

ULSTER COUNTY PERSONNEL DEPARTMENTCounty Office Building, 244 Fair Street, P.O. Box 1800,
Kingston, New York 12402-1800**APPLICATION FOR VETERANS CREDIT**

Do not write in This Space

Date

Answer every question. Print or type only. Not valid unless accompanied by discharge document.

1. Number and Title of Examination		3. Soc. Sec. No.	Birth Date		
2. Mailing Address Name _____ Street _____ City or Post Office _____ State _____ Zip Code _____		4. Service Serial Number/s _____ 5. Dates of Active Service FROM _____ TO _____ 6. Residence on Date of Entry-Military Service County _____ State _____			
7. Credits Claimed (Check One) <input type="checkbox"/> Non-Disabled Veteran <input type="checkbox"/> Disabled Veteran (see below) V.A. Claim No. _____ You must submit proof from the V.A. as having a service-connected disability rated at 10% or more. https://www.va.gov/records/download-va-letters/ https://www.va.gov/disability/		8. Present Legal Residence Street _____ City or Post Office _____ State _____			
9. List ALL your public service employments since January 1, 1951					
Dates				Veterans Credits Used	
FROM	TO	Employer Name and Address	Title of Your Position	YES	NO
(Attach additional sheets if necessary)					
10. I declare, subject to the penalties of perjury, that the statements made on this form and any attachments are to the best of my knowledge true and correct.					
Signature _____ Date _____					
SEE INSTRUCTIONS ON BACK					

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A. In order that your claim for additional credit as a Veteran can be processed, follow the instructions checked in the boxes below. Failure to follow these instructions completely may result in a restriction on the eligible list. Please give this your immediate attention since Veterans Credit can not be granted after the eligible list has been established.

- ☐ 1. Answer all questions on the reverse side of this form, attach documentary proof of your eligibility, as Specified under B below and mail to the Ulster County Personnel Department.
- ☐ 2. Complete enclosed authorization for disability record in duplicate, and forward immediately to your Regional Veterans Administration Office.

B.

ELIGIBILITY REQUIREMENTS	ACCEPTABLE DOCUMENTARY PROOF
1. Citizen of the United States or an alien lawfully admitted for permanent residence.	Report of Military Separation;
2. Honorably discharged or separated from the Armed Forces of the United States.	Report of Separation and Honorable Discharge and/or Certificate of Service. Acceptable military forms NAVPERS-553; NAVMC-78 PD; WDAGO-53, 55; WDAGO-53, 98; DD 214. If your name is different from that shown on your Report of Separation and Honorable Discharge and/or Certificate of Service, include a marriage certificate or other legal document to verify the change.
3. Active duty in the Armed Forces of the United States (other than for training purposes).	Same as requirement 2, above.
4. Residents of New York State at the time applying for Veterans Credits	This information will be secured by us from your application on file for this examination.
5. If since January 1, 1951, you used your veterans credits for permanent appointment or promotion in New York State or its civil divisions, you may not claim them again.	

NOTE 1: Please submit photocopies of any and all documentary proof as described above. Please do not submit originals. Documentary proof will not be returned.

NOTE 2: ☐ Please check the box to the left if you are currently in the Armed Forces (other than for training purposes) and wish to apply for conditional veterans credits. In order to grant conditional veterans credit, you must, submit by the time of examination, acceptable proof such as a Military I.D. Card, Military Orders, or other official military documents that substantiate active military service. Upon separation from the Armed Forces it is your responsibility to notify the Ulster County Personnel Department and provide, as detailed in the chart above listing acceptable documentary proof, that your service/discharge was Honorable or Under Honorable Circumstances.