

Ulster County Electrical Licensing Board Monthly Meeting

Date & Time: September 23, 2020 – 3:00 p.m.

Location: Rondout Municipal Center, 1915 Lucas Ave., Cottekill, NY, 12419 and
Zoom by Dialing 1-929-436-2866, Meeting ID: 844 2594 9101

Present: Board Members Dominick Ferrante, Thomas Jackson, Terry Munoz-Weaver, Thomas Nash (arrived 3:15 p.m.), James Sass, Chris Peone, John Parete, Scott McCarthy and Board Chair Jeanne Walsh

Excused: None.

Other Attendees: Gene Knudsen, UC BOCES; Carolyn Detweiler, UC BOCES and Kathy Jansen, Secretary to DPW Commissioner

Virtual Attendees: Board Advisor Nick LaPiana, Central Hudson; Donald Quesnell, DPW Dep. Comm. and Ayesha Azad, Administrative Support

Board Chair Walsh called the meeting to order at 3:01 p.m. with the Pledge of Allegiance.

Motion to approve the Minutes of the June 24, 2020 Meeting

Motion:	Scott McCarthy
2 nd :	Jim Sass
Number in Favor:	All
Disposition:	Motion Carried

Motion to approve the Minutes of the August 26 Meeting

Motion:	Scott McCarthy
2 nd :	Jim Sass
Number in Favor:	All
Disposition:	Motion Carried

Review of Form Templates

The board agreed to accept the draft base template form letters as attached. The board also supported occasional changes to form letters within the same concept. The procedure would be for Board Secretary John Parete to review letters that were modified.

BOCES Agreement / Exam Grading

A motion to approve for examinations to be graded by BOCES and for BOCES to provide exam results to the board. Should an exam have a failing score of 69 through 74 they are to be

reviewed by the board to verify the score. Further, the exam score will be provided in the template letter to the applicant.

Motion: John Parete
2nd: Jeanne Walsh
Number in Favor: All
Disposition: Motion Carried

A motion was made to create a Grading Committee Working Group of 2 to 4 of the professional electricians on the board.

Motion: Tom Jackson
2nd: Scott McCarthy
Number in Favor: All
Disposition: Motion Carried

A motion was made for Chris Peone to chair the sub-committee.

Motion: Chris Peone
2nd: Scott McCarthy
Number in Favor: All
Disposition: Motion Carried

Fee Schedule

A motion was made to accept a fee of \$125.00 per examination.

Motion: Scott McCarthy
2nd: Terry Munoz-Weaver
Number in Favor: All
Disposition: Motion Carried

Insurance Requirements

This subject had no discussion.

Notice to Municipalities (Announcement to Electricians)

It was agreed that a letter would be prepared and sent to the municipalities advising of a to be determined date that the board would begin accepting applications for qualification review. The letter will note that the licenses are to be issued at a later date, following the first exam. The letter would also include a notification for the municipality to post for the public along with

a request that the municipality reach out to the community through Public Notices, Facebook pages and town board meetings.

A motion was made to post the application and cover letters, to include qualifications and requirements, on the Electrical Licensing Board webpage and to begin accepting applications.

Motion: Scott McCarthy
2nd: Jim Sass
Number in Favor: All
Disposition: Motion Carried

Grandfather Applications – Discussion of Process

Previously discussed.

New Business

A motion was made to set the continuing education yearly refresher requirements to be six (6) hours to renew the license.

Motion: Chris Peone
2nd: Scott McCarthy
Number in Favor: All
Disposition: Motion Carried

It was noted that discussion on refresher course requirements for shelved licenses will be discussed in the future.

Old Business

None.

Motion to Adjourn

A motion to adjourn was made with the next scheduled meeting to take place on Wednesday, October 28, 2020 at 3:00 p.m. at the Rondout Municipal Center.

Motion: Scott McCarthy
2nd: Jim Sass
Time: 5:42