

Ulster County Economic Development Alliance
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MINUTES

Meeting of the Board of Directors
February 5th, 2019

A meeting of the Board of Directors of the Ulster County Economic Development Alliance was held at 4:30 P.M. on Tuesday, February 5th, 2019, in the Legislative Chamber, 6th Floor, Ulster County Office Building, 244 Fair St., Kingston, NY 12402.

The following Board Members were present:

Julie Cohen Lonstein Chair
Kenneth Crannell
Burton Gulnick, Jr.
Ward Todd
Brian Woltman
Hector Rodriguez

The following Board Members were absent with notice:

Lisa Berger

Chief Financial Officer:

Christopher J. Rioux, CPA, Deputy Commissioner of Finance

Ulster County Office of Economic Development Staff:

Suzanne Holt
Bernadette Andreassen
Kayleen Scali

The meeting was called to order by Chair Lonstein at 4:30 P.M.

MINUTES

Motion: Ken Crannell, seconded by Burt Gulnick, moved to approve the minutes of the January 3, 2019 meeting. A copy of said minutes are on file.

Vote: The motion was adopted.

FINANCIALS

CFO, Christopher J. Rioux reviewed the highlights of the financial report with the members. This is a draft version some of the bottom line totals will change. In the month of December, the EDA had a cash balance of \$554,229.91. Accounts payable is at \$34,000, revenue is at \$107,000 and expenses are at \$81,000. The financials are showing a \$10,000 surplus but this will go down. Copies of said financials are on file.

This institution is an equal opportunity provider, employer, and lender.

Motion: Ward Todd, seconded by Ken Crannell, moved to approve the financials for the periods ending December 31st, 2018. Copies of said financials are on file.

Vote: The motion was adopted.

PRESENTATIONS

Brian Woltman Introduction & Welcome

Chair Lonstein introduced Legislator Woltman and welcomed him to the board. Legislator Woltman expressed his gratitude for being a part of the Economic Development Alliance.

Broadband Phase 2 Report

Dan Stone came to give updates to the Broadband project. He recapped that the problem is that many residential and rural areas don't have access to quality broadband. He is considering ways to connect the current fiber to areas that are not receiving wireless services. The idea is to develop a wireless connection between a county owned uplink site and the Ellenville/Warwarsing area. They looked into several locations that had reasonable access to crown castle fiber. The board would like Mr. Stone to return to the March board meeting to give a progress report and answer when this project can be completed, what population it will serve and to have a proof of concept.

2019 Vision for EDA Board

Chair Lonstein asked the board if there are any goals or visions for 2019 that should be discussed. Hector Rodriguez stated that the outcomes and focus should be creating better wages for employees. Chair Lonstein reviewed the UCEDA mission statement and asked that the performance goals be shared with all the members.

OLD BUSINESS

Ellenville Million- Reallocation of Funds

Bernadette Andreassen presented a chart of the commitments under the existing contracts and a chart of uncommitted funds. Chair Lonstein pointed out that there is \$146,636.00 dollars of uncommitted funds left. Ms. Holt noted that if those funds go unused they would just remain in the county's fund. A discussion ensued as to whether or not we need to reallocate the funds.

EM Contract- Amendment No.1 with the Town of Wawarsing

The original contract was for the construction of two pavilions. After reconsideration by the town they thought it best not to demolish the second pavilion but to keep it and build a third one. The amendment reflects this change.

Motion: Ward Todd, seconded by Brian Woltman, moved to approve the amendment to extend the amended agreement by and between the Ulster County Economic Development Alliance and the Town of Wawarsing Parks and Recreation. (A copy of said Agreement is on file.)

Vote: The motion was adopted.

NEW BUSINESS

Debra Bresnan Invoice #0620

Motion: Ken Crannell, seconded by Burt Gulnick, moved to approve payment of invoice #0620, dated January 29, 2019 in the amount of **THREE THOUSAND DOLLARS (\$3,000.00)**. A copy of said invoice is on file.

Vote: The motion was adopted.

Luminary Publishing, Inc. Invoice #75412

Motion: Hector Rodriguez, seconded by Ken Crannell, moved to approve payment of Luminary Publishing, Inc. Invoice Number 75412, dated December 31, 2018 in the amount of **FIVE THOUSAND ONE HUNDRED AND FOUR DOLLARS AND SIXTY-FIVE CENTS (\$5,104.65)**. A copy of said invoice is on file.

Vote: The motion was adopted.

EM- Grant Match Colony Farm Feasibility Study & Invoice

Ward Todd asked if there has been any discussion about DEP Corrections selling the land since the completion of the feasibility report. OED staff will contact John Adams and report back for the March meeting.

Motion: Hector Rodriguez, seconded by Ward Todd, moved to approve payment of Colony Farm Feasibility study, dated January 7, 2019 in the amount of **TEN THOUSAND EIGHT HUNDRED AND SEVENTY-FOUR DOLLARS (\$10,874.00)**. A copy of said invoice is on file.

Vote: The motion was adopted.

HVEDC Invoice #1711: Discussion

Suzanne Holt explained that in previous years this invoice was split between UCIDA and UCEDA. She has brought this before the board for discussion. Hector Rodriguez suggested that this be moved to the March agenda and that someone from HVEDC comes to present. He also suggested that we invite the members of UCIDA to hear the discussion.

Motion: Hector Rodriguez, seconded by Ward Todd, moved to postpone approval of the invoice pending a presentation by HVEDC.

Vote: The motion was adopted.

Broadband Invoice- Moonfarmer #4891

Motion: Ken Crannell, seconded by Hector Rodriguez, moved to approve payment of invoice #4891, dated February 5, 2019 in the amount of **TWELVE THOUSAND DOLLARS (\$12,000.00)**. A copy of said invoice is on file.

Vote: The motion was adopted.

EM-Paramedic Training Proposal

Chair Lonstein presented the letter from Deborah Briggs requesting funds from the Ellenville Million training component be used for an EMT. Ken Crannell asked that we get member Lisa Berger's input on this.

Motion: Hector Rodriguez, seconded by Ken Crannell, moved to postpone approval of the request pending a discussion.

Vote: The motion was adopted

CORRESPONDENCE

Luminary Media 2018 Report Out

This is for the board to review. Hector Rodriguez asked if we received a 2019 proposal and if it could be re-sent to the board.

Brian Woltman raised a question about the façade program for the Ellenville Million. Chair Lonstein explained the procedure of the façade program and that there have not been any new applicants. There were four participants that completed the program. Mr. Woltman asked if we could use the money in another area. Suzanne Holt explained that we can only do that if we reallocate the money and go before the Legislature.

PUBLIC COMMENT

No one asked for the privilege of the floor.

The public comment section of the agenda was closed.

ADJOURNMENT

Motion: Hector Rodriguez, seconded by Burt Gulnick, moved to adjourn the meeting.

Vote: The motion was adopted.

The meeting was adjourned at 5:23 PM.



Ward Todd, Secretary