

Ulster County Electrical Licensing Board Virtual Monthly Meeting

Date & Time: October 28, 2020 – 3:00 p.m.

Location: Powered by Zoom Meeting by Dialing 1-929-436-2866, Meeting ID: 844 2594 9101

Present: Board Members Thomas Jackson, James Sass, Thomas Nash, Chris Peone, John Parete, Scott McCarthy, Dominick Ferrante and Board Chair Jeanne Walsh

Excused: Terry Munoz- Weaver

Other Attendees: Board Advisor, Nick LaPiana, Central Hudson; Gene Knudsen; BOCES, Donald Quesnell, DPW Dep. Comm, Kathy Jansen; Secretary to DPW Commissioner and Ayesha Azad, Administrative Support

Board Chair Walsh called the meeting to order at 3:03 p.m.

Motion to Approve the Minutes from the September 23, 2020 Board Meeting

Motion By: Scott McCarthy
Motion Seconded By: John Parete
Number in favor: All
Nays/Abstentions: 0
Disposition: Motion Carried

The Notice Has Been Sent to Municipalities

All board members confirmed they received a copy of the notice distributed to municipalities to begin accepting applications on November 1st with the issuing of licenses to take place at a later date.

The UC Electrical Licensing Board Website – Has Been Updated

Discussion took place on the new Ulster County Electrical Licensing Board’s webpage. Minor revisions and additions to the website were requested. Chris Peone indicated he would put information together for a Homeowner’s tab to be added to the website for sub-committee and board review and approval.

Calls & Emails Received and Concerns Addressed

It was noted that the calls and email that have been received were addressed without incident.

The BOCES Agreement

It was noted that the IMA agreement is at Contract Management. It was agreed that as long as minimum requirements were met, the frequency of the test would initially be flexible and based on need.

Administrative Procedures

Administrative procedures have been developed, DPW staff have been trained and are ready to begin accepting applications.

Application review Process

The creation of a sub-committee to review applications was discussed. The sub-committee would bring their findings to the board. It was agreed that applications would be scanned and provided via email once a week, with a list of applicant names emailed once a month to the board. All hard copies are to be filed and maintained in the DPW Administration office.

New Business

The need for a list of approved continuing education classes was discussed. It was noted that the IAEI is a recommended source for certification classes.

Old Business

It was proposed that possible Local Law amendments prior to the two-year expiration window for the Grandfather clause be considered with an intent toward creating a more uniform law with other municipalities.

Motion to Adjourn

MOTION BY:	Jean Walsh
MOTION SECONDED BY:	John Parete
TIME:	4:30 pm

By Ayesha T. Azad