

Ways & Means Committee Regular Meeting Minutes

DATE & TIME: September 12, 2018 – 4:30
LOCATION: KL Binder Library, 6th Floor, County Office Building,
244 Fair Street, Kingston, NY
PRESIDING OFFICER: Richard Gerentine, Chairman
LEGISLATIVE STAFF: Amber Feaster
PRESENT: Legislators Laura Petit (arrived at 4:37), Lynn Archer,
Tracey Bartels, Craig V. Lopez (arrived at 5:05), Mary Beth
Maio (arrived at 4:55), James F. Maloney (arrived at 4:48)
ABSENT: Legislator Joseph Maloney
QUORUM PRESENT: Yes
OTHER ATTENDEES: Legislators Manna Jo Greene, Jonathan Heppner, Kathy Nolan,
and Hector Rodriguez; Kyle Barnett, Legislative Counsel; Chris
Ragucci, Minority Counsel; Burt Gulnick, Commissioner of
Finance; Lisa Cutten, Director of ACE; Marc Rider, Deputy
County Executive; Ken Crannell, Deputy County Executive;
Jennifer Clark, County Attorney; Patricia Doxsey, Daily
Freeman; Tom Kadgen, League of Women Voters

- **Chairman Gerentine called the meeting to order at 4:37 PM**

Resolution No. 353 -- Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – AssetWorks LLC – Information Services

Resolution Summary: This Resolution approves the execution of a contract amendment with AssetWorks LLC from December 1, 2018 through November 30, 2019 to extend the term of agreement for maintenance and support for the County-wide fleet management system for an additional \$20,413.27, making the contract total \$407,889.52.

Discussion: Legislator Bartels asked if an evaluation has been completed to determine if the product and services should be gone out to bid, as well as to determine whether the covered units are of enough value to warrant being covered within the scope of the contract. Deputy County Executive Marc Rider explained that the 680 units covered within the contract are vehicles and that the contract is for software which tracks each vehicle's parts, repairs, and maintenance services, thus providing the fleet manager with the ability to determine whether a specific vehicle is at the end of its useful life or is costing the County more money than its worth. Legislator Bartels questioned why the price of the software is based on a quantity of units.

Discussion pursued on the timing of contracts in relation to presentation to the Legislature in the form of a Resolution.

Motion No. 1: To approve Resolution No. 352 -- Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – Next Step Digital, LLC – Information Services

Resolution Summary: This Resolution approves the execution of a contract amendment with Next Step Digital, LLC from August 1, 2018 through December 31, 2019 to extend the term of agreement and expand the scope of work to include the continued development of the County Clerk’s web page and County Archives webpage for an additional \$49,500.00, making the contract total \$79,500.00.

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Archer

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Maio, and Maloney (James)

Voting Against: None

No. of Votes in Favor: 6

No. of Votes Against: 0

Disposition: Approved

Motion No. 2: To discuss Resolution No. 353 -- Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – AssetWorks LLC – Information Services

Resolution Summary: This Resolution approves the execution of a contract amendment with AssetWorks LLC from December 1, 2018 through November 30, 2019 to extend the term of agreement for maintenance and support for the County-wide fleet management system for an additional \$20,413.27, making the contract total \$407,889.52.

Motion Made By: Legislator Maloney (James)
Motion Seconded By: Legislator Petit

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 5
No. of Votes Against: 0
Disposition: Approved

Motion No. 3: To approve Resolution No. 354 -- Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Gateway Community Industries, Inc. – Department Of Mental Health

Resolution Summary: This Resolution approves the execution of a contract amendment with Gateway Community Industries, Inc. from January 1, 2018 through December 31, 2018 to increase the not-to-exceed amount for pass-thru funds from OMH, OASAS, & OPWDD for an additional \$65,221.00, making the contract total \$2,630,298.00.

Motion Made By: Legislator Bartels
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 5
No. of Votes Against: 0
Disposition: Approved

Motion No. 4: To approve Resolution No. 355 -- Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – The Research Foundation For The State Of New York On Behalf Of SUNY New Paltz’s The Benjamin Center– Legislature

Resolution Summary: This Resolution approves the execution of a contract with The Research Foundation For The State of New York on Behalf of SUNY New Paltz’s The Benjamin Center from October 1, 2018 through December 31, 2020 for \$189,764.00.

Motion Made By: Legislator Maloney (James)
Motion Seconded By: Legislator Petit

Discussion: Chairman Gerentine recapped that the Committee previously interviewed firms for the contract and that this organization was unanimously selected, stating that the organization seems receptive to the Committee’s needs.

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 5
No. of Votes Against: 0
Disposition: Approved

Motion No. 5: To approve Resolution No. 356 -- Authorizing The Chairman Of The Ulster County Legislature To Accept A Governor’s Traffic Safety Committee Grant – Ulster County Sheriff

Resolution Summary: This Resolution authorizes the Chairman of the Legislature to accept a Governor’s Traffic Safety Committee Grant, secured by the NY State Department of Motor Vehicles for the term October 1, 2018 to September 30, 2019 in the amount of \$4,500.00 which will be used to reimburse the County Budget Lines where expenses are incurred for this activity.

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 6
No. of Votes Against: 0
Disposition: Approved

Motion No. 6: To approve Resolution No. 357 -- Authorizing The Chairman Of The Ulster County Legislature To Accept A Governor’s Traffic Safety Committee Grant – Ulster County Sheriff

Resolution Summary: This Resolution authorizes the Chairman of the Legislature to accept a Governor’s Traffic Safety Committee Grant, secured by the NY State Department of Motor Vehicles for the term October 1, 2018 to September 30, 2018 in the amount of \$10,175.00 which will be used to reimburse the County Budget Lines where the expenses are incurred for this activity.

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, and Maloney (James)
Voting Against: None

No. of Votes in Favor: 5
No. of Votes Against: 0
Disposition: Approved

Motion No. 7: To approve Resolution No. 358 -- Authorizing The Chairman Of The Ulster County Legislature To Execute An Agreement And Any Amendments Thereto, With The New York State Division Of Homeland Security And Emergency Services For FY18 State Homeland Security Program (SHSP) – Amending The 2018 Ulster County Budget - Emergency Communications / Emergency Management

Resolution Summary: This Resolution authorizes the Chairman of the Legislature to enter into an agreement, and any amendments thereto, with the New York State Division of Homeland Security and Emergency Services for the contract period from September 1, 2018 through August 31, 2021, in the amount of \$269,921.00 to support planning, equipment, training, and exercise needs associated with preparedness and prevention activities for terrorist events using weapons of mass destruction involving biological, nuclear, incendiary, chemical, explosive, and radiological materials.

Motion Made By: Legislator Maloney (James)
Motion Seconded By: Legislator Archer

Discussion: Legislator Petit asked whether this agreement will help local fire department’s reach destinations upon dispatch. Burt Gulnick explained that the agreement is related to the maintenance of the 911 calling center. Discussion perused on the implementation of broad band and progress on the repair and replacement of Emergency Communications telecommunication lines.

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

Motion No. 8: To approve Resolution No. 359 -- Amending Capital Project No. 519 – UCLEC Energy Upgrades To Complete A NYSERDA Flex Tech Energy Study – Department Of Public Works

Resolution Summary: This Resolution amends Capital Project No. 519 – UCLEC Energy Upgrades To Complete A NYSERDA Flex Tech Energy Study, to increase the budget from \$250,000.00 to \$281,000.00, an increase of \$31,000.00 in order to implement a FlexTech energy study prior to investment in new heating equipment to assess alternate technologies and develop an energy master plan, to inform the design of a system that meets the heating needs of each facility and simultaneously reduces energy intensity and greenhouse gas emissions.

Motion Made By: Legislator Bartels
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Maio, and Maloney (James)

Voting Against: None

No. of Votes in Favor: 6

No. of Votes Against: 0

Disposition: Approved

Motion No. 9: To approve Resolution No. 363 -- Authorizing The Chairman Of The Ulster County Legislature To Enter Into An Agreement With Westchester County For The Tech Hire Employment Program For Young Adults – Department Of Employment And Training

Resolution Summary: This Resolution authorizes the Chairman of the Legislature to enter into an agreement to provide training and employment services to eligible Ulster County youth adults through a regional H-1B Tech Hire grant administered by Westchester County in which the Ulster County Department of Employment and Training will perform Career Coach and Job Developer Services and Westchester County will pay Ulster County \$51,121.00 for services through June 30, 2020.

Motion Made By: Legislator Bartels
Motion Seconded By: Legislator Maloney (James)

Discussion: Legislator Bartels asked how New Paltz was identified for this program. Deputy County Executive Ken Crannell explained that this is an ongoing program. Legislator James Maloney explained that the program contains a network which draws individuals in from various areas.

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Maio, and Maloney (James)

Voting Against: None

No. of Votes in Favor: 6

No. of Votes Against: 0

Disposition: Approved

Motion No. 10: To approve Resolution No. 365 -- Authorizing The Chairman Of The Ulster County Legislature To Execute A Grant Agreement With The New York State Office For The Aging For The Implementation Of The National Council On Aging’s Aging Mastery Program – Office For The Aging

Resolution Summary: This Resolution authorizes the Chairman of the Legislature to execute an agreement with the New York State Office for the Ageing, and any amendments thereto, for the Aging Mastery Program for the term beginning August 1, 2018 through July 31, 2019 for the purpose of helping older adults gain the skills and tools they need to manage their health, remain economically secure, and contribute actively in society.

Motion Made By: Legislator Bartels
Motion Seconded By: Legislator Maloney (James)

Discussion: Deputy County Executive Ken Crannell asked the Committee if any members would be receptive to the idea of a blanket Resolution which would allow Departments to apply to and accept small grant funding under a specified dollar threshold. Legislator Petit and Legislator James Maloney expressed interest. Legislator Archers and Legislator Bartels were opposed. Legislator Rodriguez stressed that bringing small grants before the Legislature communicates to the public what the government is doing. Legislator Archer questioned why such a Resolution would be necessary. Ken Crannell explained that it is due to timing as deadlines often require a quick turn-around time and may not be in alignment with the Legislature’s Resolution deadline. Legislator Archer expressed interest in discussing a process which allows for small grants to continue to be presented to the Legislature for approval but provides the Departments with an adequate timeline to apply to each opportunity that arises. Legislator Bartels agreed.

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 6
No. of Votes Against: 0
Disposition: Approved

Motion No. 11: To approve Resolution No. 366 -- Establishing Capital Project No. 491 SUNY Ulster – Facilities Master Plan And Amending The 2018-2023 Capital Project Fund - SUNY Ulster

Resolution Summary: This Resolution establishes Capital Project No. 491 SUNY Ulster – Facilities Master Plan for \$175,000.00 to be divided as follows \$87,500.00 SUNY and \$87,500.00 Ulster County, and amends the 2018-2023 Ulster County Capital Fund Budget accordingly.

Motion Made By: Legislator Maloney (James)
Motion Seconded By: Legislator Petit

Discussion: Legislator Bartels asked how the value of the Capital Project was derived. Deputy County Executive Marc Rider explained that a blanket Request For Proposal (RFP) was completed on behalf of SUNY Ulster to cover a three year period for architecture and construction services, the result of which allowed the County to create a list of 10-12 selected firms for the purpose of quickly reaching out for quotations on specific projects, and that the scope of this project fell under that RFP. Deputy County Executive Ken Crannell commended Dr. Roberts for his efforts in working with the County in order to make core investments and tackle deferred maintenance at the College. Legislator Bartels requested a copy of the quotes received by SUNY Ulster which resulted in the value presented. Marc Rider agreed to provide this information to the Committee.

Disposition: No Action Taken

Motion No. 12: To approve Resolution No. 368 -- Establishing Capital Project No. 493 SUNY Ulster – Door Replacement Plan And Amending The 2018-2023 Capital Project Fund - SUNY Ulster

Resolution Summary: This Resolution establishes Capital Project No. 493 SUNY Ulster – Door Replacement Plan for the immediate repair or complete replacement of many doors on campus for the safety of students, faculty, and staff, as well as enhanced security operations, in the amount of \$306,000.00 to be divided as follows \$153,000.00 SUNY and \$153,000.00 Ulster County, and amends the 2018-2023 Ulster County Capital Fund Budget accordingly.

Motion Made By: Legislator Bartels
Motion Seconded By: Legislator Archer

Discussion: Legislator Bartels asked how many doors are included within the Project and requested back-up documentation for the Project. Legislator Nolan stated that this is a very big project with a lot of doors but she does not recall the exact number of doors.

Disposition: No Action Taken

Motion No. 13: To approve Resolution No. 370 -- Amending Capital Project No. 505, Wolven Bridge Replacement, For Anticipated Engineering Costs – Amending The 2018 – 2023 Capital Improvement Program – Department Of Public Works (Highways And Bridges)

Resolution Summary: This Resolution amends Capital Project No. 505 Wolven Bridge Replacement to increase the total cost by an additional \$10,000.00 to fund anticipated additional engineering costs due to additional in house work in the scoping phase of the projects, authorizes the Chairman of the Legislature to execute all necessary agreements, certifications, or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of Ulster County with the New York State Department of Transportation in connection with the advancement or approval of the Project, and amends the 2018 Ulster County Capital Fund Budget accordingly.

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Archer

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, Maloney (James)

Voting Against: None

No. of Votes in Favor: 7

No. of Votes Against: 0

Disposition: Approved

Motion No. 14: To approve Resolution No. 372 -- Amending Capital Project No. 507, Horsenden Pavement Overlay, For Anticipated Engineering Costs – Amending The 2018 – 2023 Capital Improvement Program – Department Of Public Works (Highways And Bridges)

Resolution Summary: This Resolution amends Capital Project No. 507 Horsenden Pavement Overlay to fund anticipated additional engineering costs in the amount of \$10,000.00 due to additional in house work in the scoping phase of the projects, authorizes the Chairman of the Legislature to execute all necessary agreements, certifications, or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of Ulster County with the New York State Department of Transportation in connection with the advancement or approval of the Project, and amends the 2018 Ulster County Capital Fund Budget accordingly. Further, this Resolution authorizes the Commissioner of Public Works, County Engineer, County Comptroller, and County Attorney to execute any necessary agreements and certifications on behalf of the Municipality with NYSDOT in connection with the advancement or approval of the Project.

Motion Made By: Legislator Maloney (James)
Motion Seconded By: Legislator Petit

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

Motion No. 15: To approve Resolution No. 374 -- Amending Capital Project No. 508, Fantinekill Bridge Replacement, For Anticipated Engineering Costs – Amending The 2018 – 2023 Capital Improvement Program – Department Of Public Works (Highways And Bridges)

Resolution Summary: This Resolution amends Capital Project No. 508 Fantinekill Bridge Replacement in order to increase the total cost in the amount of \$10,000.00 to fund anticipated additional engineering costs due to additional in house work in the scoping phase of the projects, authorizes the Chairman of the Legislature to execute all necessary agreements, certifications, or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of Ulster County with the New York State Department of Transportation in connection with the advancement or approval of the Project, and amends the 2018 Ulster County Capital Fund Budget accordingly. Further, this Resolution authorizes the Commissioner of Public Works, County Engineer, County Comptroller, and County Attorney to execute any necessary agreements and certifications on behalf of the Municipality with NYSDOT in connection with the advancement or approval of the Project.

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

Motion No. 16: To approve Resolution No. 376 -- Authorizing The Ulster County Commissioner Of Finance To Accept Redemption Offers Relative To Payment Of Real Property Taxes In The 2016 In Rem Foreclosure Proceeding – Finance

Resolution Summary: This Resolution authorizes the Commissioner of Finance to accept monies equal to the amount due, plus interest to the date of payment, in the 2016 In Rem Proceeding, plus an additional late redemption fee of \$100.00, plus other additional fees as disclosed therein for the purpose of redeeming parcels in the 2016 In Rem Tax Foreclosure proceedings.

Motion Made By: Legislator Bartels
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)

Voting Against: None

No. of Votes in Favor: 7

No. of Votes Against: 0

Disposition: Approved

Motion No. 17: To approve Resolution No. 377 -- Authorizing The Conveyance Of County-Owned Properties To The Original Owners – Department Of Finance

Resolution Summary: This Resolution authorizes the Commissioner of Finance to accept payment for the parcels included therein, and, upon receipt of such payments, authorizes the Chairman of the Legislature to make, execute, and deliver to the owner making payment a quitclaim deed conveying the interest of the County in the parcel.

Motion Made By: Legislator Bartels
Motion Seconded By: Legislator Petit

Discussion: Legislator Archer confirmed that the amounts paid are equal to the back-tax amount.

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)

Voting Against: None

No. of Votes in Favor: 7

No. of Votes Against: 0

Disposition: Approved

Motion No. 18: To approve Resolution No. 378 -- Accepting The Accounting Of Unpaid School Taxes For The 2018-2019 School Year, Directing Payment To The School Districts And Directing Re-Levying Pursuant To Real Property Tax Law – Department Of Finance

Resolution Summary: This Resolution authorizes the amounts of unpaid school taxes for the 2018-2019 school year to be paid by the Ulster County Commissioner of Finance to those officers charged by law with the custody of school district monies, and together with seven percent of the combined amount of principal plus accrued interest, be re-levied via the 2019 General Tax upon the real property upon which the school taxes were originally imposed, so long as the accounts of unpaid school taxes for the 2018-2019 school year have been filed with

the Clerk of the Ulster County Legislature prior to the re-levying of the unpaid taxes. Further, this Resolution resolves that when such re-levy is collected, the same shall be returned to the Ulster County Commissioner of Finance to reimburse the County for the amount advanced and for the expense of collection.

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)

Voting Against: None

No. of Votes in Favor: 7

No. of Votes Against: 0

Disposition: Approved

Motion No. 19: To approve Resolution No. 379 -- Authorizing The Chairman Of The Ulster County Legislature To Execute An Inter-Municipal Agreement For The Sharing Of Information Relating To Short-Term Rental Properties With The Town Of Woodstock – Department Of Finance

Resolution Summary: This Resolution authorizes the Chairman of the Legislature to execute the Inter-Municipal Agreement, and any amendments thereto, with the Town of Woodstock for the purpose of providing an inventory of all properties within the Town that have been identified as advertising short-term rentals in order to ensure collection and enforcement of the County’s hotel and motel tax from individuals renting residential properties on a short-term basis.

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Maloney (James)

Discussion: Commissioner of Finance Burt Gulnick specified that he’s working with everyone contacted for payment of Hotel and Motel Room Occupancy Tax, explaining that there are a number of issues pertaining to the reason the taxes are past due for each individual. Legislator Bartels voiced concern that the County hasn’t done enough outreach to inform individuals of the filing and compliance requirements pertaining to the tax. Deputy County Executive Ken Crannell explained that the County has contracted with a firm who specializes in identifying individuals who advertise short-term rental properties within Ulster County, and that many individuals are already registered to pay the tax. Further, Ken Crannell explained that Woodstock is pursuing an ordinance on the matter and that this agreement will allow Ulster County to provide a list of all known individual names and addresses with short-term

rentals, which the Town will use for the purpose of code enforcement and regulation of the ordinance, in exchange for the Town including a requirement within the ordinance that all owners register with the Commissioner of Finance to pay their Hotel and Motel Room Occupancy Tax. Legislator Rodriguez expressed concern that paying the tax is a cumbersome process for many individuals. Ken Crannell emphasized that the County is required to equally enforce taxes and that the current process was the only way to implement a county-wide system which equally enforces the tax while creating a benefit to the towns that choose to participate. Legislator Archer asked for all mass mailings to be sent to the Legislative body so that Legislators may respond accordingly if and when calls are received regarding the mailing. Lastly, Ken Crannell stated that the County is working to implement an online portal for the payment of the tax.

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

Motion No. 20: To approve the Minutes of August 7, 2018 and August 14, 2018

Motion Made By: Legislator Maloney (James)
Motion Seconded By: Legislator Petit

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

New Business:

For October Introduction: Resolution No. 361 -- - Setting A Public Hearing On Proposed Local Law No. 21 Of 2018, A Local Law Regarding Campaign Finance Reform in Ulster County, To Be Held On Tuesday, November 13, 2018 At 6:00 PM

Resolution Summary: This Resolution sets a public hearing for Tuesday, November 13, 2018 at 6:00 PM in the Legislative Chambers, Ulster County Office Building, 6th Floor, 244 Fair Street, Kingston, New York regarding Proposed Local Law No. 21 of 2018 (A Local Law Regarding Campaign Finance Reform in Ulster County).

Discussion: Legislator Nolan notified Committee members that Proposed Local Law No. 21 is in some ways duplicative of Proposed Local Law No. 16, which has not yet been presented to the Ways & Means Committee because it has been held in Laws & Rules.

Old Business:

Commissioner of Finance response to Finance and Budget Department staffing levels

Discussion: Burt Gulnick, Commissioner of Finance, introduced Lisa Cutten, Director of ACE and provided a brief summary of prior communications to the Committee. Mr. Gulnick explained that the Deputy Director of ACE works with every County Department to enter contractual agreements into the financial software for the purpose of invoice payment. Lisa Cutten explained that she primarily handles project accounting within the financial system, providing the committee with a description of these records and this process. Ms. Cutten informed the Committee that the ACE Department tracks construction work in process and monitors the recording of the fixed assets once they're completed, works to support all users of the system, and answers phone calls daily regarding assistance with various transactions. Mr. Gulnick said the Department also helps track state aid spending to assist with compliance with State reporting requirements. Legislator James Maloney confirmed the County's ability to track FEMA disasters. Mr. Gulnick stated that there are 423 users of the financial system software across the nation and that ACE contains 1 of 15 individuals on the software's advisory board. Discussion pursued on the County's use of the financial software and the payroll module in comparison to the payroll software currently utilized. Legislator Bartels inquired of ACE's responsibility to complete program performance evaluations. Ms. Cutten explained that ACE does not complete a formal report pertaining to evaluations but rather looks at departments and then assists and works with them to create efficiencies in a way that is interactive and collaborative. Discussion pursued on the efficiencies that have been executed within the County since the inception of ACE and the transition to the financial software. Legislator Archer asked if ACE is assisting departments to record transactions and budget transactions in a

manner that is consistent across the County. Mr. Gulnick answered that ACE does assist with this where possible.

Forensic Technology Investigation Follow Up

Discussion: Chairman Gerentine recapped that the Ways & Means Committee agreed to take the lead on this project, that the Majority and the Minority Leader and the Chairman have been contacted and asked for any input, and that the Legislative Body, as well as the Comptroller and the County Executive have been contacted to ask if they would like to contribute any information or supply any suggestions pertaining to the investigation. Explained that the Fiscal Analyst worked with input from himself, Legislator Archer, and Legislator Nolan to create a scope of work and request quotations.

Motion No. 21: To enter Executive Session

Motion Made By: Legislator Maloney (James)
Motion Seconded By: Legislator Archer

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

Motion No. 22: To include Legislators Manna Jo Greene, Herbert Litts III, Kathy Nolan, and Hector Rodriguez, and Legislative Counsel Kyle Barnett, and Minority Counsel Chris Ragucci in executive session

Motion Made By: Legislator Petit
Motion Seconded By: Legislator Maloney (James)

Discussion: None

Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

Motion No. 23: To exit Executive Session

Motion Made By: Legislator Maio
Motion Seconded By: Legislator Bartels
Discussion: None
Voting In Favor: Legislators Gerentine, Petit, Archer, Bartels, Lopez, Maio, and Maloney (James)
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Approved

Chairman Gerentine confirmed that no action was taken during Executive Session.

Chairman Gerentine explained the meeting will recess and will reconvene on September 13, 2018 at 5:00 PM.

Motion No. 24: To Recess until Thursday, September 13, 2018 at 5:00 PM.

Motion Made By: Legislator Maio
Motion Seconded By: Legislator Maloney (James)
No. of Votes in Favor: 7
No. of Votes Against: 0

Time: 6:23 PM

DATE & TIME: September 13, 2018 – 5:00
LOCATION: KL Binder Library, 6th Floor, County Office Building, 244 Fair Street, Kingston, NY
PRESIDING OFFICER: Richard Gerentine, Chairman
LEGISLATIVE STAFF: Amber Feaster
PRESENT: Legislators Laura Petit, Lynn Archer, Mary Beth Maio, James F. Maloney
ABSENT: Legislator Tracey Bartels, Craig V. Lopez, and Joseph Maloney
QUORUM PRESENT: Yes
OTHER ATTENDEES: Legislator Hector Rodriguez; Jennifer Clark, County Attorney; Patricia Doxsey, Daily Freeman; Jay Mahler, Deputy Clerk of the Legislature

- **Chairman Gerentine called the meeting to order at 5:07 PM**
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Motion No. 25: To hire EinserAmper LLP for Forensic Technology Investigation Services

Motion Made By: Legislator Maloney (James)

Motion Seconded By: Legislator Maio

Discussion: Chairman Gerentine explained that three proposals have been received in response to the Committee's requests for Forensic Technology Investigation services, one of which exceeded the County's Request For Proposal (RFP) threshold. Chairman Gerentine thanked the Legislative Fiscal Analyst for her efforts in obtaining the proposals, explaining that EisnerAmper has satisfactorily addressed the concerns of the Committee since the Committee recessed the day prior and that he believes the Organization's proposal is detailed and timely. Legislator James Maloney thanked Chairman Gerentine for his efforts in gathering all of the information required to move the investigation forward and thanked the Legislative Fiscal Analyst as well. Chairman Gerentine reiterated that all Legislative Leadership, every Legislator, the Comptroller, and the County Executive have been asked for any input and relevant information pertaining to the investigation, recognizing the active role that Legislator Archer and Legislator Nolan played in moving the investigation forward. Legislator Rodriguez thanked his colleagues on the Committee, specifically recognizing Legislator Archer for her contributions, stating that it's unfortunate circumstances that he believes they're making the best of. Legislator James Maloney emphasized the importance of employees acting within the confines of County Policies and Procedures. Legislator Archer confirmed that all circulated memorandums and data have been communicated to EisnerAmper.

Voting In Favor: Legislators Gerentine, Petit, Archer, Maio, and Maloney (James)

Voting Against: None

No. of Votes in Favor: 5

No. of Votes Against: 0

Disposition: Approved

Chairman Gerentine asked if there was any other business or questions. There being no further business before the Committee, a motion was made to adjourn.

Adjournment

Motion Made By: Legislator Maio
Motion Seconded By: Legislator Maloney (James)
No. of Votes in Favor: 5
No. of Votes Against: 0

Time: 5:14 PM

Respectfully submitted: Amber Feaster
Minutes Approved: October 9, 2018