



# ULSTER COUNTY DEPARTMENT OF HEALTH

239 Golden Hill Lane, Kingston, NY 12401-6441, (845) 340-3010, Fax (845) 340-3045

**JOHANNA CONTRERAS**

*Acting County Executive*

**CAROL M. SMITH, MD, MPH**

*Commissioner of Health*

Dear Tobacco Retail Establishment:

The "Ulster County Tobacco Licensing and Reduced Youth Exposure to Tobacco Law" requires all Tobacco Retail Establishments to obtain a Tobacco Retail License from Ulster County Department of Health (UCDOH) and to display the license prominently at a location where the Tobacco Products are sold that it is readily visible to customers. This Permit is required in addition to the New York State Retail Registration Certificate to sell tobacco products, which is required by State Law.

Enclosed is an application for a permit to sell or distribute tobacco products in Ulster County for the period beginning **April 1** and expiring **March 31**. The signed application must be submitted along with the following documentation. The application cannot be processed without it.

**--Copy of your NYS Retail Dealer Certificate of Registration**

If there are questions regarding this application, please contact James Rodden of this Department at (845) 340-3021 or at [jrod@co.ulster.ny.us](mailto:jrod@co.ulster.ny.us).

Return all of the above to:

Ulster County Department of Health  
Environmental Health Services Division  
239 Golden Hill Lane  
Kingston, NY 12401

**Website: [www.co.ulster.ny.us/health](http://www.co.ulster.ny.us/health)**