

# Agenda



## Charter Revision Commission

Date | Time 12/8/2022 5:00 PM | Location | 244 Fair Street, 6<sup>th</sup> Floor, Kingston\*

### Commission Members:

Mihm, Kathleen (Chair)	Kadgen, Thomas*	Simonofsky, D. Mici
Cardinale, Frank	McCarthy, Scott	Woltman, Brian
Donaldson, David	Parker, LeShawn	
Shannon Harris	Rodriguez, Hector	

*\*via videoconference due to "extraordinary circumstances" pursuant to NYS Public Officers Law Section 103-A and Ulster County Local Law No. 8 of 2022*

### Notes:

Others In Attendance:  
Richard Williams, Co. Atty Ofc.  
Kristin Gumaer, Co. Atty Ofc.  
Carl Brown, Chair, Ulster  
County Human Rights  
Commission  
Barbara Hill, Chair, Ulster  
County Community Services  
Board

## AGENDA ITEMS

1. Call to Order / Roll Call / Welcome Members of the Public/Guests
2. Approval of December 1, 2022 meeting minutes
3. Public comment (if any)
4. Carl Brown, Chair, Ulster County Human Rights Commission, to review suggested Charter revisions regarding the Ulster County Human Rights Commission [see attached].
5. Barbara Hill, Chair, Ulster County Community Services Board, to review suggested Charter revisions regarding the Ulster County Community Services Board
6. Review of Commission member Tom Kadgen / Emails dated November 14, 2022, November 18, 2022, November 21, 2022 [see attached]
7. Matrix review [see attached]
8. Adjournment

## OTHER INFORMATION

### Organization of Commission.

In order to carry out its various statutory responsibilities in a fair and impartial fashion, the Commission has separated its functions into discrete bureaus and offices, which, among other things, separate the Chair from the investigatory and prosecutorial functions of the agency. In addition to the Chair and the Commissioners, the following components of the Commission are directly involved in the enforcement of the NYCHRL:

- a. *Law Enforcement Bureau.* The Law Enforcement Bureau is charged with the Commission's investigatory and prosecutorial functions. Where an action is authorized or required to be taken by the Law Enforcement Bureau, such action must be taken by the Deputy Commissioner for Law Enforcement, such Law Enforcement Bureau staff as the Deputy Commissioner may designate, or such person as may be appointed by the Chair of the Commission.
- b. *Office of General Counsel.* The Office of General Counsel serves as counsel to the Chair and to the Commissioners. Where an action is authorized or required to be taken by the Office of General Counsel, such action must be taken by the General Counsel, such staff of the Office of General Counsel as the General Counsel may designate, or such person as may be appointed by the Chair of the Commission.
- c. *Office of Mediation and Conflict Resolution.* The Office of Mediation and Conflict Resolution provides Restorative Justice Circles for mediation services in connection with complaints that have been filed at the Commission. The Office of Mediation and Conflict Resolution operates independently from any other office within the Commission. Where an action is authorized or required to be taken by the Office of Mediation and Conflict Resolution, such action must be taken by the Director of the Office of Mediation and Conflict Resolution, such staff of the Office of Mediation and Conflict Resolution as the Director may designate, or such person as may be appointed by the Chair of the Commission.
- d. *Office of the Chair.* The Office of the Chair is charged with the Commission's adjudicatory functions. Where an action is authorized or required to be taken by the Office of the Chair, such action must be taken by the Chair or such person as may be appointed by the Chair of the Commission, except such person may not include the Deputy Commissioner or staff of the Law Enforcement Bureau.



**Commission membership; chairperson; appointment; vacancy.**

The commission shall consist of 13 members, to be appointed by Ulster County, 5 of whom shall be designated by the County Executive, 1 who would serve as a Lawyer on the Office of General Counsel for the Commission, 4 of whom shall be designated by the Legislative Majority Chair, 4 of whom shall be designated by the Legislative Minority Chair, Commissioners shall serve with compensation for their term when hearing cases over and above the once a month meetings, conducting mediations, travel, conferences, education and certifications if needed. The commission shall elect its chair and vice chair among its commissioners as permitted within the commission's bylaws.

Please keep all terms of service the same.

**Vacancy**

In the event that a vacancy is created prior to the expiration of the term of a commissioner, or a vacancy is created as the result of the death, resignation of a member, relocation outside of Ulster County or the removal from the commission based on a conflict of interest, his or her successor shall be appointed within 90 days from notification from the commission to serve for the unexpired balance of the term of the commissioner whose position has become vacant.

The commission shall annually elect its chair and vice-chair from among its members.

The members of the commission shall not be compensated for their services on the commission; however, the members of the commission may be reimbursed for any necessary and reasonable expenses actually incurred in the performance of their duties.

**Commission membership; chairperson; appointment; vacancy.**

The commission shall consist of 15 members, to be appointed by Ulster County, 5 of whom shall be designated by the County Executive, 5 of whom shall be designated by the Legislative Majority Chair, 5 of whom shall be designated by the Legislative Minority Chair, The chairperson shall devote the chairperson's entire time to the chairperson's duties and shall not engage in any other occupation, profession or employment. Members other than the chairperson shall serve without compensation for a term of three years. In the event of the death or resignation of any member, such member's successor shall be appointed to serve for the unexpired portion of the term for which such member had been appointed.



## **§ C-100 Commissioner of Human Rights.**

There shall be a Commission of Human Rights headed by a Commissioner of Human Rights who shall be appointed by the County Executive, subject to confirmation of the Legislature, and serve at his or her pleasure.

## **§ C-101 Membership; duties; appointments; terms of office.**

- A.** The Commission of Human Rights shall be constituted in accordance with and exercise the powers and duties specified in Article 12-D of the General Municipal Law and other related duties required by the County Executive and/or the County Legislature.
- B.** The Commission of Human Rights shall have 11 members appointed to terms of three years, three members of which shall be appointed by the legislative Chairperson, three members by the legislative minority leader, and five members by the County Executive, one of which shall be designated by him or her as the Commission Chairperson. Appointments shall be representative of the various religious, racial, ethnic and nationality groups in Ulster County's communities. No member of the Commission of Human Rights shall serve more than four consecutive terms of three years.

[Amended 8-14-2018 by L.L. No. 4-2018; 4-20-2021 by L.L. No. 3-2021]

## **§ C-102 Authority.**

[Amended 8-14-2018 by L.L. No. 4-2018]

- A.** The Commission of Human Rights shall have all of the authority, powers, duties and obligations expressly set forth in Article 12-D of the General Municipal Law, and shall also have the authority to engage in processes of conference, conciliation and persuasion, with the active assistance of the New York State Division of Human Rights ("State Division"), if needed, in the mediation and solution of complaints within the jurisdiction of the State Division, so as to amicably resolve such complaints, reduce tensions, build consensus, and foster harmony between the various and diverse communities within Ulster County and to otherwise report, but not initiate, any such complaints to the State Division, and shall also have the authority to create bylaws for its own governance, proceedings and activities, but shall not exercise any powers, duties or obligations not otherwise expressly set forth in General Municipal Law Article 12-D.
- B.** The Commission is authorized to receive complaints of all persons in Ulster County with claimed human rights violations arising under any New York State, federal or local human rights law or regulation occurring in Ulster County and to engage all interested parties who consent to do so in an effort to mutually resolve such complaints through mediation and conciliation before the Commission or its authorized designee. In the event that no members of the Commission are able or willing to engage in mediation or conciliation of a given complaint as in the case of a conflict of interest then, subject to legislative appropriation sufficient to pay the expense thereof in a sum not to exceed \$10,000 per year, such complaints may be referred upon consent of all parties to the complaint, to an accredited community dispute resolution center within Ulster County operated under the auspices of Article 21-A of the Judiciary Law for the sole purpose of conducting such a nonbinding mediation and conciliation as specified herein.
- C.** The Commission or its authorized designee shall actively monitor and assist persons with such claimed human rights violations through the process administered by the State Division, or pursuant to § C-101B hereof by the local Hearing Officer, for such claims that have not been successfully resolved by the Commission, or its authorized designee, through mediation and conciliation at the local level should such persons elect to file a discrimination claim with the State Division or the local Hearing Officer. The assistance rendered under this subsection shall not include the rendering of legal advice or legal representation to any party.
- D.** The Commission or its authorized designee shall maintain records of all complaints received by it during each calendar year and shall make a report to the County Legislature by March 31 of each year summarizing the number, type and disposition of such complaints. Such annual report shall not include names or personal identifying information of any party.



### **§ A30-1 Commissioner of Human Rights. <sup>[1]</sup>**

- A. *There shall be a Commission of Human Rights headed by a Commissioner of Human Rights who shall be appointed by the County Executive, subject to confirmation of the Legislature, and serve at his or her pleasure.*
- B. *Powers and duties. The Commissioner of Human Rights shall address the problems of discrimination in employment, housing, public accommodation, education and credit.*
- C. *Reports. On or before March 1 of each year, the Commissioner of Human Rights shall make an annual report to the County Legislature and County Executive for the immediately preceding calendar year, covering generally the work of the department. The Commissioner of Human Rights shall make such other reports at such times as may be required by the County Legislature, County Executive or any applicable law. Copies of all reports shall be filed with the Clerk of the County Legislature and the County Executive.*

[1] *Editor's Note: See Charter § C-100.*

### **§ A30-2 Commission membership; duties; appointments; terms of office. <sup>[1]</sup>**

- A. *The Commission of Human Rights shall be constituted in accordance with and exercise the powers and duties specified in Article 12-D of the General Municipal Law and other related duties required by the County Executive and/or the County Legislature.*
- B. *The Commission of Human Rights shall have 11 members appointed to terms of three years, three members of which shall be appointed by the legislative Chairperson, three members by the legislative minority leader, and five members by the County Executive, one of which shall be designated by him or her as the Commission Chairperson. Appointments shall be representative of the various religious, racial, ethnic and nationality groups in Ulster County's communities. No member of the Commission of Human Rights shall serve more than four consecutive terms of three years.*  
[Amended 8-14-2018 by L.L. No. 4-2018; 4-20-2021 by L.L. No. 3-2021]
- C. *The Commission of Human Rights shall keep minutes of all meetings, including the date and time of meeting and members in attendance. The original of said minutes shall be filed with the Clerk of the Legislature as soon as possible, but not to exceed 10 business days after the next regular Commission meeting at which the minutes were reviewed and accepted. The Clerk of the Legislature or his or her designee shall maintain an official record of the Commission's agenda items. This official record shall include the disposition of each agenda item, including individual votes of each member on each item.*

[1] *Editor's Note: See Charter § C-101.*

### **§ A30-3 Authority. <sup>[1]</sup>**

[Amended 8-14-2018 by L.L. No. 4-2018]

- A. *The Commission of Human Rights shall have all of the authority, powers, duties and obligations expressly set forth in Article 12-D of the General Municipal Law, and shall also have the authority to engage in processes of conference, conciliation and persuasion, with the active assistance of the New York State Division of Human Rights ("State Division"), if needed, in the mediation and solution of complaints within the jurisdiction of the State Division, so as to amicably resolve such complaints, reduce tensions, build consensus, and foster harmony between the various and diverse communities within Ulster County and to otherwise report, but not initiate, any such complaints to the State Division, and shall also have the authority to create bylaws for its own governance, proceedings and activities, but shall not exercise any powers, duties or obligations not otherwise expressly set forth in General Municipal Law Article 12-D.*
- B. *The Commission is authorized to receive complaints of all persons in Ulster County with claimed human rights violations arising under any New York State, federal or local human rights law or regulation occurring in Ulster County and to engage all interested parties who consent to do so in an effort to mutually resolve such complaints through mediation and conciliation before the Commission or its authorized designee. In the event that no members of the Commission are able or willing to engage in mediation or conciliation of a given complaint as in the case of a conflict of interest then, subject to legislative appropriation sufficient to pay the expense thereof in a sum not to exceed \$10,000 per year, such complaints may be referred upon consent of all parties to the complaint, to an accredited community dispute resolution center within Ulster County operated under the auspices of Article 21-A of the Judiciary Law for the sole purpose of conducting such a nonbinding mediation and conciliation as specified herein.*

- C. *The Commission or its authorized designee shall actively monitor and assist persons with such claimed human rights violations through the process administered by the State Division, or pursuant to § A30-2B hereof by the local Hearing Officer, for such claims that have not been successfully resolved by the Commission, or its authorized designee, through mediation and conciliation at the local level should such persons elect to file a discrimination claim with the State Division or the local Hearing Officer. The assistance rendered under this subsection shall not include the rendering of legal advice or legal representation to any party.*
- D. *The Commission or its authorized designee shall maintain records of all complaints received by it during each calendar year and shall make a report to the County Legislature by March 31 of each year summarizing the number, type and disposition of such complaints. Such annual report shall not include names or personal identifying information of any party.*

[1] Editor's Note: See Charter § C-102.



## Community Services Board - Proposed Charter Change

Barbara Hill <barbarahillhealthcare@gmail.com>

Thu 12/1/2022 8:00 AM

To: Jeremiah Sheehan <jesh@co.ulster.ny.us>

Cc: Dan Ahouse <djahouse11@yahoo.com>; Emma Hambright <ehambright@rupco.org>; Romero Duffy <romeroduffy@gmail.com>; Richard Williams <riwi@co.ulster.ny.us>; Tara McDonald <tmcd@co.ulster.ny.us>; Katrina H. Williams <kawi@co.ulster.ny.us>

[EXTERNAL SENDER]

Good morning Jerry,

Here are the proposed changes to the County Charter that the Community Services Board has requested me to submit.

Please let me know if you are able to get it to the Commission for the meeting this evening.

I am available to attend the next Commission meeting next Thursday.

Thank you,

Barbara

Barbara Hill, Chair

UC Community Services Board

845-338-2050

### **CURRENT - Items in Italics and underlined are requested to be removed**

#### **C-45. Community Services Board.**

There shall be a Community Services Board of 15 members who have demonstrated interest in behavioral health services, one member of whom must be a licensed physician *and one of whom must be a licensed physician or licensed psychologist.* There shall be disability subcommittees of nine members each, three members of whom must also be currently serving Community Service Board members, who shall be appointed by the County Executive after consideration of the recommendations of the Community Services Board for terms of four years, subject to confirmation by the Legislature. No Board member or subcommittee member shall serve more than eight years. *The Chairman of the Community Services Board shall be selected by the members of the Board for a term of one year.*

### **Proposed - See addition of highlighted item and removal of the last sentence from the existing Charter paragraph**

There shall be a Community Services Board of 15 members who have demonstrated interest in behavioral health services, one member of whom must be a licensed physician. The Community Services Board shall have three standing subcommittees: Mental Health, Alcoholism and Substance Use and Developmental Disabilities. Each subcommittee shall have no more than nine members appointed by the local government, except that the Mental Health Subcommittee shall have no more than eleven members appointed by the local government. Three of each such Subcommittee members shall be members of the Board. Members shall be appointed by the County Executive after consideration of the recommendations of the Community Services Board for terms of four years, subject to confirmation by the Legislature. No Board member or subcommittee member shall serve more than eight years.

**Charter Revision Commission / Email dated 11.14.2022 from Commission Member  
Kadgen re: Vacancies**

Jeremiah Sheehan <jesh@co.ulster.ny.us>

Mon 11/14/2022 1:21 PM

Good afternoon,

Please see the below email received today from Commission member Tom Kadgen for discussion at the next Charter Revision Commission meeting on Thursday December 1, 2022 re: Vacancies .

**Alternative option for vacancies**



Thomas Kadgen <kadgen@verizon.net>

To: Jeremiah Sheehan

Cc: kathleenmhm@aol.com

[EXTERNAL SENDER]

Jerry

Please send this out to the commission

Thanks

Tom Kadgen

Mon 11/14/2022 12:07 PM

**Re: Vacancies**

The Executive, Comptroller, and County Clerk choose their successors

They keep the title of Acting Executive, Comptroller, or County Clerk

The successor is not sworn into office but remains a county employee serving at the pleasure of the Legislature

The successor can be removed and replaced by a super majority of the Legislature

That next election to replace the successor take place as soon as a complete election cycle (with a primary) can take place

That a veto from the Acting Executive can be over-ridden by a simple majority

Note: There is no order of succession in the Charter for County Clerk. The administrative code covers it, but it can be altered by local law

Tom Kadgen

**Jerry Sheehan | Executive Confidential Secretary to County Executive**

Ulster County Executive's Office | 244 Fair Street, 6<sup>th</sup> Floor, Kingston, N.Y. 12440

t. 845.340.3800 | [jesh@co.ulster.ny.us](mailto:jesh@co.ulster.ny.us)



# Charter Revision Commission / Proposed Charter Revisions dated November 18, 2022 from Comm member Tom Kadgen

Jeremiah Sheehan <jesh@co.ulster.ny.us>

Tue 11/22/2022 8:55 AM

Good morning,

Please see below the proposed revisions to the Charter dated Friday November 18, 2022 submitted by Commission member Tom Kadgen for consideration at the Thursday December 1, 2022 meeting of the Ulster County Charter Revision Commission:

## Proposals of revisions to the Charter



Thomas Kadgen <kadgen@verizon.net>

To: Jeremiah Sheehan

Cc: kshleem@ulster.ny.us

[EXTERNAL SENDER]

Jerry

I wish to submit the following proposals to the Commission

Thanks

The Alternative Sentencing Administrative unit should be removed from the Charter.  
The entire department was transferred to Probation over a decade ago

Extend the residency requirements for the Executive, County Clerk, and Comptroller  
The qualification I would suggest would be three years as a registered Ulster County elector  
This would ensure that the nominees are established residents and familiar with the various aspects of the County

To the Powers and Duties of the Legislature in section C-11 add the following:  
"Should any request for any material it deems necessary to perform its duty be ignored or denied, a subpoena shall immediately be issued for said material."  
This would provide the Legislature with whatever material it deems necessary to perform its due diligence

A provision should be added to the Charter that allows the Legislature to act on any mandate that fails to be met.  
There should be some way to act when a mandate is being denied or ignored or when some unforeseen situation gives rise to an impasse

Example of an impasse:  
The redistricting commission was to provide a legislative district map that adhered to State and Federal law. I did not and they have refused to reconvene to rectify the situation. Presently the only option is to sue the County (which is underway)  
A provision is needed that would allow the Legislature to take action should an impasse be encountered.  
In this case to appoint another redistricting commission to come up with a legal map.

Example of an unmet mandate:  
The Executive failed to initiate this Commission in the mandated time frame  
Nothing in the Charter could have forced the Executive to adhere to the mandate  
The legislature would have had to sue the county to force the issue  
A provision should be provided that would transfer the power, duty, and budget for the mandate to the legislature to fulfill the obligation

Rather than transfer the responsibility of the Periodic Compensation Board to the Executive via forcing it into the budget. Mandate that salary recommendations of the Periodic Compensation Board shall be placed before the Legislature in separate salary categories (Exec, Comptroller, County Clerk, Sheriff, and Legislators) for a vote  
This forces legislative action on the matter. The Charter stipulates in two places that raising the salaries of officeholders must be done by the Legislature C-11 H and C-110

The County shall reimburse court fees of up to \$5000.00 dollars, to any plaintiff that successfully sues the county for breaching the Charter  
This provides a check should both the Executive and the Legislature fail to adhere to the Charter

**Jerry Sheehan | Executive Confidential Secretary to County Executive**

**Ulster County Executive's Office | 244 Fair Street, 6<sup>th</sup> Floor, Kingston, N.Y. 12440**

**t. 845.340.3800 | [jesh@co.ulster.ny.us](mailto:jesh@co.ulster.ny.us)**

## Proposals of revisions to the Charter

Thomas Kadigan <tkadigan@verizon.net>

To: Jeremiah Sheehan

Cc: kashiraman@bol.com

[EXTERNAL SENDER]

Jermy

I wish to submit the following proposals to the Commission

Thanks

The Alternative Sentencing Administrative unit should be removed from the Charter.  
The entire department was transferred to Probation over a decade ago

Extend the residency requirements for the Executive, Court Clerk, and Comptroller  
The qualification I would suggest would be three years as a registered Ulster County elector  
This would ensure that the nominees are established residents and familiar with the various aspects of the County

To the Powers and Duties of the Legislature in section C-11 add the following:

"Should any request for any material it deems necessary to perform its duty be ignored or denied, a subpoena shall immediately be issued for said material."  
This would provide the Legislature with whatever material it deems necessary to perform its due diligence

A provision should be added to the Charter that allows the Legislature to act on any mandate that fails to be met.

There should be some way to act when a mandate is being denied or ignored or when some unforeseen situation gives rise to an impasse

Example of an impasse:

The redistricting commission was to provide a legislative district map that adhered to State and Federal law. I did not and they have refused to reconvene to rectify the situation. Presently the only option is to sue the County (which is underway)

A provision is needed that would allow the Legislature to take action should an impasse be encountered.

In this case to appoint another redistricting commission to come up with a legal map.

Example of an unmet mandate:

The Executive failed to initiate this Commission in the mandated time frame

Nothing in the Charter would have forced the Executive to adhere to the mandate

The legislature would have had to sue the county to force the issue

A provision should be provided that would transfer the power, duty, and budget for the mandate to the legislature to fulfill the obligation

Rather than transfer the responsibility of the Periodic Compensation Board to the Executive via forcing it into the budget. Mandate that salary recommendations of the of the Periodic Compensation Board shall be placed before the Legislature in separate salary categories (Exec, Comptroller, County Clerk, Sheriff, and Legislators) for a vote  
This forces legislative action on the matter. The Charter stipulates in two places that raising the salaries of officeholders must be done by the Legislature C-11 H and C-110

The County shall reimburse court fees of up to \$5000.00 dollars, to any plaintiff that successfully sues the county for breaching the Charter  
This provides a check should both the Executive and the Legislature fail to adhere to the Charter



## Charter Revision Commission / Proposed Charter Revisions dated November 21, 2022 from Comm member Tom Kadgen

Jeremiah Sheehan <jesh@co.ulster.ny.us>

Tue 11/22/2022 9:24 AM

Good morning,

Please see below the proposed revisions to the Charter dated Monday November 21, 2022 submitted by Commission member Tom Kadgen for consideration at the Thursday December 1, 2022 meeting of the Ulster County Charter Revision Commission:

### Proposals



Thomas Kadgen <kadgen@verizon.net>

To: Jeremiah Sheehan

[EXTERNAL SENDER]

Jerry

Please add these to the proposals I sent you last Friday

That the County Attorney has to be confirmed by the Legislature  
Of the 18 Charter counties with an Executive only Ulster and Monroe Counties doesn't require confirmation by the Legislature

Periodic Compensation Board  
Member qualification should exclude ex county officials

Legislator Vacancy  
Successor should come from the same party as the legislator that left

Tom Kadgen

Mon 11/21/2022 9:39 AM

**Jerry Sheehan | Executive Confidential Secretary to County Executive**

Ulster County Executive's Office | 244 Fair Street, 6<sup>th</sup> Floor, Kingston, N.Y. 12440

t. 845.340.3800 | [jesh@co.ulster.ny.us](mailto:jesh@co.ulster.ny.us)

## Proposals



Thomas Kadgen <kadgen@verizon.net>

To: Jeremiah Sheehan

[EXTERNAL SENDER]

Jerry

Please add these to the proposals I sent you last Friday

That the County Attorney has to be confirmed by the Legislature  
Of the 16 Charter counties with an Executive only Ulster and Monroe Counties doesn't require confirmation by the Legislature

Periodic Compensation Board  
Member qualification should exclude ex county officials

Legislator Vacancy  
Successor should come from the same party as the legislator that left

Tom Kadgen



WRITTEN SUBMISSIONS TO ULSTER COUNTY CHARTER REVISION COMMISSION

#	Submitted By	Description of Change	Date Submitted	Date(s) Considered	Determination	Member Note (Y/N/Discuss)	Relevant Charter Section(s)	Redline Page(s)
1	Patrick Long	Remove reference to Consumer Fraud Bureau	9/16/2022	10/6/2022	Revision Accepted		C-93; C-94	C:75
2	Nancy Schmidt	Remove reference to Community Corrections Department	9/29/2022	10/6/2022	Revision Accepted		C-124, C-125	C:111
3	Juan Figueroa	Streamline budget approval process	9/29/2022	10/6/2022	Await further elaboration from Sheriff's Office			
4	Juan Figueroa	County Attorney works for county executive, not the elected officials of the county	9/29/2022	10/6/2022	Await further elaboration from Sheriff's Office			
5	Brian Slack	Increase number of Traffic Safety Board appointees from 12 to 15	10/5/2022	10/6/2022	Revision Declined			
6	Thomas Kadgen	Process for filling vacancies for vacated offices	10/5/2022	10/6/2022	Elaborated in 11/1/24 submission			
7	Thomas Kadgen	Charter has been ignored/circumvented	10/5/2022	10/6/2022	Elaborated in 11/1/24 submission			
8	March Gallagher	Convene Charter Revision Commission at least once every five years	10/4/2022	10/6/2022	Revision Accepted		C-5(B)	C:4
9	March Gallagher	Clarify definition of "department"	10/4/2022	10/6/2022; 11/3/2022	Comptroller to provide draft language		C-6	C:6
10	March Gallagher	Add definition for "departmental estimates"	10/4/2022	10/6/2022; 11/3/2022	Pending Further Discussion		C-6	C:6
11	March Gallagher	Raise threshold for executive contracts from \$50,000 to \$100,000	10/4/2022	10/6/2022; 11/3/2022	Pending Further Discussion		C-11(O); C-25(M)	C:12; C:18
12	March Gallagher	Make it clear departmental estimates must be shared to the Legislature. Give Legislature and Comptroller view only access to the budget requests made by the departments. In the current financial system (New World/Logos/Tyler ERP) these are called "Level 1 Budget Worksheets". Make Department heads send a hard copy to the Legislature.	10/4/2022	10/6/2022; 11/3/2022	Pending Further Discussion		C-33	C:23
13	March Gallagher	Establish a deadline for public posting of the budget	10/4/2022	10/6/2022	Revise to include deadline of December 31		C-38(J)	C:26
14	March Gallagher	The Commissioner of Finance shall hold no other elected public office or compensated employment and shall devote full time to the duties of the office.	10/4/2022	10/6/2022; 11/3/2022	Pending Further Discussion		C-53(A)	C:39
15	March Gallagher	Add Commissioner of Finance responsibility for timelines to enforce real property tax. Foreclosures should be processed as expeditiously as possible, with an annual review of all hazardous properties, a committee structure to review properties being withheld from the foreclosure action.	10/4/2022	10/6/2022; 11/3/2022	Pending Further Discussion		C-53(B)	C:39
16	March Gallagher	Add enforcement power/duties related to Ulster County's Occupancy Tax so that it's clear the Finance Commissioner has enforcement responsibility.	10/4/2022	10/6/2022; 11/3/2022	Pending Further Discussion		C-53(B)	C:39



WRITTEN SUBMISSIONS TO ULSTER COUNTY CHARTER REVISION COMMISSION

17 March Gallagher	Change the required submission date of the AUD to the Legislature to mirror the due date in state law (May 1st). In practice, the AUD is never submitted to the Legislature prior to May 1.	10/4/2022	10/6/2022; 11/3/2022 Pending Further Discussion	C-53(B)(6)	C-39
18 March Gallagher	Place responsibility with Commissioner of Finance for reconciling the county's bank accounts. And create a deadline for notifying the County Comptroller of any new account within 30 days of opening.	10/4/2022	10/6/2022; 11/3/2022 Pending Further Discussion	C-53(B)(9)	C-39
19 March Gallagher	The Comptroller shall hold no other elected public office or compensated employment and shall devote full time to the duties of the office.	10/4/2022	10/6/2022; 11/3/2022 Pending Further Discussion	C-56(A)	C-43
20 March Gallagher	The Comptroller shall use risk assessment to identify weaknesses in internal controls and shall summarize improvements in internal controls in an annual audit report to the Legislature and Executive by April 1 of each year.	10/4/2022	10/6/2022; 11/10/2022 Revision Accepted	C-57(A)	C-43
21 March Gallagher	Remove bank reconciliations from Comptroller's responsibilities	10/4/2022	10/6/2022; 11/3/2022 Pending Further Discussion	C-57(B)	C-43
22 March Gallagher	Provide Comptroller authority to audit revenues	10/4/2022	10/6/2022; 11/3/2022; 11/10/2022 Revision Accepted	C-57(C)	C-43
23 March Gallagher	Provide explicit authority to audit public benefit corporations	10/4/2022	10/6/2022; 11/3/2022 Request Options from Public Benefit Corporations	C-57(G)	C-44
24 March Gallagher	Grant authority to subpoena documents including digital records and access to software licensed or owned by the County	10/4/2022	10/6/2022; 11/10/2022 Pending Further Discussion	C-57(H)	C-44
25 March Gallagher	Remove Charter sections regarding filling of Comptroller vacancy by Legislature	10/4/2022	10/6/2022; 11/3/2022 Pending Further Discussion	C-60	C-44-45
26 March Gallagher	Remove section on residential healthcare facilities	10/4/2022	10/6/2022; 11/3/2022 Revision Accepted	C-99	C-85
27 March Gallagher	Require periodic compensation review commission's findings to be incorporated into County Executive's proposed budget unless previously adopted by local law	10/4/2022	10/6/2022; 11/3/2022 Pending Further Discussion	C-110	C-95
28 Ed Jordan	Increase cost threshold for contracts being approved by the Legislature.	11/2/2022	11/3/2022 Pending Further Discussion	C-11(O); C-25(M)	C-12, 18
29 Brendan Masterson	Increase cost threshold for contracts being approved by the Legislature.	11/2/2022	11/3/2022 Pending Further Discussion	C-11(O); C-25(M)	C-12, 18
30 Dawn Spader	Add language to department head descriptions to include vesting authority, direction, and control over the department, including power to appoint and remove officers and employees within the department	10/13/2022	11/3/2022; 11/10/2022 Revision Accepted		
31 Brian Wollman	Adopt succession plan for County Executive including election of a C.E. and Prime Deputy ticket	11/10/2022	12/1/2022 Pending Further Discussion		



WRITTEN SUBMISSIONS TO ULSTER COUNTY CHARTER REVISION COMMISSION

32 Thomas Kadgen	Executive, Comptroller, and County Clerk choose successors, which serve at pleasure of Legislature; can be removed and replaced by supermajority vote of Legislature; next election to take place as soon as a 'complete election cycle' can take place; veto from Acting C.E. can be overridden by simple majority.	11/14/2022	
33 Thomas Kadgen	Remove 'alternative sentencing administrative unit' reference from Charter	11/18/2022	
34 Thomas Kadgen	Extend residency requirements for Executive, County Clerk, and Comptroller to be a registered elector for three years	11/18/2022	
35 Thomas Kadgen	Mandatory issuance of subpoena if request for material is ignored or denied	11/18/2022	C-11
36 Thomas Kadgen	Add provision to allow Legislature to act on any mandate that fails to be met or impasse	11/18/2022	
37 Thomas Kadgen	Mandate salary recommendations of periodic compensation board be placed before Legislature in separate salary categories for a vote	11/18/2022	
38 Thomas Kadgen	Reimburse up to \$5,000 court fees to any plaintiff that successfully sues County for breaching Charter	11/18/2022	
39 Thomas Kadgen	County Attorney must be confirmed by Legislature	11/22/2022	
40 Thomas Kadgen	Periodic Compensation Board member qualification should exclude former county officials	11/22/2022	
41 Thomas Kadgen	Successor in the instance of a legislator vacancy should come from the same party as the legislator who left the seat	11/22/2022	
42			