

ULSTER COUNTY DEPARTMENT OF PUBLIC WORKS

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JEN METZGER
County Executive



BRENDAN M. MASTERSON
Commissioner

ULSTER COUNTY ELECTRICAL LICENSE RENEWAL

Pursuant to Ulster County Local Law No. 3 of 2019, commonly known as the Ulster County Electrical Licensing Law, "No person shall engage in, carry on or conduct the business of an electrical contractor within the County of Ulster unless he or she is licensed.

Attn: Licensed Electrician,

The Ulster County Electrical License you hold will expire each year at the end of the original issue. All licenses issued under this chapter must be renewed annually on or before the expiration thereof for the period of one year.

Name: _____ Electrical License # _____

Have you ever been convicted of a crime other than a traffic violation? Yes _____ No _____

If yes explain _____

Please submit the required forms as listed and you will then receive the renewed license in the mail.

1. Current and valid proof of Liability and Disability Insurance.
2. Proof of Worker's Compensation or a waiver form if you are a sole proprietor.
The waiver can be found at www.wcb.state.ny.us or by calling 877-632-4996.
3. A current signed and notarized Child Support Affidavit. Can be found by clicking the following link.
<https://ulstercountyny.gov/electrical-licensing-board/license-renewals>
4. Renewal fee: \$75.00 for New York State resident
\$350.00 for nonresident of New York State

Check or money order made payable to "**Ulster County Commissioner of Finance**".

5. Each applicant for renewal of a license must also be accompanied by proof that the individual has successfully completed a 6-hour refresher course within the last 12 months on changes to the New York State Uniform Fire Prevention and Building Code and the current National Electrical Code version adopted by New York State required every year. Can be found by clicking the following link.
<https://ulstercountyny.gov/electrical-licensing-board/license-renewals>

Failure of a licensed electrician to renew such license after (15) fifteen days of the expiration date shall result in a penalty of (\$50) fifty dollars. If renewal is not received within (30) days from the expiration date, it shall result in revocation of the license unless, upon good cause shown, an additional thirty-day extension is granted by the Board.