



ULSTER COUNTY DEPARTMENT OF HEALTH

239 Golden Hill Lane, Kingston, NY 12401-6441, (845) 340-3010, Fax (845) 340-3045

JEN METZGER
County Executive

CAROL M. SMITH, MD, MPH
Commissioner of Health

**** PLEASE READ CAREFULLY AND ENTIRELY TO ENSURE TIMELY AND
PROPER PROCESSING OF YOUR PERMIT APPLICATION****

RE: Application for a Permit to Collect, Transport and Dispose of Offensive Materials

Dear Owner/Operator:

Enclosed is an application for a permit for the collection, transportation and disposal of offensive materials in Ulster County for the period beginning **April 1** and ending **March 31** of the following year. **Please be advised that operating without a valid permit is a violation of the New York State Sanitary Code and will subject you to an administrative enforcement action and may result in closure.**

The following **MUST** be completed in its entirety and returned in order for your application to be processed. The application **CANNOT be processed** if **ANY** of the required information below is missing or incomplete and will be returned and subject to a \$75.00 late fee, if applicable. If you have any questions regarding the enclosed application, please call the Environmental Health Division at (845) 340-3010.

Completed applications must be returned at least 30 days prior to operation start date.

- Complete the enclosed application
- Sign the second page of the application
- Attach DEC permit (for septic haulers only)
- Enclose copies of ***Workers' Compensation and Disability** forms or signed **CE-200 Exemption** form
 *New York State Law requires every facility to have workers' compensation and disability insurance or to have a CE-200 Exemption form from the New York State Workers' Compensation Board. See page four of the application and the WC-DB information sheet for instructions regarding the forms that **MUST** be submitted.
- Enclose appropriate payment of fee(s) by check or money order payable to: **Ulster County Commissioner of Finance**

ALL PERMIT APPLICATION FEES ARE NON-REFUNDABLE

Fee Schedule

First truck.....	\$150.00
Each additional truck.....	\$ 30.00
<u>Returned check fee</u>	\$ 20.00

- Return all of the above to:

**Ulster County Department of Health
Environmental Health Services Division
239 Golden Hill Lane
Kingston, NY 12401**