**Ulster County Charter Revision Commission**

**Regular Meeting Minutes**

**Date/Time:** December 8, 2022 at 5:00 PM

**Location:** Ulster County Legislative Chambers

244 Fair Street, 6th Floor, Kingston, New York 12401

**Present:** Kathleen Mihm (Chairperson)

David Donaldson

Thomas Kadgen\*

Scott McCarthy

Hector Rodriguez

D. Mici Simonofsky

Brian Woltman

Frank Cardinale

LeShawn Parker

*\*via videoconference due to extraordinary circumstances pursuant to NYS Public Officers Law §103-A and Ulster County Local Law No. 8 of 2022*

**Absent**: Shannon Harris

**Quorum**: Yes

**Other Attendees**: Kristin Gumaer, First Assistant County Attorney

Richie Williams, Assistant County Attorney

Victoria Fabella, Clerk of the Legislature

Alicia DeMarco, Deputy Comptroller

Carl Brown, Chair, Ulster County Human Rights Commission

Barbara Hill, Chair, Ulster County Community Services Board

Rokosz Most, Hudson Valley One

Jerry Sheehan, Confidential Secretary to County Executive

Chairperson Mihm called the meeting to order at 5:04 PM.

**Motion No. 1**: **Motion to Approve the December 1, 2022 Meeting Minutes**

Motion made by: Commission Member David Donaldson

Seconded by: Commission Member Hector Rodriguez

Discussion: None.

Voting in favor: Commission Members Mihm (Chair), Donaldson, Kadgen, McCarthy, Rodriguez, Simonofsky, Woltman, Cardinale, Parker

Voting against: None

**Disposition: Motion No. 1 passed 9-0.**

**Public Comment:** None.

Carl Brown, Chair of the Ulster County Human Rights Commission, took the floor to discuss suggested revisions to the Charter relating to the Ulster County Human Rights Commission.

Barbara Hill, Chair of the Ulster County Community Services Board, took the floor to discuss suggested revisions to the Charter relating to the Ulster County Community Services Board.

Commission Member Tom Kadgen took the floor to discuss his suggestions relating to the appointment of administrators to fill vacancies of Elected Officials.

Chair Mihm recognized Deputy Comptroller Alicia DeMarco who took the floor to discuss the suggestion that bank reconciliations be performed by the Department of Finance instead of the County Comptroller.

Commission Member David Donaldson took the floor to recommend that the Commission start going through the Charter line by line.

**Motion No. 2**: **Motion to Adjourn the Meeting**

Motion made by: Commission Member David Donaldson

Seconded by: Commission Member D. Mici Simonofsky

Discussion: None.

Voting in favor: Commission Members Mihm (Chair), Donaldson, Kadgen, McCarthy, Rodriguez, Simonofsky, Woltman, Cardinale, Parker

Voting against: None

**Disposition: Motion No. 2 passed 9-0.**

Meeting adjourned at 6:24 PM.

Meeting minutes prepared by Assistant County Attorney Dante De Leo