

**Legislative Programs, Education and Community Services Committee  
Regular Meeting Minutes**

**DATE & TIME:** May 13, 2019 – 6:30 PM  
**LOCATION:** Howard C. St. John Business Seminar Room, Clinton Hall, SUNY  
Ulster  
**PRESIDING OFFICER:** Chairman James Delaune  
**RECORDER:** Danielle Wayman, Program Assistant, SUNY Ulster  
**PRESENT:** Legislators Haynes, Donaldson, and Wawro  
**ABSENT:** Legislator Collins ~~None~~  
**QUORUM PRESENT:** Yes

**OTHER ATTENDEES:** Dr. Alan Roberts- President, SUNY Ulster and Jamie Capuano-  
Vice President for Administrative Services, SUNY Ulster

Chairman Delaune called the meeting to order at 6:37 PM.

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**Motion No. 1:** **Moved to Approve the Minutes of the April 8, 2019, meeting**

**Motion By:** Legislator Donaldson

**Motion Seconded By:** Legislator Wawro

**Voting In Favor:** Legislators Delaune, Haynes, Donaldson, and Wawro

**Voting Against:** 0

**Votes in Favor:** 4

**Votes Against:** 0

**Disposition:** Minutes approved

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Chairman Delaune asked Dr. Roberts, President- SUNY Ulster to address the committee. Dr. Roberts thanked the legislature for supporting the College's capital projects, with the County's support, in three years the College will be rejuvenated. Legislator Haynes asked how the College got so far behind. Vice President Capuano pointed out that, under the previous administration, there was a misunderstanding of capital procedures, and that these expenses were being taken out of the operating budget.

Dr. Roberts and Vice President Capuano asked to discuss the Dutchess County Community College audit report. Vice President Capuano discussed that Dutchess was drawing down their fund balance, and receiving increased county contributions in order to keep their tuition rate low. It was discussed that Dutchess will be raising their tuition this year.

Chairman Delaune asked what enrollment would look like for SUNY Ulster in the future. Chairman Delaune noted a decrease in birth rate. Dr. Roberts stated that enrollment will decrease. Legislator Donaldson stated that enrollment will be a challenge for all community colleges. Dr. Roberts discussed that the College has done well in regards to enrollment, and has

actually managed to grow when almost all other community colleges reported a loss in enrollment. Dr. Roberts added that the College will not be able to continue that trend, and has projected a loss in enrollment. Dr. Roberts stated that SUNY Ulster would be increasing its tuition by four percent. This works out to be about \$100 per semester (for full-time students) or \$10 per credit (for part-time students). It was discussed that the College has not raised tuition in a couple of years. Legislator Donaldson asked Dr. Roberts if the College asked for more money. Dr. Roberts stated that the College did not ask for more money, but asked for other things. Dr. Roberts stated that new computers were purchased as part of the capital projects, and the County is paying for a recruiter for the College. Vice President Capuano pointed out that with the capital projects, the State splits the cost with the County.

Legislator Donaldson asked when the legislature would receive the budget. Dr. Roberts stated that the budget needs to be approved by the Board of Trustees. Once the Board of Trustees approves the budget then it will be forwarded to the legislature. Legislator Donaldson suggested having the budget sent to the Ways and Means Committee as soon as it is approved, so that they can review it before the hearing.

Dr. Roberts shared that he is part of the transition team for the new County Executive. Dr. Roberts stated that he has been working on the team with John Finch and they are working on economic development. Chairman Delaune asked if this is an opportunity for the College. Dr. Roberts stated that he believed it is an opportunity. Dr. Roberts shared that the College has received a workforce training grant from New York State (\$675,000.00) to revamp the Green Building Maintenance program with SUNY Sullivan. This is a career degree in which all the courses relate directly to preparing students for specific careers. Once a student completes the program, they will be awarded an AOS (Associate of Occupational Studies) degree. This will allow the College to draw FTE dollars instead of fees, as these kinds of courses were taught traditionally on fees. Legislator Haynes asked if the College would be doing any green updates as they work through their capital projects. Vice President Capuano stated that the College will be going through an energy audit. Legislator Delaune pointed out that some green improvements might be a good idea being that the College will be getting into that business.

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**Resolutions for May 21, 2019, Session:**

**Resolution No. 175** – Setting A Public Hearing On Tentative Budget Of Ulster County Community College For The Year 2019-2020 To Be Held On Tuesday, June 11, 2019 at 6:30 PM

**Resolution Summary:** This resolution sets a public hearing for the tentative budget of Ulster County Community College for the year 2019-2020 to be held on Tuesday, June 11, 2019 at 6:30 PM.

**Motion No. 2**                      **Moved to adopt Resolution No. 175**

**Motion By:**                      Legislator Donaldson

**Motion Seconded By:** Legislator Wawro

**Discussion:**

None.

**Voting In Favor:** Legislators Delaune, Haynes, Donaldson, and Wawro  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution adopted

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**Resolution No. 210**– Amending Capital Project No. 466 SUNY Ulster Gym Wall Repair (Replacement), Amending The 2019-2024 Capital Project Fund- SUNY Ulster And Approving The Work Order With The Dormitory Authority Of The State Of New York (DASNY) To Provide Construction And Construction Management Services For The Gym Wall Repair (Replacement) Project, Related To The Capital Project No. 466 SUNY Ulster- Gym Wall Repair (Replacement)-SUNY Ulster

**Resolution Summary:** This resolution amends Capital Project No. 466, Amending the 2019-2024 Capital Project Fund.

**Motion No. 3**                    **Moved to adopt Resolution No. 210**  
**Motion By:**                    Legislator Donaldson  
**Motion Seconded By:** Legislator Wawro

**Discussion:**

Dr. Roberts stated that the brick is separating from the blocks, mainly due to the water getting in and freezing.

**Voting In Favor:** Legislators Delaune, Haynes, Donaldson, and Wawro  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution adopted

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**Resolution No. 212** – Amending Capital Project No. 468 SUNY Ulster Vanderlyn Pedestrian Bridge And Amending The 2019-2024 Capital Project Fund- SUNY Ulster

**Resolution Summary:** This resolution amends Capital Project No. 468 which also amends the 2019-2024 Capital Project Fund- SUNY Ulster.

**Motion No. 4**                    **Moved to adopt Resolution No. 212**  
**Motion By:**                    Legislator Donaldson  
**Motion Seconded By:** Legislator Haynes

**Discussion:**

None.

**Voting In Favor:** Legislators Delaune, Haynes, Donaldson, and Wawro  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution adopted

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**Resolution No. 214** – Amending Capital Project No. 491 SUNY Ulster- Facilities Master Plan And Amending The 2019-2024 Capital Project Fund- SUNY Ulster

**Resolution Summary:** The resolution amends Capital Project No. 491 which also amends the 2019-2024 Capital Project Fund- SUNY Ulster.

**Motion No. 5**                      **Moved to adopt Resolution No. 214**  
**Motion By:**                      Legislator Donaldson  
**Motion Seconded By:** Legislator Wawro

**Discussion:**  
None.

**Voting In Favor:** Legislators Delaune, Haynes, and Donaldson  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution adopted

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**Resolution No. 216** – Establishing Capital Project No. 542 SUNY Ulster- HVAC Upgrades Campus-Wide And Amending The 2019-2024 Capital Project Fund- SUNY Ulster

**Resolution Summary:** This resolution establishes Capital Project No. 542 which also amends the 2019-2024 Capital Project Fund- SUNY Ulster.

**Motion No. 6**                      **Moved to adopt Resolution No. 216**  
**Motion By:**                      Legislator Donaldson  
**Motion Seconded By:** Legislator Haynes

**Discussion:**  
Legislator Donaldson asked which buildings needed the HVAC upgrades. Dr. Roberts stated that Vanderlyn and Hardenbergh are the most overdue, noting that the budget hearing cannot take place in the lounge as the air conditioner has been broken for about a year. It was discussed that the budget hearing would take place in the Student Life Center.

**Voting In Favor:** Legislators Delaune, Haynes, Donaldson, and Wawro  
**Voting Against:** None  
**Votes in Favor:** 4

**Votes Against:** 0  
**Disposition:** Resolution adopted

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**Resolution No. 218** – Establishing Capital Project No. 545 SUNY Ulster- General Furniture Replacement And Amending The 2019-2024 Capital Project Fund- SUNY Ulster

**Resolution Summary:** This resolution establishes Capital Project No. 545 which also amends the 2019-2024 Capital Project Fund- SUNY Ulster.

**Motion No. 7**                    **Moved to adopt Resolution No. 218**  
**Motion By:**                    Legislator Donaldson  
**Motion Seconded By:** Legislator Wawro

**Discussion:**

Legislator Donaldson asked how many classrooms the furniture would cover. It was discussed that this would cover about eight classrooms, and the TRIO office. Dr. Roberts stated that the furniture will cover about ten percent of the need. Dr. Roberts noted that the furniture is over thirty-five years old and needs to be replaced. Vice President Capuano pointed out that the College is converting from desks to tables and chairs to accommodate students, and their needs. Vice President Capuano stated that the College is working with DASNY. Dr. Roberts added that the College is also moving furniture around to try and get rid of the worst and replace it with newer furniture that the College already has.

**Voting In Favor:**            Legislators Delaune, Haynes, Donaldson, and Wawro  
**Voting Against:**            None  
**Votes in Favor:**            4  
**Votes Against:**            0  
**Disposition:**                Resolution adopted

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**Resolution No. 220** – Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County- Gateway Community Industries, Inc.- Office For The Aging

**Resolution Summary:** This resolution approves the execution of a contract amendment in excess of \$50,000.00 entered into by the County- Gateway Industries, Inc.- Office for the Aging

**Motion No. 8**                    **Moved to adopt Resolution No. 220**  
**Motion By:**                    Legislator Donaldson  
**Motion Seconded By:** Legislator Haynes

**Discussion:**

Legislator Donaldson asked Chairman Delaune if he received any calls. Chairman Delaune stated that he had not. Chairman Delaune added that this just looks like a one year extension. Legislator Haynes asked if Kosher meals were an option. It was discussed that under Section 3.0 c

(Therapeutic/Religious, Ethnic Diets) it appears to be covered as long as funding allows. Legislator Haynes stated that it should be an option.

It was discussed that a representative needs to be present at the meeting when a resolution is being passed. Legislator Donaldson added that the committee toured the facility last year.

**Voting In Favor:** Legislators Delaune, Haynes, Donaldson, and Wawro  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution adopted

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#### Old Business

Legislator Donaldson discussed the bus project that he brought to Dr. Roberts at the last meeting. Legislator Donaldson stated that the new County Executive is interested. Dr. Roberts stated that the College can/will be in contact with the nine school districts. Dr. Roberts added that once the Art Department hires a new Chair, they will be responsible for this.

New Business- None.

Chairman Delaune asked if there was any other business, and hearing none;

#### **Adjournment**

**Motion Made By:** Legislator Donaldson  
**Motion Seconded By:** Legislator Wawro  
**No. of Votes in Favor:** 4  
**No. of Votes Against:** 0

**TIME:** 7:05 PM

Respectfully Submitted: Danielle Wayman, Program Assistant, SUNY Ulster

**Minutes Approved: June 10, 2019**