



ULSTER COUNTY DEPARTMENT OF HEALTH

239 Golden Hill Lane, Kingston, NY 12401-6441, (845) 340-3010, Fax (845) 340-3045

JEN METZGER

County Executive

EVE WALTER, PhD

Public Health Director

Dear Tobacco Retail Establishment:

The “Ulster County Tobacco Licensing and Reduced Youth Exposure to Tobacco Law” requires all Tobacco Retail Establishments to obtain a Tobacco Retail License from Ulster County Department of Health (UCDOH) and to display the license prominently at a location where the Tobacco Products are sold that it is readily visible to customers. This Permit is required in addition to the New York State Retail Registration Certificate to sell tobacco products, which is required by State Law.

Enclosed is an application for a permit to sell or distribute tobacco products in Ulster County for the period **beginning April 1** and expiring **March 31**. The signed application must be submitted along with the following documentation. The application cannot be processed without it.

--copy of your NYS Retail Dealer Certificate of Registration

If there are questions regarding this application, please contact the Environmental Health Services Division at (845) 340-3010 or doh-environmental@co.ulster.ny.us.

Return all of the above to:

**Ulster County Department of Health
Environmental Health Services Division
239 Golden Hill Lane
Kingston, NY 12401**