

**Ulster County
Charter Revision Commission
Regular Meeting Minutes**

DATE & TIME: September 15, 2022 – 5:30pm
LOCATION: Ulster County Legislative Chambers,
244 Fair Street, 6th Floor, Kingston, New York 12401
PRESENT: Briggs, Thomas / Cardinale, Frank / Donaldson, David / Harris,
Shannon / Mihm, Kathleen / McCarthy, Scott / Parker, LeShawn /
Rodriguez, Hector / Simonofsky, D. Mici / Woltman, Brian
ABSENT: Kadgen, Thomas
QUORUM PRESENT: Yes
OTHER ATTENDEES: Johanna Contreras, Acting County Executive
Marc Rider, Deputy County Executive
Vicki Fabella, Clerk of the Legislature
Alicia DeMarco, Deputy Comptroller
Kristin Gumaer, Assistant County Attorney
Richie Williams, Assistant County Attorney
Rokoz Most, Reporter, Hudson Valley One
Jerry Sheehan, Executive Confidential Secretary to County
Executive [recording minutes]

Pursuant to Ulster County Charter §C-5 a meeting of the Ulster County Charter Revision Commission was convened. Acting County Executive Johanna Contreras called the meeting to order at 5:30pm. After thanking the Commission members for their service, Acting County Executive Contreras turned the meeting over to Deputy County Executive Rider and departed the meeting at 5:35pm.

Deputy County Executive Rider thanked the Commission members for their service, charged the Commission with their responsibilities and instructed that they were to elect a Chairperson to lead this and all future meetings. Deputy County Executive Marc Rider departed the meeting at 5:40pm following the election of the 2022 Ulster County Charter Revision Chairperson [see Motion No 1].

Motion No 1: Motion to approve Kathleen Mihm as Chairperson of the Ulster County Charter Revision Commission
Motion By: Commission member Cardinale
Motion Seconded By: Commission member Harris
Discussion: None

Voting in Favor: Commission members Briggs, Cardinale, Donaldson, Harris, Mihm, McCarthy, Parker, Rodriguez, Simonofsky, Woltman

Voting Against: None

Votes in Favor: 10

Votes Against: 0

Disposition: Approval of Kathleen Mihm as the Chairperson of the Ulster County Charter Revision Commission

Motion No. 1 **Moved to approve Kathleen Mihm as the Chairperson of the Ulster County Charter Revision Commission**

After thanking her fellow Commission members for electing her Chair of the Commission, and for their service, Chairperson Mihm invited discussion regarding the scheduling of future Commission meetings. The discussion included the issue of participation via videoconferencing with general information provided by Assistant County Attorneys Kristen Gumaer and Richie Williams. Details regarding the use of videoconferencing will be provided at the next meeting.

Commission members decided to conduct the next two meetings as follows:

- Thursday October 6, 2022 / 5pm / Ulster County Legislative Chambers, 244 Fair Street, 6th Floor, Kingston, New York 12401
- Thursday October 13, 2022 / 5pm / Ulster County Legislative Chambers, 244 Fair Street, 6th Floor, Kingston, New York 12401

Commission member Thomas Kadgen advised that due to health issues he will be unable to attend meetings in person.

As part of its process, Commission members decided to invite member of the Public, Legislators, Elected Officials and Department Heads to submit any opinions on the strengths and weaknesses of the Charter and to propose improvements by emailing jesh@co.ulster.ny.us.

Pursuant to the request of the Committee, Jerry Sheehan agreed to provide administrative services to the Commission.

Chairperson Mihm asked if there was any further business, and hearing none;

Motion No. 2: Motion to Adjourn

Motion By: Commission member Harris

Motion Seconded By: Commission member Donaldson

Voting in Favor: Commission members Briggs, Cardinale, Donaldson, Harris, Mihm, McCarthy, Parker, Rodriguez, Simonofsky, Woltman

Voting Against: None

Votes in Favor: 10
Votes Against: 0
Disposition: Motion approved

Motion No. 2 **Moved to Adjourn**

[Meeting Adjourned at 6:06pm]

Respectfully submitted: Jerry Sheehan, Executive Confidential Secretary to County Executive
