

ULSTER COUNTY TRANSPORTATION COUNCIL

Joint Technical and Policy Committee Meeting

Thursday, November 29, 2012

10:00 am to 12:00 pm

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottkill Road, Stone Ridge, NY

A G E N D A

1. Technical Committee Call to Order – Welcome & Introductions
2. Call for Citizen Comments
3. Approval of the August 15, 2012 Technical Committee Meeting Summary
4. Correspondence
 - 9/24/12 – Case 37405 ADK Trailways operation of a bus line
 - 9/27/12 – PIN 875620 Sawkill Bridge 10 Year Preliminary Engineering Extension Needed
 - 9/28/12 – UCTC Resolution 2012-13: Supporting Documentation RE: Proposed Apportionments of 5307/5340 Funding for Kingston Urbanized Area
 - 10/3/12 – NYS Thruway Authority Surplus Bridge Panel Request
 - 10/17/12 – South Putt Corners Road Safety Improvements Status Request
 - 11/1/12 – Affirmation of Metropolitan Planning Program Funds Distribution Formula
 - 11/16/12 – Letter of Intent to local sponsors re: UCTC 2014-2018 TIP update
5. New Business
 - a) **Draft Resolution 2012-14: Apportionment of Federal Fiscal Year 2011 and 2012 Federal Transit Administration Section 5316 and 5317 Funds in the Mid-Hudson Valley Transportation Management Area.** Pursuant to the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU), formula funding has been provided for the Job Access and Reverse Commute (JARC) and New Freedom programs under 49 U.S.C. Section 5316 and 5317 respectively, whereby funding is apportioned first to the TMA and then sub-allocated by collective action of the three MPOs. Details of this sub-allocation agreement are provided in Agenda Supplement 5a.

Recommended Action: Discuss Resolution 2012-14 enclosed, address any public comments, and consider forwarding to the Policy Committee for approval (20 minutes).
 - b) **Draft Resolution 2012-15: Amendment to the Federal Fiscal Year (FFY) 2011-2015 Transportation Improvement Program (TIP) to Include the Shawangunk Mountains Scenic Byway Overlook Rehabilitation Project (PIN 881215).** The New York State Department of Transportation has requested to add the Shawangunk Mountains Scenic Byways Rehabilitation project to the FFY 2011-2015 TIP as detailed in Agenda Supplement 5b.

Recommended Action: Discuss Resolution 2012-15 and proposed allocation proportions, address any public comments, and consider forwarding to the Policy Committee for approval (20 minutes).
6. Technical Committee Adjourn; break for Policy Committee Meeting

7. Policy Committee Call to Order – Welcome & Introductions

8. Call for Citizen Comments

9. Approval of the September 19, 2012 Policy Committee Meeting Summary

10. New Business

a) Draft Resolution 2012-14: Apportionment of Federal Fiscal Year 2011 and 2012 Federal Transit Administration Section 5316 and 5317 Funds in the Mid-Hudson Valley Transportation Management Area.

Recommended Action: Discuss Resolution 2012-14 enclosed, address any public comments, and consider adoption (20 minutes).

b) Draft Resolution 2012-15: Amendment to the Federal Fiscal Year (FFY) 2011-2015 Transportation Improvement Program (TIP) to Include the Shawanunk Mountains Scenic Byway Overlook Rehabilitation Project (PIN 881215).

Recommended Action: Discuss Resolution 2012-15 and proposed allocation proportions, address any public comments, and consider adoption (20 minutes).

c) Call for Projects for the SFY 2013-2014 Unified Planning Work Program (UPWP): Discuss potential projects for the SFY 2013-2014 UPWP.

Recommended Action: Open discussion with all members present. Discussion and information only. (20 minutes)

d) Report by the TIP Subcommittee on Progress Regarding the Development of the UCTC 2014-2018 Transportation Improvement Program (TIP) update: The UCTC is beginning to develop its 2014-2018 Transportation Improvement Program update. On October 23rd, the UCTC TIP Subcommittee met with our NYSDOT Regional Planning and Program Manager to discuss future estimated federal and state funding targets for MPOs in Region 8. Significant restructuring of the UCTC TIP will be required in order to maintain fiscal constraint during the 2014-2018 TIP cycle. An update on this process will be provided to members.

Recommended Action: Discuss TIP development process. Discussion and information only. (20 minutes)

e): Highway Safety Improvement Program Funds - FFY13/FFY14 Project Solicitation. During the MAP-21 program period (FFY 13-14) NYSDOT will be using approximately \$42M from FFY 13 and \$43M from FFY 14 in available HSIP funds for centrally managed proposals to be selected statewide. This statewide solicitation will be used to support safety specific projects that direct safety funds where they are most needed by targeting locations, corridors, or areas demonstrating the highest benefit-cost ratios to reduce fatal and severe injury crashes. Funding will be awarded based on an evaluation of these projects to maximize investment in the most

cost-effective safety projects. Successful proposals will be consistent with the strategies and emphasis areas identified in the NYS Strategic Highway Safety Plan.

Recommended Action: *Discuss HSIP program funds. Discussion and information only. (20 minutes)*

f): Upcoming Meetings: The next meeting of the UCTC Policy Committee will be scheduled in February of 2012. Specific date and location TBD.

11. Other/Old Business
12. Announcements/Project Updates (10 minutes)
13. Call for Citizen Comments
14. Adjournment

Agenda Supplement

**Agenda Item 5a/10a
New Business (20 minutes)**

Pursuant to the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU), formula funding has been provided for the Job Access and Reverse Commute (JARC) and New Freedom programs under 49 U.S.C. Section 5316 and 5317 respectively, whereby funding is apportioned first to the TMA and then sub-allocated by collective action of the three MPOs. A competitive process was developed and administered by the MPOs; three applications were reviewed (one from Orange County; two from Dutchess County) and two awards were issued as detailed below:

**Allocation of Mid-Hudson Valley Transportation Management Area
FFY 2011 and 2012 FTA Section 5316 (JARC) and 5317 (New Freedom) Funds**

Project (Applicant)	Sponsor	Apportionment	Fund Source
Orange County Employment and Training Administration JARC Program (Orange County Workforce Investment Board)	Orange County	\$355,482	FTA Section 5316 (JARC)
Northeast Dutchess Transit (NDT) (North East Community Center)	Dutchess County	\$225,273	FTA Section 5317 (New Freedom)
Total		\$580,755	

**Agenda Item 5b/10b
New Business (20 minutes)**

The New York State Department of Transportation (NYSDOT) has a requested to add the Shawangunk Mountains Scenic Byways Rehabilitation project to the FFY 2011-2015 TIP as detailed below utilizing Scenic Byway discretionary funds (requiring no UCTC offset). The National Scenic Byways Program is part of the U.S. Department of Transportation, Federal Highway Administration. Established in Title 23, Section 162 of the United States Code under the Intermodal Surface Transportation Efficiency Act of 1991 and reauthorized and expanded significantly in 1998 under TEA-21 and again under SAFETEA-LU in 2005, the program is a grass-roots collaborative effort established to help recognize, preserve and enhance selected roads throughout the United States.

**** ULSTER COUNTY TRANSPORTATION COUNCIL **
TIP AMENDMENT: UCTC 12-14A-01**

Monday, October 22, 2012

Page 1 of 1

AGENCY PIN WORKTYPE <AQ STATUS>	PROJECT DESCRIPTION	FUND SOURCES & OBLIGATION DATE	TOTAL 5-YEAR PROGRAM in millions of dollars	PHASE	5-YEAR PROGRAM (FFY) Starting October 01, 2010						
					PRE FFY 2011	FFY 2011	FFY 2012	FFY 2013	FFY 2014	FFY 2015	POST FFY 2015
AQ CODE	COUNTY	TOTAL PROJECT COST									
From											
NYSDOT 881215 MISC <Exempt>	SHAWANGUNK MOUNTAINS SCENIC BYWAY OVERLOOK REHABILITATIONS: REHABILITATION OF THREE SCENIC OVERLOOKS INCLUDING: CURBING, PAVEMENT MARKINGS, ADA-COMPLIANT SPACES, SIDEWALKS, SIGNAGE & LANDSCAPING. RTS 44/55 & 52 TOWNS OF GARDINER, ROCHESTER AND WAWARSDING										
AQC:N/A	ULSTER	TPC : \$0.6-\$1.5 M	TOTAL FYR COST :	0.000		0.000	0.000	0.000	0.000	0.000	0.000
To											
NYSDOT 881215 MISC <Exempt>	SHAWANGUNK MOUNTAINS SCENIC BYWAY OVERLOOK REHABILITATIONS: REHABILITATION OF THREE SCENIC OVERLOOKS INCLUDING: CURBING, PAVEMENT MARKINGS, ADA-COMPLIANT SPACES, SIDEWALKS, SIGNAGE & LANDSCAPING. RTS 44/55 & 52 TOWNS OF GARDINER, ROCHESTER AND WAWARSDING										
AQC:N/A	ULSTER	TPC : \$0.6-\$1.5 M	TOTAL FYR COST >	1.000		0.000	0.000	0.000	0.160	0.840	0.000

Ballot Comment:

Agenda Item 12 Announcements/Project Updates (10 minutes)

NYS DOT Safe Routes to School Award. In May New York State Department of Transportation (NYS DOT) announced that applications are available for \$23.9 million in federal Safe Routes to School (SRTS) funding for infrastructure improvements and public education campaigns across the State to encourage elementary and middle school children to safely walk and bike to school. SRTS applications have been reviewed by committee members; recommendations have been forwarded to NYS DOT officials.

UPWP 44.23.02-01 – Initiate a Study of the Need and Location for an Intermodal Facility to Serve the Greater New Paltz Area: In August, UCTC and UCAT staff met with local officials from the Village of New Paltz to discuss the initiation of this part-consultant project totaling \$80k. A draft work plan and RFP was created based on project goals as identified in the UPWP as well as from local input. The RFP for the hiring of a consultant was submitted to the Ulster County Purchasing Department for review in October; it will be published as soon as that review is completed.

UPWP 44.23.02-02 – Ulster County Safe Routes To School Demonstration Project. UCTC will initiate a SRTS demonstration project that will work with two local municipalities to provide an analysis of any significant gaps and safety issues on routes to critical schools. On October 3rd UCTC staff sent an electronic solicitation for project participation to all municipalities in Ulster County. The deadline for submission was extended to November 7th due to Hurricane Sandy; three applications were received (Towns of Lloyd and Shawangunk and a joint application from New Paltz Village/Town). UCTC staff will review applications in late November/early December and notify awardees shortly thereafter. Concurrently, a draft RFP for consultant services to conduct the work will be submitted to Ulster County Purchasing for review. Project website: <http://www.co.ulster.ny.us/planning/srts.html>

UPWP 42.23.02-04 – Boices Lane Rail Safety Project. The purpose of this study is to assess the traffic operations and safety at the existing railroad crossing on Boices Lane, Town of Ulster, including the adjacent intersections with Morton Boulevard and John Clark Drive, and to evaluate alternatives to reduce congestion and address safety issues identified as part of the study. Creighton Manning Engineering and Planning Consultants were hired to conduct the work; an initial Technical Advisory Committee meeting was held on 9/17 at the Town of Ulster offices to review the Project Objective, Approach and Scope of Work. Inventory, mapping, and analysis of existing and future traffic conditions is presently underway; a walk-through of the site by TAC members is scheduled for 11/20/12. The entire project is slated for completion in March 2013. Project website: <http://www.co.ulster.ny.us/planning/boiceslanerail.html>

UPWP 44.26.14/44.26.15 – Ulster County Transit System Coordination and Development Plan: Nelson/Nygaard Consulting Associates along with Fitzgerald & Halliday, Inc. are working as the consultants on the project. The draft final report was delivered to the Technical Advisory Committee (TAC) in September 2012. The report provides an overview of general transit service principles recommended for implementation by both Ulster County transit agencies to improve passenger experience as well as proposed service changes. The TAC has reviewed the report and provided revisions to the consultants. The final report will be presented in a public forum, likely to be scheduled for January at the City of Kingston Common Council Chambers. A final newsletter detailing project progress and findings is available on the project website at <http://www.co.ulster.ny.us/planning/tdp.html> .

Staffing: The position of Transportation Planner formally held by Sweta Basnet has been vacant since September 14th. A job posting advertising the position was circulated to local, regional and national websites and other public forums in September. A total of 24 applications were

Agenda Item 12
Announcements/Project Updates (10 minutes)

received and 6 interviews were conducted during October and November 2012 by UCTC and Ulster County Planning staff. A conditional offer of employment has been submitted to the preferred candidate and is pending at this time contingent upon completion of the criminal background investigation process by Ulster County Personnel Department.

Draft Final SFY 2011-12 Financial Report and SFY12-13 First Quarter Report: The Draft Final Financial Report for SFY11-12 is attached for review (p 7). All reimbursement requests have been fulfilled by NYSDOT with receipts totaling \$279,992.90 during the 2011-2012 reporting period.

A reimbursement submission to NYSDOT for the first quarter SFY 2012-13 (April 1, 2012 – June 30, 2012) was submitted to NYSDOT for review on October 17, 2012. Reimbursement in the amount of \$88,536.64 was requested for work performed during this period. A full update of SFY 2012-13 submissions and receipts will be provided at the next meetings of the UCTC Technical and Policy Committees.

UCTC FFY11-12 Financial Report										
1	Reporting Period: January 1, 2012 to March 31, 2012									
2	Date: September 21, 2012									
3	Amount Budgeted	1st Qtr Actual	2nd Qtr Actual	3rd Qtr Actual	4th Qtr Actual	TOTAL EXPENSES	% Expensed	Funds Remaining	% Remaining	
4	Expenses (Excluding Contracts)									
5	\$233,813	\$34,243	\$36,086	\$42,877	\$51,386	\$164,592	70.4%	\$69,221	29.6%	
6										
7	\$5,418	\$0	\$20	\$18	\$9	\$47	0.9%	\$5,371	99.1%	
8	\$4,515	\$1,581	\$81	\$930	\$815	\$3,408	75.5%	\$1,107	24.5%	
9	\$20,000	\$3,496	\$3,413	\$4,741	\$4,818	\$16,468	82.3%	\$3,532	17.7%	
10	\$263,746	\$39,320	\$39,600	\$48,566	\$57,028	\$184,515	70.0%	\$79,231	30.0%	
11										
12										
13										
14										
15										
16										
17	Amount Budgeted	1st Qtr Actual	2nd Qtr Actual	3rd Qtr Actual	4th Qtr Actual	TOTAL EXPENSES	% Expensed	Funds Remaining	% Remaining	
18	Contracts for Professional Services (Contracts Only)									
19	\$175,000			\$71,990	\$29,102	\$101,092	57.8%	\$73,908	42.2%	
20	\$105,250					\$0	0.0%	\$105,250	100.0%	
21	\$33,250					\$0	0.0%	\$33,250	100.0%	
22	\$30,000			\$7,525	\$1,245	\$8,770	29.2%	\$21,230	70.8%	
23	\$41,875					\$0	0.0%	\$41,875	100.0%	
24	\$3,117		\$3,117			\$3,117	100.0%	\$0	0.0%	
25										
26										
27	\$388,492	\$0	\$3,117	\$79,515	\$30,347	\$112,979	29.1%	\$275,513	70.9%	
28	\$652,238	\$39,320	\$42,717	\$128,081	\$87,375	\$297,493	45.6%	\$354,744	54.4%	
29										
30	Mailed	Received	Amount Received	Amount Outstanding						
31	Status									
32	07/27/11	09/15/11	\$37,006.12	-						
33	11/15/11	01/04/12	\$40,204.24	-						
34	02/08/12	07/17/12	\$120,546.82	-						
35	05/29/12	09/21/12	\$82,235.72	-						
36										
37	Total Receipts Received/Outstanding		\$279,992.90	\$0.00						
38										
39	Cost of MPO Operations to Ulster County		\$17,500.39							
40										
41	Unprogrammed Funds (matched PL only)		\$375,272.00							

NOTE: This table has been developed for discussion purposes only. This table combines FTA and FHWA planning funds to illustrate overall SFY 2011-12 UPWP expenditures and receipts for the period of April 1, 2011 to March 31, 2012. This is a draft document and subject to further revision.