



INTERNAL CONTROL ASSESSMENT

As of 12/31/23

- A. Define Major Business Functions
 - Support economic development in Ulster County
 - Administration of Revolving Loan Funds
- B. Determine the Risks Associated with Operations
 - Assess Risk Exposure
 - Economic Development Low
 - Administration of RLFs Moderate to High
 - Risks
 - Conflicts of interest
 - Improper influence of project clients or involved officials on UCEDA
 - Improper influence of UCEDA on project clients or involved officials
 - Non-repayment of loans
 - Loss of funding
 - Negligence in agency operations and program activities
- C. Internal Control Systems in Place
 - Mission statement
 - Policies
 - Procedures
 - Board oversight
- D. Assessment of the Effectiveness of Internal Controls
 - Board review of controller and administrative functions
 - Audit Committee meetings
 - Governance Committee meetings
 - Annual reports
 - External audit
- E. Corrective Action
 - a. Plans developed when weakness is identified
 - b. Plans adopted by the board and monitored by management
 - c. Change in personnel
 - d. Change in policies and procedures