, go ahead, Mark.

Rider: They've also told us that they on the prior contract, I mean, this is an increasing cost overall, but on the prior contract, they had told us that they had lost, you know, upwards of six figures, close to a million dollars just providing these services for us. We did a various things to try to help add competition. We instead of doing one contract for the entire county, we broke it up into regions hoping that we would have smaller companies send in proposals on the various regions. It didn't work out. We had conversations with even Orange County and Dutchess County. So, areas that were in the south...um... and that the abutted towards the Mid-Hudson Bridge to see if they would provide meals and they were receptive and then didn't end up following through on that. Um...and so, we had contract issues with, with our set budget, pre COVID. And COVID has only kind of exacerbated the contract.

Koppenhaver: Right yeah that about sums it up.

Delaune: Can you tell me how many folks you serve? And what kind of waiting list there is at this point?

Koppenhaver: There's a waiting list. It's divided into three levels of sort of urgency and there's about a little over 200 people still waiting for meals, despite the fact that we had gotten a new case manager last October. I think I've talked to the committee before about this, um, and we were able to start quickly, more quickly turnover, more people on the waiting list, getting them off. And as we do that, we get more on and we lost our Gateway meal manager that we had a full-time home delivered meal manager that was subcontracted through Gateway with a different contract. And she resigned and left right when COVID started and went into actually DSS. And um, so we lost a fulltime person to sort of manage the meals and the case management that went along with delivering the meals. So, we're back down to, you know, five people trying to balance this instead of six. So, there were a couple other factors, you know, internally that made this more difficult. So right now, we have a little over 200 on the most urgent waitlist, and then about 100 on together with the other B and C, we call it A, B and C. And in order to open them, as I may have explained before, the case managers have to do a very long assessment. They have to figure out what else these folks need in their lives. Maybe it's personal care, maybe it's a [inaudible], maybe it's other referrals. And there's paperwork, and there's data entry and there's phone calls, and there's visits and we're not able to open them all up, we have more people added at the moment, because of COVID-19, who needed meals because they can't leave their home. But there's no case management, and none of that other oversight or paperwork involved in that, because the state waived all those requirements during this time. So, um, we still have some folks on the

waiting list, we still have, you know, we we will we hope when this is all over, and we get into our regular lives again, that we would be able to sort of cover people by phone, we have some volunteers who are willing to make phone calls in substitution for laying our eyes on people when we can't do home delivered meals anymore. They're hot every day. But that's that's the adjustment we're going to have to make in order to continue to feed as many as we do. For instance, in 2019, we delivered a little over 74,000 hot and frozen meals around the County. In January, February, March of this year not counting COVID meals, we've got almost 18,000 already in the first quarter. So, we're, we're well on the way to being what what we were last year and that doesn't even include the 10,000 or so congregate meals that we've been delivering. So, you know, things are going to have to be adjusted because the budget was, you know, a little bit shorter than last year and their prices went up. And we're going to go up significantly if I was going to keep the hot meals on the table. And the only way that those prices were going to go down is if I added more and more and more hot meals, but I would have destroyed the budget had I done that in order to get a lower price for hot meal. So, we made the decision to go with frozen. And we'll have to see how it goes.

Rider: I did just send a couple documents to Nettie and Vicky that, that Sue had sent me earlier. And I just hadn't gotten a chance to forward to the committee that talks about numbers of wait lists and how many were ...this was something that was requested at the Committee Chair Meeting on Thursday, I think Legislator, Cahill or somebody else requested the information, also for Ways and Means so I sent it to Nettie and Vicky, hopefully you all will pass it on to other legislators interested and the committee but, as Sue said, we're gonna have to evaluate I mean, you've all heard the kind of the dire numbers on the budget situation. And this was not a great situation going in because the prices increased which again, Sue did great work negotiating with Gateway, and, you know, figuring out a way to provide the same number of meals, albeit frozen. I will say we had heard from several seniors that they were, they preferred frozen meals because they didn't have to have it at the time that it was delivered. Right? When you have somebody delivering a hot meal, typically, you have to eat it then, and people wanted to be able to throw it in the freezer and, and prepare it in a microwave or whatever, whenever they wanted it. So, I don't know if you can speak to the numbers that would have for that.....

Koppenhaver: Sure. I'm actually surprised that I haven't gotten a lot of complaints because the meals are easy to heat up. You can do it in an oven or microwave and you have to be home to get the meals but you don't have to be home every day between you know, 10 and 12 or 11 and 1 or whenever the delivery person comes because there's a window of delivery. So, it's a little bit more freeing for people to get a package or frozen meals. You can choose what you want to eat when you put it in your freezer. It's, you know, I think it's more convenient that way. And it's easier. It's just as nutritious. It's the same meals they're getting as hot meals. It's exactly the same. So, but the driving and the time and the personnel costs for gateway made it prohibitive to do the, um, the hot meals at this time, you know, that might change in the future. I don't know. But we do have people to call, like I said that the state does expect us to kind of keep tabs on folks.

Rider: And the last interjection that I'll have is that the congregate meals are have been suspended. But they will come back at some point.

Koppenhaver: They will. And, all those folks that are actually most of those folks that have been regularly going to the congregate sites are able to go and get their five packs of frozen meals that

they normally would have gotten everyday hot, at the congregate sites or our aides are delivering are we luckily had hired two aides which was funded by another nice funding source last year, we hired two full time homemaker aides and basically what they've been doing over the last since the middle of March, April, May, June, so almost three months is picking up meals for folks delivering them to their house, region by region, and doing shopping for them. So, we're trying to balance, um, the huge increase need we've had over the last couple months - number one, because a lot of the seniors aren't leaving and number two because some of them, you know, they really can't get out or whatever - so, so far we've been able to keep that balance.

Delaune: Well, thank you for providing those services. This is a \$2.6 million contract of which the county's responsibility is 24%. That's \$600,000 or so. So, can I get a motion?

Parete: Can I? may I?

Delaune: Please, John.

Koppenhaver: Please.

Parete: You know, when I look at the agenda that you have, these are the two the two um institutions, the two subjects that I certainly am very concerned about. You know, society will judge us in the long run on how we take care of those that went before. So, of course, I'm up in that range now, myself, I recognize that, but they're going to judge us on how we take care of those in need through The Gateway and The Office Of The Aging, and then how we make sure or try to make sure and prepare for those coming after us that they have the same opportunities that we have. And I know Marc, I'm sure you guys are watching this stuff very closely, but these are the certain things that that just cannot be abandoned. And, and I, the young lady speaking was very eloquent. And I just think this is the type of stuff that we all have to dig down for and make sure.

Rider: Absolutely.

Koppenhaver: I appreciate "the young" comment.

Parete: What? My hearings going. But anyway, Mr. Chairman, I didn't mean to take too long but we're gonna be judged on certain things. And these are two of them. Two of the areas that we're gonna be judged on to try to do the right thing as difficult as it is. Thank you.

Corcoran: Well said, John well said.

Delaune: Yes. Any other questions? [NONE] If not, may I get a motion?

Parete: I'll move it.

Wawro: I'll second.

Delaune: Alright. Thank you. All in favor?

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: Thank you.

Delaune: Resolution 212. Setting a public hearing on a tentative budget of Ulster County Community College for the year 2020 through 2021 to be held on Tuesday, July 14, 2020. At 6:30pm. Jamie, I think this is about you.

Capuano: Right. So, this is setting the public hearing for the budget. Typically, we do this in June with everything going on with that COVID we were a little bit delayed in terms of getting the budget put together for our board. So, this will be now brought before us in July. We have to have the state, we have to have the budget back up to the state in the end by the end of August. We need to have it going before everybody in July. But, typically this would be normally in June.

Delaune: Alright, Legislator Criswell has question.

Criswell: Will this be...will this be an in person public meeting or would this be an online meeting?

Capuano: It's going to be an online. We'll work with Vicki to get everything set up.

Criswell: Thank you.

Delaune: Very good. Any other questions? [NONE] There being none, can I get a motion?

Criswell: I'll move it.

Delaune: Right. A second? Okay Legislator Parete

Parete: Absolutely.

Delaune: All in favor.

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: Thank you.

Delaune: Resolution 213: approving a voluntary retirement incentive for eligible Ulster County Community College faculty members, SUNY Ulster. Dr. Roberts or Jamie, do you want to speak?

Roberts: As we were talking about earlier, I anticipate there's a number of individuals who are eligible for retirement and the savings will be significant to us, similar to what the county is doing with CSEA. So, it's a, I think it's the right thing to do at the right time.

Delaune: Very good. Any questions? [NONE] None. Alright. Can I get a motion?

Corcoran: Motion. Corcoran.

Delaune: Okay. Second?

Wawro: Second.

Delaune: All right, Mary, thank you. Let's have a vote. All in favor?

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: Alright, thanks.

Delaune: Resolution 214: approving of voluntary retirement incentive for eligible Ulster County Community College professional staff members, SUNY Ulster.

Roberts: It's the same as the faculty because of different unions. So, we had to present different offers to them. The Union has agreed to it board as our looking for approval from the legislature.

Delaune: All right. Can I get a motion?

Wawro: I'll move it.

Delaune: All right. Second?

Criswell: Second.

Delaune: Legislator Criswell, thank you. All right. Like to vote on it. All in favor?

Corcoran: Aye

Criswell: Aye

Parete: Aye.

Wawro: Aye. (5-0)

Delaune: Very good. Thanks. Thank you both.

Roberts: Thanks. Thanks for all you do.

Delaune: Any new business? [NONE] All right, any old business? There being none. Can I get a motion to adjourn?

Criswell: I'll move it.

Wawro: Second.

Delaune: Well, thank you all. That was short and sweet. And I'll be seeing some of you soon.

[END: 5:46pm]