

**ULSTER COUNTY TRANSPORTATION COUNCIL
Technical Committee Meeting**

A G E N D A

Tuesday, April 28, 2015

10:00 am to 12:00 pm

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottkill Road, Stone Ridge, NY

1. **Technical Committee Call to Order – Welcome & Introductions (10:00am)**
2. **Call for Citizen Comments**
3. **Approval of the February 11, 2015 Technical Committee meeting summary**
4. **Communications and Announcements**
5. **New Business**

- a) **Draft Resolution 2015-14: Amending the Ulster County Transportation Council Operating Procedures to be Consistent with the Moving Ahead for Progress in the 21st Century (MAP-21) Act.** A first-draft of proposed modifications to the UCTC Operating Procedures was circulated at the September 23rd Tech/Policy meeting and discussed in detail at the November 29th meeting. Based on Technical Committee input, a Final Draft was developed and made available for a 45 day public review and comment period at the February 11th, 2015 Technical Committee meeting. One comment was received during this comment period from the NYSDOT Statewide Planning Bureau pertaining to UCTC's public involvement procedures. Those comments have been addressed to the Department's satisfaction. The Final Revised UCTC Operating Procedures are presented to the UCTC Technical Committee for final approval.

Recommended Action: Discuss Resolution 2015-14 and consider forwarding to the UCTC Policy Committee for final review and approval. (20 minutes)

- b) **Draft Resolution 2015-15: Amendment to the UCTC Federal Fiscal Year (FFY) 2014-2018 Transportation Improvement Program (TIP) to Add PIN 8761.22: Village of New Paltz Sidewalks: Huguenot Street, Church Street, Prospect Street and H.W. Dubois Drive. Village of New Paltz.** Draft Resolution 2015-15 amends the UCTC TIP to program Transportation Alternatives Program funds to the Village of New Paltz as detailed in the Resolution for the construction of segments of sidewalks along portions of Huguenot St, Church St, Prospect St. and H.W. Dubois Drive in the Village. These funds were awarded to the Village under competitive solicitation and are reimbursable at 80% federal share of the total project cost and require a minimum 20% local match. The local sponsor must advance the project in accordance with federal and state laws, regulations and procedural requirements.

Recommended Action: Discuss Draft Resolution 2015-15 and consider forwarding to the Policy Committee for consideration and adoption (20 minutes).

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c) **Draft Resolution 2015-16: Amendments to the UCTC 2014 – 2018 Transportation Improvement Program to Modify Costs, Schedules and Project Descriptions to Ulster County Area Transit PINs 8TRU28, 8TRU50, 8TRU78, 8TRU79, and 8TRU84 as Shown in Attachment 1.** Draft Resolution 2015-16 amends the UCTC TIP to modify costs, schedules and project descriptions to various UCAT PINs in order to align the TIP with UCAT's 2015 FTA grant requests. Those changes are outlined in the Resolution as Attachment 1 and are summarized as follows:

- **UCAT PIN 8TRU28:** The Amendment programs 5311 Rural Formula Program funds and programs them as flexed 5307 funds as allowed under FTA MAP-21 rules. The Amendment programs \$0.200m in these funds in 2016 for the purchase of 1 30' low floor cutaway bus replacing a bus that has passed its useful life. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU50:** The Amendment adjusts the UCTC TIP to block-program UCAT's annual Operating Assistance needs through the life of the TIP to 2018. Once amended, funds can then be adjusted administratively on an annual basis based on local need and available funds. The Amendment programs FTA 5307 funds in the amount of \$0.300m for each fiscal year. FTA rules stipulate that the Federal share may not exceed 50% of the net project cost of Operating Assistance.
- **UCAT PIN 8TRU78:** The Amendment adjusts the project schedule from 2017 to 2018 and adds an additional \$0.632m in FTA 5307 funds for the purchase of 3 low floor cutaways and 1 40' transit bus as well as a fare collection system. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU79:** The Amendment adjusts the project schedule from 2014 to 2018 and adds an additional \$0.440m in FTA 5307 funds for the purchase of three (3) 35' replacement buses and a bus wash system for UCAT facilities. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU84:** The Amendment adjusts the UCTC TIP to block-program UCAT's annual FTA 5339 allocations through the life of the TIP to 2018. Once amended, funds can then be adjusted administratively on an annual basis based on local need and available funds. The amendment programs FTA 5339 funds in an amount in-line with estimated allocations for each fiscal year beyond 2015.

Recommended Action: Discuss Resolution 2015-16 and consider forwarding to the Policy Committee for consideration and adoption. (10 minutes)

d) **2015 Ulster County Traffic Monitoring Program.** The 2015 Traffic Monitoring Program will commence during May or June of this year. Members are asked to review and provide input regarding the 2015 count locations.

Recommended Action: For information and discussion only (10 minutes)

6. Other/Old Business (15 minutes)

- Ulster Count Park and Ride Lot Expansion Projects to Commence in 2015
- Project Updates can be found on the Agenda Supplement, page 4
- UCTC 2-Year Voting Member Rollover Takes Place June 4, 2015

7. Adjournment.

The next UCTC Policy Committee meeting is scheduled for May 26th 2015

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Agenda Supplement

Agenda Supplement: UCTC 2015/16 UPWP Project Status of Consultant-based Studies

Project	Contract Status	Schedule/Updates
44.22.03: Traffic Monitoring Program	Under contract through December 31, 2015	Spring counts to be scheduled for May/June commencement
44.22.04: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning	n/a	Scope of work to be developed as staff resources allow
44.23.01-01: Development of the UCTC Year 2040 Long Range Transportation Plan	Under contract through Oct 31, 2015	Project on schedule; public meetings scheduled for May 11 and 12.
44.23.01-04: Initiate a Pavement Management Program in Ulster	n/a	Ulster County DPW registered for spring Cornell Local Roads Pavement Management training
44.23.02-01: Complete a Safe Routes to School (SRTS) Demonstration Project	Contract ends June 30 th , 2015.	All major deliverables completed; project contract extended to provide one additional Action Plan to the Town of Saugerties. Anticipated date of project completion: June 2015
44.23.02-03: Analysis of Priority Investigation Location Data among Congested Roadway Segments in Ulster County	Draft scope of work and RFP complete	RFP ready to be issued as staff time allows; project will be rolled-over into SFY2015 UPWP
44.23.02-04: Kingston Broadway Corridor Conceptual Design Project	Under contract through June 2015	Project behind schedule; Development of draft Needs and Opportunities submitted to UCTC and under revision.
44.23.02-05: Rosendale Circulation Study	Under contract through September 2015	Project slightly behind schedule due to scheduling difficulties; Development of draft Needs and Opportunities submitted to UCTC and under review; project to be fast-tracked toward a June completion
44.23.02-06: Town of Marlboro Route 9W Corridor Study	n/a	Scope of work to be developed as staff resources allow
44.23.02-08: New Paltz Intermodal Facility Site Analysis and Selection	Contract ends to June 30 2015.	Public meeting scheduled for May 7
44.23.02-09: Traffic Control Signal Warrant Evaluation	n/a	Scope of work to be developed as staff resources allow
44.24.01: Conduct an Analysis of County Bridge Repair and Replacement Program and Related Priorities for Capital Expenditures	n/a	Scope of work to be developed as staff resources allow
44.24.03: Ulster County Electric Vehicle Infrastructure Planning Project	n/a	Scope of work to be developed as staff resources allow
44.26.12: Coordination of Non-Emergency Human Service Transportation	Draft scope of work and RFP complete	RFP ready to be issued as staff time allows; project rolled-over into SFY2015 UPWP
44.27.02: Ulster County Community Outreach for the Driving Environment and Youth Education Series (CODE YES)	n/a	Scope of work to be developed as staff resources allow

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1	UCTC 3rd Quarter Financial Report SFY 2014-15										
2	Reporting Period: Oct 1, 2014 to Dec 31, 2014										
3	Prepared: 1/20/15										
4	Expenses (Excluding Contracts)	Amount Budgeted	1st Qtr Actual	2nd Qtr Actual	3rd Qtr Actual	4th Qtr Actual	TOTAL EXPENSES	% Expended	Funds Remaining	% Remaining	
5											
6											
7	Salaries/Benefits/Admn. Costs	\$260,200	\$55,805	\$58,487	\$55,980		\$170,271	65.4%	\$89,929	34.6%	
8											
9	Travel	\$5,568	\$513	\$4,561	\$122		\$5,196	93.3%	\$371	6.7%	
10											
11	Equipment/Supplies	\$5,568	\$406	\$557	\$302		\$1,265	22.7%	\$4,303	77.3%	
12											
13	Indirect Expenses	\$20,000	\$3,611	\$4,398	\$3,897		\$11,906	59.5%	\$8,094	40.5%	
14											
15	Sub Total	\$291,335	\$60,335	\$68,003	\$60,301		\$188,639	64.7%	\$102,696	35.3%	
16											
17	Contracts for Professional Services	Amount Budgeted	1st Qtr Actual	2nd Qtr Actual	3rd Qtr Actual	4th Qtr Actual	TOTAL EXPENSES	% Expended	Funds Remaining	% Remaining	
18	(Contracts Only)										
19	New Paltz Intermodal Study	\$57,760	\$11,564	\$14,800	\$15,147		\$41,511	71.9%	\$16,249	28.1%	
20	Safe Routes to School Project	\$61,953	\$31,011	\$6,620	\$12,312		\$49,944	80.6%	\$12,009	19.4%	
21	UC Traffic Monitoring Program	\$20,300	\$0	\$9,520	\$0		\$9,520	46.9%	\$10,780	53.1%	
22	Study of County Bridge Program	\$40,000	\$0	\$0	\$0		\$0	0.0%	\$40,000	100.0%	
23	Ulster County Greenway Compacts	\$12,200	\$7,210	\$4,137	\$0		\$11,347	93.0%	\$854	7.0%	
24	PILs Data & Congested Roads	\$48,000	\$0	\$0	\$0		\$0	0.0%	\$48,000	100.0%	
25	Kingston Broadway Corridor Study	\$69,490	\$0	\$16,646	\$0		\$16,646	24.0%	\$52,844	76.0%	
26	Rosendale Circulation Study	\$35,000	\$0	\$0	\$6,466		\$6,466	18.5%	\$28,534	81.5%	
27	Transportation Infrastructure Resiliency	\$64,000	\$0	\$0	\$0		\$0	0.0%	\$64,000	100.0%	
28	Year 2040 Long Range Transp. Plan Update	\$100,000	\$0	\$0	\$0		\$0	0.0%	\$100,000	100.0%	
29	Coordinated Human Services Transp. Plan	\$50,000	\$0	\$0	\$0		\$0	0.0%	\$50,000	100.0%	
30											
31	Sub Total	\$558,703	\$49,786	\$51,723	\$33,925	\$0	\$135,433	24.2%	\$423,269	75.8%	
32	Program Total	\$619,037	\$110,120	\$119,726	\$94,226	\$0	\$324,072	52.4%	\$525,965	47.6%	
33											
34	Federal & State Reimbursements	Mailed	Submitted	Amount Received	Amount Outstanding						
35	Status										
36		<i>Q1</i> 12/05/14	\$103,642.64	\$103,642.64	\$0.00	NOTE: This table has been developed for discussion purposes only. This table combines FTA and FHWA planning funds to illustrate overall SFY 2014-15 UPWP expenditures and receipts for the period of April 1, 2014 to March 31, 2015. Contract and Expense data reflect any line item amendments made to the UPWP during that time period.					
37		<i>Q2</i> 12/31/14	\$112,683.31	\$112,683.31	\$0.00						
38		<i>Q3</i> 01/20/15	\$88,684.05	\$88,684.05	\$0.00						
39		<i>Q4</i> per development			\$0.00						
40											
41	Total Receipts Received/Outstanding			\$305,010.00	\$0.00						
42											
43	Cost of MPO Operations to Ulster County			\$19,062.30							
	Unprogrammed Funds (matched PL only)			\$392,145.00							