



# ULSTER COUNTY DEPARTMENT OF HEALTH

239 Golden Hill Lane, Kingston, NY 12401-6441, (845) 340-3010, Fax (845) 340-3045

**PATRICK K. RYAN**

*County Executive*

**CAROL M. SMITH, MD, MPH**

*Commissioner of Health*

Dear Mobile Unit/Pushcart Operator:

The Ulster County Department of Health requires that each mobile unit and pushcart operator select a commissary to service their unit(s) during the operating season. Chapter 1 State Sanitary Code Subpart 14-4 Section 14-4.31(b) states “A mobile food service establishment commissary is an establishment operated under license or permit of an appropriate regulatory authority where food is manufactured, stored, prepared, portioned or packaged, or any combination of these, where such food is intended for consumption at another establishment or place. It is also the place which is used as the base of operations for one or more mobile food service establishments or pushcarts, where such unit or units are serviced, cleaned, supplied, maintained, and where the equipment, utensils and facilities are serviced, cleaned and sanitized.”

This commissary must be a facility currently under permit by a regulatory agency, such as the Department of Health or the Department of Agriculture and Markets.

**In addition, if the chosen facility is not regulated by this Department, a copy of the current permit or license issued by the regulatory agency must be submitted along with your completed application, required forms and fee. You must also include a letter from the selected commissary giving you permission to use their facility.**

Failure to comply with the above requirements will result in non-issuance of a permit to operate and operations without a permit are punishable by fine and closure.

If you have any questions regarding the above, please contact the Environmental Health Division at (845) 340-3010.