

DUTCHESS COUNTY TRAFFIC SAFETY BOARD

CONSTITUTION



Adopted by the Board: March 4th 2002
Revised 12/08/08

A. PURPOSES

1. General. To promote and encourage street and highway traffic safety.
(Local Law 8 of '77, Sec. 3-1; Vehicle & Traffic Law, Sec. 1675-1)
2. County Programs. To formulate county-wide highway safety programs and coordinate efforts of interested parties and agencies engaged in traffic safety education. (LL, 3-2; V & T, 1675-2)
3. Local Programs. To cooperate with local officials within the County in the formulation and execution of traffic safety programs and activities. (LL, 3-3; V & T, 1675-3)
4. Legislative Recommendations. To study traffic conditions on streets and highways within the County, to study and analyze reports of accidents and causes thereof, and to recommend to the appropriate legislative bodies, departments, or commissions such change in rules, orders, regulations, and existing law as the Board may deem advisable. (LL, 3-4; V & T, 1675-4)
5. Traffic Meetings. To conduct meetings within the County whenever and wherever the Board shall deem it advisable, and to invite to such meetings parties and agencies -- public and private -- interested in traffic regulation, control, and safety education. (LL, 3-5; V & T, 1675-5)
6. Education. To promote safety education for drivers and pedestrians. (LL, 3-6; V & T, 1675-6)
7. Collision Data. To obtain and assemble collision data, and to analyze, study, and consolidate such data for educational and informational purposes. (LL, 3-7; V & T, 1675-7)
8. State Program. To coordinate and direct all local activities related to the implementation of the state highway safety program, as approved by the Governor or his designee.
(LL, 4h; V & T, 1675-8)

B. MEMBERSHIP

1. Size. The Board shall consist of not less than 10 or more than 20 members. (LL, 2; V & T, 1673a)
There shall be representatives from both the New York State Police and the Dutchess County Sheriff's Office, who will act as liaisons from their respective agencies to the Board.
2. Qualifications. Each member shall be a person interested in traffic safety and traffic problems.
(LL, 2; V & T, 1673a)
He (or she) shall be a qualified elector of the County.
(LL, 2; V & T, 16731b)

At least one, but not more than three, of the members shall be a resident of the City of Poughkeepsie. At least one, but not more than three, shall be a resident of the City of Beacon.
(LL, 2; V & T, 1673b)
There are no other residence requirements.

3. Appointment. When a vacancy exists any member may suggest candidates for replacement. The Board shall investigate the candidates' qualifications (Sec. 2) and may recommend candidates to the County Executive.

When a vacancy causing less than 10 members exists, or whenever the Board wishes to fill any vacancy, the Executive Secretary shall notify the County Executive, transmitting the names of any candidates the Safety Board has recommended, along with their qualifications.

The County Executive will appoint a member to fill a vacancy, with confirmation by the County Legislature.
(LL, 2)

4. Terms of Office. The term of office of each member shall be three years, except for a member that is appointed to fill an unexpired term, or a charter member with a two-or one-year term.
(LL, 2; V & T, 1673c)

The terms of appointment shall be arranged to maintain a balance of expirations in each year. The fifteen terms of the charter members (starting 1977 October 1) will be balanced among three-, two-, and one-year terms. Thereafter, one additional term (three-year) shall be added each October until the maximum of 20 is attained.
(LL, 2; V & T, 1673c)

5. Inactivity. If a member misses six consecutive meetings, the Traffic Safety Board shall ascertain his current qualifications for membership (see Sec. 2). If he fails to meet any of the qualifications, the Board Chairman shall ask him to resign.
6. Compensation. A member shall receive no compensation for services, but shall be entitled to his reasonable and necessary expenses incurred in the performance of his duties, within any appropriation made for such purpose (Sec. F 1).
(LL, 2; V & T, 1673d)

C. ORGANIZATION

1. Board Officers. (LL, 4b; V & T, 1674-2)

- a. The Board Chairman shall be responsible for conducting the Board activities. This includes presiding over Board meetings (see Sec. D); appointing committee chairmen (Sec. C5, C6, C7); supervising the work of the other officers, the committees, and the Executive Secretary; also known as the Program Administrator, (Sec. E1); and representing the Board.
- b. The Board Vice-Chairman shall assist the Chairman and be responsible for his (or her) duties when he is unavailable.
- c. The Board Secretary shall be responsible for the Board's records and written communications in the absence of the Administrator/Executive Secretary and/or the Program Assistant. This includes notifying members of scheduled meetings and the agenda (Sec. D3); keeping and reading the minutes (Sec. D6); filing copies of committee reports; and handling correspondence.

2. Terms of Office. The term of office of each officer shall be one year.
(LL, 41b; V & T, 1674-2)

3. Election. At the first regular meeting on or after September 1 each year, the Board Chairman shall appoint a nominating committee chairman. The Nominating Committee shall select qualified candidates for office, ascertain their consent, inform the Board, and finalize the ballot at the next regular meeting (normally October). Ballots will be mailed to each voting member identifying a return deadline for members to mail in an absentee ballot if they cannot attend the following regular meeting (normally November). The Board shall tally all ballots and complete the election of its officers at the following regular meeting (normally November), and they shall take office at the end of this meeting.

If a vacancy in an office occurs during the term, the same procedure shall be started at the first regular meeting following the vacancy to fill the unexpired term.

4. Removal. An officer may be removed from office for cause by a two-thirds vote (Sec. D5) at two consecutive regular meetings. The Board members must receive notice of proposed removal at least one week before the first vote.
5. Standing Committees.
 - a. The Finance / Grant Review Committee shall be responsible for all Board fiscal matters. This includes preparing Board budgets (Sec. F1); submitting appropriation requests to the County Executive; reviewing large fiscal proposals (Sec. F2); and keeping the Board abreast of its fiscal status (Sec. F4). This committee will also responsible for all federal or state traffic safety grants in the County, determining availability and limits, recommending priorities, processing all grants (Sec. A8, G1), establishing liaison with the state grant agency, and reporting regularly on the progress of grant applications and the subsequent projects (Sec. G2).
 - b. The Statistics Committee shall be responsible for collecting and analyzing County traffic safety data. This includes collecting and analyzing collision data (Sec. A4, A7); identifying hazards; recommending priorities; determining the effectiveness of traffic safety activity in the County (Sec. H), and establishing liaison with state, county, town, city, and village highway agencies and planning agencies.
 - c. The Education /Publicity Committee shall be responsible for the educational and publicity aspects of traffic safety in the County. This includes studying deficiencies of drivers, riders, and pedestrians; recommending remedial programs (Sec. A6); and establishing liaison with schools and other driver and rider education agencies (Sec. A2). This committee will also coordinate the Board's publicity needs, including establishing liaison with the news media – newspapers, magazines, radio, and television.
 - d. The Legislative / Law Enforcement Committee shall be responsible for the legislative and Law Enforcement aspects of traffic safety in the County. This includes studying deficiencies in the state, county, town, city, and village vehicle and traffic laws and regulations, as well as, deficiencies in vehicle and traffic law enforcement; recommending deletions, changes, or additions (Sec. A4); and establishing liaison with the police, prosecution, and safety committees of these governments.
6. Special Committees. The Board Chairman may establish any special committees he deems advisable.
7. Committee Membership. The Board Chairman shall appoint a Board member as chairman of each committee. He may also appoint committee members or delegate this to the committee chairman.

A committee member need not be a Board member. Like a Board member, he shall be entitled to his reasonable and necessary expenses incurred in the performance of his duties, within any appropriation made for such purpose (Sec. F1).

D. MEETINGS

1. Regular Meetings. Unless changed by the Board Chairman, a regular meeting shall be held on the **second Monday** of each month.
2. Special Meetings. The Board Chairman may call a special meeting if he feels it necessary, providing a notice of at least three (3) business days.

3. Notice. The *Program Assistant* shall see that all members receive notification of every meeting at least one week in advance. Such notification shall include the time, place, and agenda. In his/her absence the Program Administrator will be responsible for providing the notification. In the absence of both staff members the Board Secretary will be responsible for providing meeting notice.
4. Quorum. Five members shall constitute a quorum. (one half of minimum 10 members)
5. Parliamentary Procedure. The normal order of business shall be: quorum determination, minutes, committee reports, unfinished business, new business, and miscellaneous matters.

All actions by the Board shall be by a majority vote of those present and voting, except constitutional amendments and officer removal, which must be by a two-thirds vote of those present and voting.

In case of challenge, Robert's Rules of Order shall prevail.

6. Minutes. The Board Secretary and/or the Program Assistant shall be responsible for taking minutes, and sending copies out with the notification of the next meeting.
7. Open Meetings. All official meetings of the Board and its committees shall be open to the public, except during those portions dealing with private or privileged information. However, the Board Chairman may request anyone to leave who disturbs the orderly procedures of the Board.
8. Open Records. All official records of the Board and its committees shall be open to the public, except those portions dealing with private or privileged information.

E. EMPLOYEES

1. Executive Secretary. The Board shall appoint an executive secretary, also known as the Program Administrator, who shall be the executive and administrative officer of the Board at the first Board meeting (January) of each calendar year. (LL, 4e; V & T, 1674-5)

Subject to the supervision and control of the Board, he (or she) shall perform the functions necessary to properly and efficiently carry out the affairs and purposes of the Board. This includes supervision of any other Board employees. (LL, 5-1; V & T, 1676-1)

Through training or experience, the Executive Secretary should be familiar with administrative functions and traffic safety engineering.

He shall be a United States citizen, and shall furnish an official undertaking in an amount and in such form as will be approved by the County Legislature.

(LL, 5-2, -4; V & T, 1676-2, -4)

The County Legislature will fix his salary (see Sec. FI).

(LL, 5-3; V & T, 1676-3)

2. Other Employees. The Board may appoint other contracted employees for particular assignments, within any appropriations made for such purposes. (LL, 4d; V & T, 1674-4)
3. Expenses. All employees shall be entitled to their reasonable and necessary expenses incurred in the performance of their duties (Sec. FI). (LL, 5-3; V & T, 1676-3)

F. FINANCES

1. Budget. The Finance / Grant Review Committee shall prepare and submit annually to the proper fiscal authorities of the county, at such time as may be required by applicable law, estimating the funds required to carry out the activities and purposes of the board.

(LL, 4g; V & T, 1674-7)

The budget shall include anticipated income from County appropriations, from federal or state grants, and from any other source. It shall include anticipated expenses for Board projects, for employee salaries (See Sec. E), and for miscellaneous items such as expense accounts (See B6, C7, E3), office supplies, and safety literature.

2. Fiscal Review. The Finance / Grant Review Committee must approve or reject every grant request for a Board project and every proposed expense over \$250.
3. Reports. The Finance / Grant review Committee shall report the status of the budget at least four times a year.

G. GRANT REVIEW

1. Grant Processing. The Finance / Grant Review Committee shall coordinate and direct local activities related to the implementation of the state highway safety program, as approved by the Governor or his designee.

(LL, 4h; V & T, 1675-8)

2. Reports. At each regular meeting, the Finance / Grant Review Committee shall report on the progress of grant applications and/or the status of funded programs/ projects.

H. ACTIVITY REPORTS

1. Annual Report. Before the end of March of each year, the Board Chairman shall submit to the Safety Board, the County Executive, the County Legislature, and the state traffic safety agency, a summary of the previous year's activity. This shall include a verified account of all monies received and expended by the Board or under the Board's direction, an account of the Board's proceedings, and an evaluation of the resulting traffic safety improvement.

(LL, 3-8, 4f; V & T, 1674-6, -8)

2. Special Reports. The Board Chairman, or his (or her) delegate, shall submit any special reports requested by the County Executive, the County Legislature or the state traffic safety agency.

(LL, 3-8, 4f; V & T, 1674-6, -8)

I. CONSTITUTIONAL AMENDMENT

1. Amendment. The Board may amend any part of this constitution by a two-thirds vote (see Sec. D5) at two consecutive regular meetings. The Board members must receive a copy of the proposed amendment at least one week before the first vote.



DUTCHESS COUNTY LEGISLATURE
COUNTY OFFICE BUILDING
POUGHKEEPSIE, NEW YORK 12601

3:14

ELISE F. ROSS
Clerk

JOAN A. TRAVER
Deputy Clerk

October 6, 1977

Mr. James D. Benson
County Attorney
County Office Building
Poughkeepsie NY 12601

Dear Mr. Benson:

Enclosed herewith please find a certified copy of Local Law No. 8 of 1977, a local law establishing a Dutchess County Traffic Safety Board for the County of Dutchess.

Said Local Law is for filing in your office.

If you have any questions regarding this Local Law, please feel free to contact me.

Sincerely yours,

ELISE F. ROSS, CLERK
COUNTY LEGISLATURE

EFR/cc
Enclosure

(Please Use this Form for Filing your Local Law with the Secretary of State)

Text of law should be given as amended. Do not use brackets for matter to be eliminated and do not use italics for new matter.

County
~~XXX~~ of Dutchess
~~XXX~~
~~Village~~

Local Law No. 8 of the year 19 77

A local law establishing a Dutchess County Traffic Safety Board for the County
of Dutchess (Insert title)

Be it enacted by the County Legislature of the
(Name of Legislative Body)

County
~~XXX~~ of Dutchess as follows:
~~XXX~~
~~Village~~

SECTION 1. Under the Authority of Article 43, Section 1672 of the Vehicle and Traffic Law of the State of New York there is hereby established a Dutchess County Traffic Safety Board.

SECTION 2. The Dutchess County Traffic Safety Board shall consist of not less than ten (10) or more than twenty (20) members. They shall be appointed by the County Executive of the County of Dutchess, pursuant to Section 3.02 (e) of the County Charter, subject to confirmation of the Dutchess County Legislature.

Each member shall be interested in traffic safety and traffic problems and shall be a resident of the county and shall be a qualified elector thereof. At least one but not more than three of such members shall be a resident or residents of, and be appointed from, each one of the cities contained in the county, and the balance of such members shall be appointed from the county at large.

* The term of office of such members shall be three years, except that the members first appointed to such board shall be appointed as follows: five shall be appointed for a term of one year; five for a term of two years and five for a term of three years. Upon the expiration of the term of office of any member, his successor shall be appointed to membership in such board for a term of three years.

The members of such board shall receive no compensation for services but shall be entitled to their reasonable and necessary expenses incurred in the performance of their duties within any appropriation made for such purposes.

SECTION 3. The Dutchess County Traffic Safety Board shall have the following duties:

1. To promote and encourage street and highway traffic safety.
2. To formulate county-wide highway safety programs and coordinate efforts of interested parties and agencies engaged in traffic safety education.
3. To cooperate with local officials within the county in the formulation and execution of traffic safety programs and activities.
4. To study traffic conditions on streets and highways within the county, study and analyze reports of accidents and causes thereof, and recommend to the appropriate legislative bodies, departments or commissions, such changes in rules, orders, regulations and existing law as the board may deem advisable.

5. To conduct meetings within the county whenever and wherever the board shall deem it advisable and to invite to such meetings parties and agencies, public and private, interested in traffic regulation, control and safety education.
6. To promote safety education for drivers and pedestrians.
7. To obtain and assemble motor vehicle accident data, and to analyze, study and consolidate such data for educational and informational purposes.
8. To submit a report of activities annually to the state and from time to time, such other information or reports as may be required by the state pursuant to the provisions of article 16-a of the executive law.
9. Such other duties as may, from time to time, be assigned to the board by amendment to the applicable sections of the Vehicle and Traffic Law and/or local law.

SECTION 4. The Dutchess County Traffic Safety Board shall have the following powers and such additional duties as herein set forth:

- (a) Meet and organize within fifteen days after its members are appointed.
- (b) Elect annually a chairman, vice-chairman and a secretary from its members.
- (c) Adopt rules for the conduct of its business.
- (d) Within the limits of the appropriations made therefor by the County Legislature or other governing body of the county, authorize the employment of such personnel as may be necessary to properly perform the functions and carry out the objectives of this article.
- ✓ (e) Appoint an executive secretary who shall be the executive and administrative officer of the Board.
- (f) Render annually to the County Executive of the County of Dutchess and the Legislature (Chairman), and from time to time as required, a verified account of all moneys received and expended by it or under its direction and an account of its proceedings and of other pertinent matters in such form and manner as may be required by such board or body.
- (g) Submit annually to the proper fiscal authorities of the county, at such time and in such manner as may be required by the law applicable thereto, an estimate of the funds required to carry out the purposes of this article.
- (h) Coordinate and direct all local activities related to the implementation of the state highway safety program, as approved by the governor or his designee.

✓ SECTION 5. Executive secretary of the Board. The executive secretary of the board shall:

1. Subject to the supervision and control of the board perform the functions necessary to properly and efficiently carry out the provisions and purposes of this article.
2. Be a citizen of the United States.
3. Receive such salary and expenses as the governing body of the county may fix and properly account for such expenses.
4. Furnish an official undertaking in an amount and in such form and with such sureties as shall be approved by the governing body of the county.

SECTION 6. County purposes and charges. The provisions of this article and expenditures made hereunder shall be deemed a county purpose and charge.

SECTION 7. This Local Law shall take effect upon compliance with all requisite statutes as to its enactment.

(Complete the certification in the paragraph which applies to the filing of this local law and strike out the matter therein which is not applicable.)

(Final adoption by local legislative body only.)

1. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
County
City
of the was duly passed by
Town (Name of Legislative Body)
Village
on 19..... in accordance with the applicable provisions of law.

(Passage by local legislative body with approval or no disapproval by Elective Chief Executive Officer or repassage after disapproval.)

2. I hereby certify that the local law annexed hereto, designated as local law No.8..... of 19...77.
County
City of Dutchess was duly passed by County Legislature
Town (Name of Legislative Body)
Village
on September 12 19...77 and was approved by the County Executive
.....
.....
.....
and was deemed duly adopted on October 3 19...77, in accordance with the applicable provisions of law.

(Final adoption by referendum.)

3. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
County
City
of the was duly passed by the
Town (Name of Legislative Body)
Village
on 19..... and was approved by the
.....
.....
on 19..... Such local law was submitted to the people by reason of a
mandatory referendum and received the affirmative vote of a majority of the qualified electors voting
permissive referendum and received the affirmative vote of a majority of the qualified electors voting
general
thereon at the special election held on 19....., in accordance with the appli-
annual
cable provisions of law.

(Subject to permissive referendum and final adoption because no valid petition filed requesting referendum.)

4. I hereby certify that the local law annexed hereto, designated as local law No. of 19.....
County
City
of the was duly passed by the On
Town (Name of Legislative Body)
Village
..... not disapproved
..... 19..... and was approved by the On
.....
.....
.....
..... 19..... Such local law being subject to a permissive referendum and no
valid petition requesting such referendum having been filed, said local law was deemed duly adopted on
..... 19....., in accordance with the applicable provisions of law.

*Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or if there be none the chairman of the board of supervisors, the mayor of a city or village or the supervisor of a town, where such officer is vested with power to approve or veto local laws or ordinances.

(City local law concerning Charter revision proposed by petition.)

5. I hereby certify that the local law annexed hereto, designated as local law No. of 19..... of the City of..... having been submitted to referendum pursuant to the provisions of § 36 of the Municipal Home Rule Law and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the ^{special} ~~general~~ election held on 19 became operative.

(County local law concerning adoption of Charter.)

6. I hereby certify that the local law annexed hereto, designated as Local Law No. of 197 of the County of, State of New York, having been submitted to the Electors at the General Election of November, 19, pursuant to subdivisions 5 and 7 of Section 33 of the Municipal Home Rule Law and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and of a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 2 above.

Elise S. R...

Clerk, County Legislature

Date: October 6, 1977



(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized Attorney of locality.)

STATE OF NEW YORK

COUNTY OF DUTCHESS

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

James J. Deusch

(Title of Officer) County Attorney

County

~~City~~ of Dutchess

~~Town~~

~~Village~~

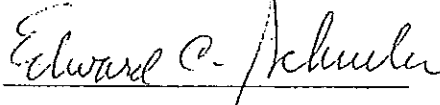
Dated: October 6, 1977

DCL

CERTIFICATION OF THE COUNTY EXECUTIVE

I hereby certify that a Public Hearing was held on Local Law No. 8 of 1977, a Local Law establishing a Dutchess County Traffic Safety Board for the County of Dutchess, a copy of which is attached hereto, on September 23, 1977 at 11:00 a.m. in the Office of the County Executive, County Office Building, sixth floor, Poughkeepsie, New York, and that at the conclusion of said Public Hearing, I, as County Executive of the County of Dutchess, approved the Local Law NO. 8 of 1977.

IN WITNESS WHEREOF, I, EDWARD C. SCHUELER, County Executive of the County of Dutchess, do hereby set my hand on this 3rd day of October, 1977.

A handwritten signature in cursive script, reading "Edward C. Schueler", written over a horizontal line.

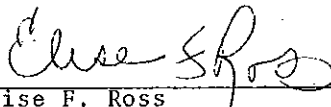
EDWARD C. SCHUELER
County Executive

bcl

CERTIFICATION OF THE CLERK, DUTCHESS COUNTY LEGISLATURE

I HEREBY CERTIFY that the foregoing Local Law No. 8 of 1977 was returned by the County Executive of the County of Dutchess to the Office of the Clerk of the Dutchess County Legislature on

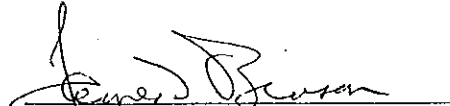
I FURTHER CERTIFY that four copies of the foregoing Local Law No. 8 of 1977 were forwarded to the Secretary of State, Albany, New York, one copy to the State Comptroller, Albany, New York, one copy to the Dutchess County Clerk, Poughkeepsie, New York and one copy to the County Executive, Poughkeepsie, New York.



Elise F. Ross
Dutchess County Legislature

CERTIFICATION OF THE COUNTY ATTORNEY

I, the undersigned, hereby certify that the foregoing Local Law No. 8 of 1977, contains the correct text and that all proper proceedings have been had or taken for the enactment of the Local Law annexed hereto.



James D. Benson
County Attorney

bcl

ARTICLE 43 TRAFFIC SAFETY BOARDS

- Section 1672. Traffic safety board.
 1673. Membership of board.
 1674. Organization and reports by the board.
 1675. Functions of the board.
 1676. Executive secretary of board.
 1677. County purpose and charges.

§1672. Traffic safety board. Any city, any town, or any county not wholly included within a city may by local law establish a traffic safety board. The borough president of any county wholly included within a city may establish a traffic safety board for such county.

§1673. Membership of board. (a) Such board shall be composed of not less than ten members interested in traffic safety and traffic problems appointed by the city council, town board, borough president or board of supervisors or other governing body of the city, town, borough or county for which such board has been created.

(b) Each member shall be a resident of the city, town or county for which such board has been created and shall be a qualified elector thereof. For any county not wholly included within a city, least one but not more than three of such members shall be a resident or residents of and be appointed from each one of the cities contained in the county, and the balance of such members shall be appointed from the county at large.

(c) The term of office of such members shall be three years, except that the members first appointed to such board shall be appointed as follows: one-third shall be appointed for a term of three years; one-third for a term of two years and the remaining members of the board for a term of one year. Upon the expiration of the term of office of any member, his or her successor shall be appointed to membership in such board for a term of three years.

(d) The members of such board shall receive no compensation for services but shall be entitled to their reasonable and necessary expenses, incurred in the performance of their duties, within any appropriation made for such purpose.

§1674. Organization and reports by the board. The traffic safety board shall:

1. Meet and organize within fifteen days after its members are appointed.
2. Elect annually a chairman, vice-chairman and a secretary from its members.
3. Adopt rules for the conduct of its business.
4. Within the limits of the appropriations made therefor by the city council, town board, borough president or board of supervisors or other governing body of the city, town, borough or county for which such board has been created, authorize the employment of such personnel as may be necessary to properly perform the functions and carry out the objectives of this article.
5. Appoint an executive secretary who shall be the executive and administrative officer of the board.
6. Render annually to the city council, town board, borough president or board of supervisors or other governing body of the city, town, borough or county for which such board has been created, and from time to time as required, a verified account of all moneys received and expended by it or under its direction and an account of its proceedings and of other pertinent matters in such form and manner as may be required by such board or body.
7. Submit annually to the proper fiscal authorities of the city, town, borough or

county for which such board has been created, at such time and in such manner as may be required by the law applicable thereto, an estimate of the funds required to carry out the purposes of this article.

8. Submit a report of activities annually to the state and, from time to time, such other information or reports as may be required by the state pursuant to the provisions of article 16-a of the executive law.

§1675. Functions of the board. The board is authorized:

1. To promote and encourage street and highway traffic safety.
2. To formulate highway safety programs and coordinate efforts of interested parties and agencies engaged in traffic safety education within such city, town, borough or county.
3. To cooperate with local officials in the formulation and execution of traffic safety programs and activities.
4. To study traffic conditions on streets and highways, study and analyze reports of accidents and causes thereof, and recommend to the appropriate legislative bodies, departments or commissions, such changes in rules, orders, regulations and existing law as the board may deem advisable.
5. To conduct meetings whenever and wherever the board shall deem it advisable and to invite to such meetings parties and agencies, public and private, interested in traffic regulation, control and safety education.
6. To promote safety education for drivers and pedestrians.
7. To obtain and assemble motor vehicle accident data, and to analyze, study and consolidate such data for educational and informational purposes.
8. Coordinate and direct local activities related to the implementation of the state highway safety program, as approved by the governor or his designee.

§1676. Executive secretary of board. The executive secretary of the board shall:

1. Subject to the supervision and control of the board perform the functions necessary to properly and efficiently carry out the provisions and purposes of this article.
2. Be a citizen of the United States.
3. Receive such salary and expenses as the city council, town board, borough president board of supervisors or other governing body of the city, town, borough or county for which such board has been created may fix and properly account for such expenses.
4. Furnish an official undertaking in an amount and in such form and with such sureties as shall be approved by the city council, town board, borough president or board of supervisors or other governing body of the city, town, borough or county for which such board has been created.

§1677. County purposes and charges. For any county not wholly included within a city, the provisions of this article and expenditures made hereunder shall be deemed a county purpose and charge.

ARTICLE 44 TRAFFIC-CONTROL DEVICES

Section	1680.	Department of transportation to adopt manual of uniform traffic-control devices.
	1681.	State traffic-control devices.
	1682.	Local traffic control devices.
	1683.	Signs or markings required.
	1684.	State highways maintained by the state.
	1685.	All vehicles must stop at certain railroad grade crossings where a stop sign is erected.