Ulster County Sheriff’s Office

Corrections Division

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Website: ulstercountyny.gov/sheriff

Sheriff Juan Figueroa

Eric V. Benjamin Evelyn P. Mallard Jon M. Becker Michael McGirr

Undersheriff Superintendent Warden Asst. Warden

**Inmate Visitation Policies and Procedures**

The visiting policies and procedures of the Ulster County Jail are listed below. The use of cell phones or any electronic devices is ***prohibited*** in the Facility. ***No packages*** will be accepted for inmates. All policies and procedures will be strictly enforced. Questions can be answered by Staff, our website, or by calling the above referenced number. Please review the following information to ensure compliance of the Ulster County Sheriff’s Visitation Policies and Procedures.

1. The Ulster County Sheriff’s Office has non-contact and contact visits. Visitors can go to the website above and click on “Correction Division” for inmate visitation policies and procedures. Visit information is also posted in our Correction Division lobby.
2. The Ulster County Jail has visits on Wednesday, Thursday, Saturday, and Sunday which are scheduled by inmate housing unit. There are three visits scheduled for said days. Each inmate housing unit is scheduled twice a week for visits. Please check schedule for dates and times inmate housing unit has visits. See posted schedule.
3. Each inmate is allowed two Visitors, not including children 3 years of age or under, per visit. Seating is first come first served. You may not get in during busy visiting days.
4. All Visitors must provide valid and proper identification in order to be admitted. The following items of identification will be accepted: Valid, driver’s license with photograph (non photo license must have birth certificate), non-driver’s identification with photograph issued by Dept. of Motor Vehicle, passport with photo and date of birth, Department of Social Services card with photo and date of birth, County or Local Municipality Senior Citizen card with photo and date of birth, certified birth certificates for visitors under 18 years of age and guardian permission must be presented.
5. Order of Protections: If a visitor is named in an active order of protection, the order must specifically state that visitation is allowed during incarceration.
6. Visitors will line up to be checked in for each visit. Valid ID’s will be taken from all adult visitors and returned upon completion of visit. Visitors will print their name, address, and inmates name when signing in. At no time will children or pets be left unattended in the Facility lobby, parking lot, grounds or in a vehicle.
7. Visitors must secure all their belongings in the lockers provided. Locker fees are 50 cents. Please be advised we do not have change and we cannot hold items for you. \**All valuables, purses, wallets, loose change, keys, coats, jackets, hats, ties, sweaters, hair accessories (to include beads, barrettes, ties, bobby pins, etc.), jewelry with the exception of wedding bands and religious medals (reasonable size) must be secured in the lockers. Medical alert bracelets/necklaces will be permitted.*
8. All Visitors must be appropriately dressed. Clothing with excessive metal, overalls, hooded sweatshirts, sleeveless shirts, halter tops, tank tops, miniskirts, underwire bras, see through or mesh style garments, ripped clothing, excessively tight fitting clothing, low cut or short shirts / blouses are ***prohibited***.
9. After signing in, Visitors are to have a seat until an Officer directs you to line up to be scanned. All Visitors are subject to search and will be required to successfully complete the scanning process in order to enter the visiting room. This will be done in an orderly manner with children remaining with guardians.
10. All Visitors are subject to random checks for illegal, dangerous, or contraband items not permitted in a Correctional Facility. (*Contraband: Items which threaten the safety and security of the Facility*) (Introducing contraband into a Correctional Facility will lead to criminal charges)
11. All Visitors will be directed to walk through the metal detector, be scanned with a hand held scanner, have your mouth visually checked, turn pockets inside out, unroll pant legs and sleeves, and have hairpieces, wigs, and any type of headwear checked before proceeding to the visiting room.
12. You may be turned away if you are unable to be cleared by these security procedures.
13. Food, beverages, gum, candy, baby bottles, pacifiers, bibs, or blankets are ***not permitted*** in the visiting room.
14. Visitors may briefly embrace, kiss (no open mouth) or shake hands with the inmate they are visiting only one time at the beginning and end of each visit. No groping by inmates or visitors. Children 2 years of age or younger may be briefly held by the inmate only one time during the visit. Children are not permitted to be seated on the counter or wander around the visiting room.
15. Visitors must remain in their assigned seats. Hands must remain above the counter and in view at all times. No hand holding or reaching over the counter at any time. No cross visiting with other inmates or visitors.
16. Loud, vulgar, or obscene language is not permitted at any time. Striking or fighting with an inmate being visited or any other person is prohibited.
17. Locker keys are to remain in your pocket or in view when inside the visiting room. Inmates and children are at no time to be in possession of the locker keys.
18. Visitors must use the restrooms prior to entering the visiting room. If a Visitor requests to leave for any reason, the visit will be terminated.
19. Officers will announce the end of the visit period. Please say your goodbyes as permitted, follow exit directions, and do so quietly and in an orderly fashion.
20. Please remember to take all your belongings and replace the locker keys. This Facility will not be responsible for items left behind.

***Failure to comply with any of the Policies and Procedures listed above will result in the termination of the visit, suspension of visitation, and / or criminal charges being filed.***