

ULSTER COUNTY TRANSPORTATION COUNCIL
Technical Committee Meeting

Meeting Summary
October 23, 2018
Rondout Municipal Center, Cottekill, NY

Members Present:

John Schultheis	City of Kingston
Megan Stone	City of Kingston
Shannon Harris	Town of Esopus
Melanie Marino	Town of Esopus
Rich Parete	Town of Marbletown
Al Lanzetta	Town of Marlborough
Neil Bettez	Town of New Paltz
Ed Pine	Ulster County DPW
Don Quesnell	Ulster County DPW
Dianne Beitel	Ulster County Traffic Safety Board
Herb Litts	Ulster County Legislature
Sandra Jobson	NYS Dept of Transportation
Lizy Philip	NYS Thruway Authority
Mark Boungard	Adirondack Trailways
Barry Hecht	Adirondack Trailways

Staff:

Dennis Doyle	U.C. Planning Board/UCTC Staff
Brian Slack	UCTC Staff
David Staas	UCTC Staff

CALL TO ORDER

The Policy Committee meeting was called to order by Mr. Doyle at 10:00am. Roll call was conducted by Mr. Slack.

CALL FOR CITIZEN COMMENTS

No citizen comments received.

APPROVAL OF THE JULY 24, 2018 TECHNICAL COMMITTEE MEETING SUMMARY

Mr. Doyle requested a motion for discussion of the minutes from the 7/24/18 meeting of the UCTC Technical Committee. Motion made by Al Lanzetta; second by Ed Pine.

COMMUNICATIONS AND ANNOUNCEMENTS

Mr. Slack informed members that this is the first meeting following the new meeting schedule. Meetings will be scheduled on the fourth Tuesday of every month alternating between Technical and Policy Committee meetings. In January, a meeting calendar will be distributed.

NEW BUSINESS

Draft Resolution 2018-21: Transfer of 2017 FTA Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA: TrailwaysNY has requested the transfer of administrative and management responsibilities for their share of FFY 2017 FTA Section 5307 TMA commuter bus funds as approved under Resolution 2018-11. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-21 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$2,206,229 to CDTA.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Neil Bettez.

Mark Boungard and Barry Hecht explained that these funds continue to support operations and has allowed for Trailways to expand service in Ulster County.

Mr. Doyle noted that Adirondack Trailways has ensured that a portion of these funds will be used to make capital improvements to their existing bus facility in the City of Kingston. Construction is anticipated in the spring of 2019.

A fact sheet explaining the capital cost of contracting process was distributed as part of the meeting materials.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution to be forwarded to the Policy Committee for consideration.

Draft Resolution 2018-22: Transfer of 2018 FTA Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA: TrailwaysNY has requested the transfer of administrative and management responsibilities for their share of FFY 2018 FTA Section 5307 TMA commuter bus funds as approved under Resolution 2018-18. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-22 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$2,455,047 to CDTA.

Mr. Doyle requested a motion for discussion. Motion made by Shannon Harris; second by Al Lanzetta.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution to be forwarded to the Policy Committee for consideration.

Draft Resolution 2018-24: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Add New FTA Capital Cost of Contracting Project for TrailwaysNY.

At the request of TrailwaysNY, Resolution 2018-24 programs new transit project PIN 8TRU95 to the 2017 – 2021 UCTC Transportation Improvement Program. Funds were awarded to TrailwaysNY for the purpose of expanding the bus maintenance facility in Hurley, NY as described in detail under UCTC Resolution 2018-06. The FTA Capital Cost of Contract policy will be utilized to manage the transfer of \$2.400m in FTA 5307/5340 funds to CDTA as described under UCTC Resolution 2018-23. The total project cost is \$3.000m with a 10% match being provided by TrailwaysNY and 10% by NYSDOT. In accordance with UCTC Operating Procedures, new projects to be added to the TIP require Technical Committee approval, 15 day public notice and comment period, followed by final Policy Committee approval.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Shannon Harris.

Mark Boungard provided a brief overview of the need for the project and will return to the council with additional details regarding the number of jobs that will be added as the garage is expanded.

Mr. Doyle explained that the funds are coming from the unallocated TMA balance as part of an award from the TMA.

The project will be programmed under PIN 8TRU95.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution to be forwarded to the Policy Committee for consideration.

Draft Resolution 2018-23: Transfer of 2014 and 2015 Federal Transit Administration Section 5307/5340 Capital Funds in the Mid-Hudson Valley Transportation Management Area to CDTA:

In November of 2017, UCTC in conjunction with Dutchess County Transportation Council and Orange County Transportation Council, in their cooperative functions representing the Mid-Hudson Valley Transportation Management Area, issued a call for projects for unallocated Federal Transit Administration Section 5307 funds. Three applications were received and reviewed by the MPOs with input and oversight from NYSDOT Region 8 Transit staff. These awards were formalized under UCTC Resolution 2018-06 on June 12, 2018.

TrailwaysNY has requested the transfer of administrative and management responsibilities for their award of FFY 2014 and FFY 2015 FTA Section 5307 TMA funds in the amount of \$2.400m for the purposes of the Kingston Bus Maintenance Facility Expansion project. The transfer will move administrative responsibilities from Ulster County to the Capital District Transportation Authority (CDTA) in Albany, NY. This action helps streamline the administrative and management processes for NYSDOT, Trailways, CDTA and UCTC. Resolution 2018-23 approves UCTC's transfer of FTA Section 5307 TMA formula funds in the amount of \$2,400,000 to CDTA. An amendment of the UCTC 2017 – 2021 Transportation Improvement Program adding a new project PIN will be required to finalize this action.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Al Lanzetta.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution to be forwarded to the Policy Committee for consideration.

Draft Resolution 2018-25: Amendment to the UCTC Federal Fiscal Year (FFY) 2017-2021 Transportation Improvement Program (TIP) to Revise PIN 875927.

At the request of the Village of Ellenville and the New York State Department of Transportation, Resolution 2018-25 revises project PIN 875927 in the 2017 – 2021 UCTC Transportation Improvement Program. The revision adds \$0.550m in local funds to the construction phase of the project. In accordance with UCTC Operating Procedures, cost changes over 25% or greater than \$500,000 require a full TIP amendment, requiring Technical Committee approval, 15 day public notice and comment period, followed by final Policy Committee approval.

Mr. Doyle requested a motion for discussion. Motion made by Ed Pine; second by Shannon Harris.

Mr. Slack explained that additional funds are being programmed through local overmatch to meet the funding needs.

Sandra Jobson commented that there was a contradiction in the project description with rehabilitation and replacement being used to describe the project.

Concerns were expressed regarding the ability of the Village of Ellenville and the Town of Wawarsing to advance federal aid projects.

No further discussion. All in favor, none opposed -- Motion Carried.

Resolution to be forwarded to the Policy Committee for consideration.

UCTC 2019 – 2023 Transportation Improvement Program (TIP) Update. The TIP is routinely updated every 2-3 years in order to bring the program in-line with updated fiscal planning targets. The planning targets for the 2019-23 TIP/STIP update process remain essentially unchanged from the previous update. UCTC has been tasked by NYSDOT Region 8 to review its local highway program based on compliance with fiscal constraint. The local portion of the regional TIP must be constrained in order for the statewide “roll-up” of the STIP to meet federal fiscal constraint requirements. A Subcommittee to the UCTC Technical Committee will therefore be formed and tasked with reviewing the local FHWA program and making recommendations regarding projects to be advanced in the TIP update. Local projects currently programmed on the UCTC 2017-21 TIP will be given priority for future programming during the MPO TIP update process. The UCTC TIP Subcommittee will be tasked with determining how to allocate any additional dollars that may be available, which may include a traditional “call for projects.” The full, final UCTC 2019-23 TIP will need to be approved by the UCTC Policy Committee by June 30, 2019.

Mr. Slack circulated funding targets from NYSDOT for the UCTC TIP update and explained how the TIP update process works.

Neil Bettez, Al Lanzetta, John Schultheis and Ed Pine volunteered to participate in the TIP subcommittee.

Mr. Doyle expressed the importance of having accurate cost estimates and to take the TIP update as an opportunity to ensure the funding amounts are appropriate for each project.

There is also the possibility of a recession of funding as guidance from NYSDOT has not been finalized.

Other/Old Business

- Connect Mid Hudson Transit Plan
 - Survey flyers were provided to members.
 - Press release is anticipated shortly.
- Connecting Kingston Wayfinding Plan
 - Final draft designs are anticipated for the end of November.
- Kingston Signal Warrant Study
 - Due to construction detours the project will be delayed until accurate traffic counts can be performed.
- Route 9W Corridor plan
 - Plan is complete and will be presented to the Town.
- Roadway Safety Audit
 - Finalizing report.
- Unified Planning Work Program
 - Call for projects open through December

No further discussion.

MEETING ADJOURNED at approximately 11:15 am.

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