

TOWN OF WAWARSING

Office of the Supervisor

TERRY HOUCK

108 Canal Street

P.O. Box 671

Ellenville, New York 12428

Phone: 845-647-6570 Ext. 6

Fax: 845-647-1046

TTY: 845-647-1046

E-Mail:

wawsupervisor@hvc.rr.com

Councilpersons

Stephen Bradley

Dan Johnson

Roger Buchwalter

Thomas J. Briggs

May 28, 2019

Ulster County Economic Development Alliance

PO Box 1800

Kingston, N.Y. 12402

Members of Ulster County Economic Development Alliance

At this time the Town of Wawarsing has completed the Berme Road Park revitalization plan and requests reimbursement from the UCEDA. Attached here as described in schedule B of the Agreement between the Town and the UCEDA are:

- An invoice for \$10,000 from the Town to UCEDA,
- A copy of the completed site plans and engineers estimates
- Copies of the three invoices from the design consultant, Barton and Loguidice totaling \$30,000.00
- Copies of three checks from the Town to Barton and Loguidice totaling \$30,000.00

The Town and the Village note that the plan was very successful and are thankful to the UCEDA for helping to fund the effort. Several efforts are already underway as a result of the plan:

- Village applying for CFA grant to fund improvements outlined in plan
- Drainage improvements to the site
- Repairs to the playing courts
- Installation of picnic pavilion (with UCEDA funding) and walking trails being added to upper park
- Historic Commission is improving signage on historic structure in park
- Historic commission has engaged their consultant to perform a historic conditions survey of structure
- New signage installed at park entrance

Additionally, public engagement efforts from the plan have involved diverse community members in an interest in open space and recreation in the area of the park.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Houck". The signature is fluid and cursive, with a large initial flourish.

Terry Houck, Supervisor
Town of Wawarsing

RECEIVED
MAY 29 2019
ULSTER COUNTY ECONOMIC
DEVELOPMENT ALLIANCE

TOWN OF WAHARSING
 P.O. Box 671, 106 Canal Street
 Ellenville, New York 12428

Purchase Order Number	Vendor Code	Voucher Number 2253-B
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Voucher

Budget Appropriation	Amount
7110.4 B	10,000.00
Total	10,000.00

A-
Claimant's
Name
and
Address

Barton & Loguidice
 443 Electronics Parkway
 Liverpool, N.Y. 13088

B-
For Berme Rd Park Department

Date Paid 10/5/18	Check Number 5803
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Dates	Quantity	Description of Materials and/or Services	Unit Price	Amount
9/27/18		Invoice # 99123 Project # 1492.003.001 Phase I Berme Rd Park Revitalization Plan		10,000.00
		TOTAL		10,000.00

Claimant's Certification

I, _____, certify that the above amount in the amount of \$ _____ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt, are not included; and that the amount claimed is actually due.

Date _____ Signature _____ Title _____
 (space below for Municipal Use)

SUPERVISOR APPROVAL

10/3/18 *[Signature]*
 Date: _____ Authorized Signature

APPROVAL FOR PAYMENT

9/28/18 *[Signature]*
 DATE _____ CONTROLLER

Barton & Loguidice

21 September 2018

Terry Houck
Town Supervisor
108 Canal Street
P.O. Box 671
Ellenville, New York 12428

Re: Berme Road Park Revitalization Plan
Subject: B&L Invoice # 99123
Project: 1492.003.001

Dear Mr. Houck,

Enclosed please find our Invoice 99123 for **Phase 1** services related to the above-referenced project. The previous two (2) invoices submitted have been voided and we will move forward with our billing based on the Scope Breakdown of Phases that was presented to your office and agreed upon August 2018.

As outlined in the agreed upon Scope Breakdown, **Phase 1** work includes, but was not limited to, the following:

1. Kickoff meeting;
2. Site visit and photo documentation of existing conditions;
3. Gathering and review of reference material;
4. Generation of base plan;
5. Conduct online survey and analyze results;
6. Conduct and participate in Community Input Meeting 1 (date: 12 September 2018).

With the completion of the first Community Input Meeting marking the end of Phase 1, we are issuing an invoice for \$10,000 for this Phase completion and will continue to move forward with our scope of work.

If you have any questions regarding this invoice, please do not hesitate to reach out to me.

Sincerely,

BARTON & LOGUIDICE, D.P.C.



Leigh G. Jones, RLA
Managing Landscape Architect

RECEIVED
TOWN OF WAWARSI NG

SEP 24 2018

SUPERVISOR'S OFFICE

RECEIVED
RECEIVED

SEP 24 2018
ACCOUNTING DEPARTMENT
TOWN OF WAWARSI NG
ACCOUNTING DEPARTMENT

Barton
AL Equidistance

443 Electronics Parkway
 Liverpool, NY 13088
 315-457-5200

Terry Houck
 Deputy Supervisor
 Town of Wawarsing
 108 Canal Street
 P.O. Box 671
 Ellenville, NY 12428

September 21, 2018
 Project No: 1492 003 001
 Invoice No: 99123

RECEIVED
 SEP 21 2018
 TOWN OF WAWARSING
 ACCOUNTING DEPARTMENT

Project 1492.003.001 Berme Road Park Revitalization Plan
Professional Services thru August 18, 2018

Phase	01	Master Plan of Improvements		
Fee				
Total Fee		30,000.00		
Percent Complete		33.3333	Total Earned	10,000.00
			Previous Fee Billing	0.00
			Current Fee Billing	10,000.00
			Total Fee	10,000.00
			Total this Phase	\$10,000.00
Billing Limits		Current	Prior	To-Date
Total Billings		10 000.00	0.00	10,000.00
Limit				30,000.00
Remaining				20,000.00
			Total Amount Due	<u>\$10,000.00</u>



17 December 2018

Terry Houck
Town Supervisor
108 Canal Street
P.O. Box 671
Ellenville, New York 12428

Re: Berme Road Park Revitalization Plan
Subject: B&L Invoice # 100954
Project: 1492.003.001

Dear Mr. Houck,

Enclosed please find our Invoice #100954 for **Phase 2** services related to the above-referenced project based on the Scope Breakdown of Phases that was presented to your office and agreed upon August 2018.

As outlined in the agreed upon Scope Breakdown, **Phase 2** work includes, but was not limited to, the following:

1. Generation of two (2) alternative layouts for master plan of improvements;
2. Conduct and participate in Community Input Meeting 2 to review alternatives;
3. Design and produce a draft master plan for review and comment by Commission;
4. Prepare final Master Plan;
5. Present final plan to Village and Town Boards at a joint meeting.

With the joint Boards meeting marking the end of **Phase 2**, we are issuing an invoice for **\$10,000** for this Phase completion and will continue to move forward with our scope of work.

If you have any questions regarding this invoice, please do not hesitate to reach out to me.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in black ink, appearing to read 'Leigh G. Jones', written over a horizontal line.

Leigh G. Jones, RLA
Managing Landscape Architect



443 Electronics Parkway
 Liverpool, NY 13088
 315-457-5200

Terry Houck
 Deputy Supervisor
 Town of Wawarsing
 108 Canal Street
 P.O. Box 671
 Ellenville, NY 12428

December 17, 2018
 Project No: 1492.003.001
 Invoice No: 100954

Project 1492.003.001 Berme Road Park Revitalization Plan
Professional Services thru December 10, 2018

Phase	01	Master Plan of Improvements		
Fee				
Total Fee	30,000.00			
Percent Complete	66.6667	Total Earned	20,000.00	
		Previous Fee Billing	10,000.00	
		Current Fee Billing	10,000.00	
		Total Fee		10,000.00
		Total this Phase		\$10,000.00
Billing Limits				
		Current	Prior	To-Date
Total Billings		10,000.00	10,000.00	20,000.00
Limit				30,000.00
Remaining				10,000.00
		Total Amount Due		<u>\$10,000.00</u>



443 Electronics Parkway
 Liverpool, NY 13088
 315-457-5200

Terry Houck
 Deputy Supervisor
 Town of Wawarsing
 108 Canal Street
 P.O. Box 671
 Ellenville, NY 12428

January 30, 2019
 Project No. 1492.003.001
 Invoice No. 101641

Project 1492.003.001 Berme Road Park Revitalization Plan
Professional Services thru December 31, 2018

Phase	01	Master Plan of Improvements		
Fee				
Total Fee		30,000.00		
Percent Complete		100.00	Total Earned	30,000.00
			Previous Fee Billing	20,000.00
			Current Fee Billing	10,000.00
			Total Fee	10,000.00
			Total this Phase	\$10,000.00
Billing Limits		Current	Prior	To-Date
Total Billings		10,000.00	20,000.00	30,000.00
Limit				30,000.00
			Total Amount Due	<u>\$10,000.00</u>

Barton & Loguidice

30 January 2019

Terry Houck
Town Supervisor
108 Canal Street
P.O. Box 671
Ellenville, New York 12428

Re: Berme Road Park Revitalization Plan
Subject: B&L Invoice # 101641
Project: 1492.003.001

Dear Mr. Houck,

Enclosed please find our final invoice, Invoice #101641, for **Phase 3** services and **completion of project** related to the above-referenced project based on the Scope Breakdown of Phases that was presented to your office and agreed upon August 2018.

As outlined in the agreed upon Scope Breakdown, **Phase 3** work included, but was not limited to, the following:

1. Development of a preliminary level site improvement plan; and
2. Preparation of an opinion of probable project costs.

With the ending **Phase 3**, and with all final deliverables delivered to the Town in both electronic and hard copy form, we are issuing the final invoice for **\$10,000** for the project completion.

If you have any questions regarding this invoice, please do not hesitate to reach out to me.

Sincerely,

Leigh G. Jones, RLA
Managing Landscape Architect
BARTON & LOGUIDICE, D.P.C.

The experience to
listen
The power to
solve 

5803

TOWN OF WAWARSING
PART-TOWN
108 CANAL STREET
ELLENVILLE, NY 12428



Branch Office
10-4-220

10/5/2018

PAY TO THE ORDER OF BARTON AND LOGUIDICE

\$ 10,000.00

DOLLARS

Ten Thousand and 00/100

BARTON AND LOGUIDICE
10 AIRLINE DRIVE, SUITE 200
ALBANY, NY 12205

Jerry Hirsch
Margie Bille
AUTHORIZED SIGNATURE

MEMO

INVOICE # 99123 PROJECT # 1492.003.001

⑆005803⑆ ⑆022000046⑆ 9836786344⑆

Check #5803
001252-FAR5014211021805 -01

Paid :10/15/2018

\$10000.00

5876

TOWN OF WAWARSING
PART-TOWN
108 CANAL STREET
ELLENVILLE, NY 12428



Branch Office
10-4-220

1/4/2019

PAY TO THE ORDER OF BARTON AND LOGUIDICE

\$ 10,000.00

DOLLARS

Ten Thousand and 00/100

BARTON AND LOGUIDICE
10 AIRLINE DRIVE, SUITE 200
ALBANY, NY 12205

Jerry Hirsch
Margie Bille
AUTHORIZED SIGNATURE

MEMO

INVOICE # 100954, PROJECT # 1492.003.001

⑆005876⑆ ⑆022000046⑆ 9836786344⑆

Check #5876

Paid :01/15/2019

\$10000.00

5900

TOWN OF WAWARSING
PART-TOWN
108 CANAL STREET
ELLENVILLE, NY 12428



Branch Office
10-4-220

2/8/2019

PAY TO THE ORDER OF BARTON AND LOGUIDICE

\$ 10,000.00

DOLLARS

Ten Thousand and 00/100

BARTON AND LOGUIDICE
10 AIRLINE DRIVE, SUITE 200
ALBANY, NY 12205

Jerry Hirsch
Margie Bille
AUTHORIZED SIGNATURE

MEMO

INVOICE # 101641 PRJCT # 1492.003.001

⑆005900⑆ ⑆022000046⑆ 9836786344⑆

Check #5900

Paid :02/20/2019

\$10000.00

