

**ULSTER COUNTY TRANSPORTATION COUNCIL
Technical Committee Meeting Summary**

Meeting Summary

Tuesday, April 28, 2015

10:00 am to 12:00 pm

SUNY Ulster College

Clinton Hall, Howard St. John Conference Room

Cottkill Road, Stone Ridge, NY

1. Technical Committee Call to Order – Welcome & Introductions (10:00am)

MEMBERS PRESENT

Fred Mastroianni, PE
Michael Warren
Tom Weiner
Andrew Emrich
Alex Wade
Jimmy Bruno
Robert Dibella
John Dittus
Ed Pine
Jack Hohman
Mark Boungard
Wayne Freer
Barry Hecht
James Quigley
David Gilmor
Howard Baker

Staff

Dennis Doyle
Brian Slack
David Staas

2. Call for Citizen Comments

David Gilmore provided comment commending the UCTC for a proposed amendment to the TIP to add a sidewalk project (TAP award) to the TIP in the Village of New Paltz. He recommended that numerous segments with remnant bluestone sidewalk on Huguenot Street be preserved and restored where possible, and the UCTC should advocate on this issue if possible. Regarding the New Paltz Transit Station feasibility study, he also commended the UCTC. He acknowledged the upcoming public meeting on the project and recommended that the study be completed in such a way that emphasized a flexible approach to multiple sites that will promulgate robust, realistic, practical solutions to transit in the core of the village, including the programming of specific site plan details. The location identified locally as “the pit” should also be considered further.

No further comments

3. Approval of the February 11, 2015 Technical Committee meeting summary

Motion for approval by Ed Pine; second by Mike Warren. All in favor; none opposed. Town of Ulster abstains. Carried.

4. Communications and Announcements

Mr. Slack shared a press release from the NYSDOT regarding Ulster County park and ride lot expansion projects in Ulster and Saugerties. Supervisor Quigley inquired if there was any

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intention to do improvements to the informal park and ride at the Rt 199 bridge on Rt 32. Mr. Weiner noted that the funds used for the improvements in Ulster and Saugerties included transit stops which allows the use of transit funds. He also noted that there is not existing right of way at the location. Supervisor Quigley noted that the town would be willing to consider offer use of ROW in an effort to improve the site.

Mr. Slack announced upcoming public meetings for May 7 for the New Paltz Intermodal Project and two public meetings on May 11 and 12 for the Long Range Transportation Plan.

Mr. Doyle provided members with an update on the citizen's advisory committee for the planned replacement of the Carmine Liberta Bridge in New Paltz as well as other UC DPW capital projects that are ongoing this construction season.

5. New Business

a) Draft Resolution 2015-14: Amending the Ulster County Transportation Council Operating Procedures to be Consistent with the Moving Ahead for Progress in the 21st Century (MAP-21) Act.

Motion for discussion offered by Mike Warren; second Wayne Freer.

Mr. Slack provided the Technical Committee with an overview of the revision process. A first-draft of proposed modifications to the UCTC Operating Procedures was circulated at the September 23rd Tech/Policy meeting and discussed in detail at the November 29th meeting. Based on Technical Committee input, a Final Draft was developed and made available for a 45 day public review and comment period at the February 11th, 2015 Technical Committee meeting. One comment was received during this comment period from the NYSDOT Statewide Planning Bureau pertaining to UCTC's public involvement procedures. Those comments have been addressed to the Department's satisfaction. The Final Revised UCTC Operating Procedures were presented to the UCTC Technical Committee for recommendation to the Policy Committee. Title VI and EJ considerations were added at the NYSDOT's request. Tom Weiner asked for clarification on the TIP amendment process; Mr. Slack noted that the specific TIP amendment procedures including dollar thresholds for amendments vs. administrative modifications are detailed in the TIP document itself.

All in favor; none opposed. Motion Carried.

b) Draft Resolution 2015-15: Amendment to the UCTC Federal Fiscal Year (FFY) 2014-2018 Transportation Improvement Program (TIP) to Add PIN 8761.22: Village of New Paltz Sidewalks: Huguenot Street, Church Street, Prospect Street and H.W. Dubois Drive. Village of New Paltz.

Motion for discussion offered by Mike Warren; second James Quigley.

Mr. Slack explained that Draft Resolution 2015-15 amends the UCTC TIP to program Transportation Alternatives Program funds to the Village of New Paltz as detailed in the Resolution for the construction of segments of sidewalks along portions of Huguenot St, Church St, Prospect St. and H.W. Dubois Drive in the Village. These funds were awarded to the Village

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under competitive solicitation and are reimbursable at 80% federal share of the total project cost and require a minimum 20% local match. The local sponsor must advance the project in accordance with federal and state laws, regulations and procedural requirements.

Mr. Slack provided additional details regarding the project proposal; some right of way may be involved.

All in favor; none opposed. Motion Carried.

c) Draft Resolution 2015-16: Amendments to the UCTC 2014 – 2018 Transportation Improvement Program to Modify Costs, Schedules and Project Descriptions to Ulster County Area Transit PINs 8TRU28, 8TRU50, 8TRU78, 8TRU79, and 8TRU84 as Shown in Attachment 1.

Motion for discussion offered by Mike Warren; second Ed Pine.

Draft Resolution 2015-16 amends the UCTC TIP to modify costs, schedules and project descriptions to various UCAT PINs in order to align the TIP with UCAT's 2015 FTA grant requests. Mr. Doyle and Mr. Slack summarized the amendments as necessary in order to put UCAT's PINs on the UCTC TIP in line with its 2015 grant application to the FTA. Those changes include:

- **UCAT PIN 8TRU28:** The Amendment programs 5311 Rural Formula Program funds and programs them as flexed 5307 funds as allowed under FTA MAP-21 rules. The Amendment programs \$0.200m in these funds in 2016 for the purchase of 1 30' low floor cutaway bus replacing a bus that has passed its useful life. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU50:** The Amendment adjusts the UCTC TIP to block-program UCAT's annual Operating Assistance needs through the life of the TIP to 2018. Once amended, funds can then be adjusted administratively on an annual basis based on local need and available funds. The Amendment programs FTA 5307 funds in the amount of \$0.300m for each fiscal year. FTA rules stipulate that the Federal share may not exceed 50% of the net project cost of Operating Assistance.
- **UCAT PIN 8TRU78:** The Amendment adjusts the project schedule from 2017 to 2018 and adds an additional \$0.632m in FTA 5307 funds for the purchase of 3 low floor cutaways and 1 40' transit bus as well as a fare collection system. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU79:** The Amendment adjusts the project schedule from 2014 to 2018 and adds an additional \$0.440m in FTA 5307 funds for the purchase of three (3) 35' replacement buses and a bus wash system for UCAT facilities. A 10% state and a 10% local match is required.
- **UCAT PIN 8TRU84:** The Amendment adjusts the UCTC TIP to block-program UCAT's annual FTA 5339 allocations through the life of the TIP to 2018. Once amended, funds can then be adjusted administratively on an annual basis based on local need and available funds. The amendment programs FTA 5339 funds in an amount in-line with estimated allocations for each fiscal year beyond 2015.

Mr. Dibella requested that UCTC staff verify 5339 funds listed under PIN 8TRU84 through the proper years. UCTC staff agreed. Mr. Doyle noted that the TIP amendment process for FTA funds continues to be one that takes a significant amount of staff time for what often amounts to minor clerical changes. Mr. Swenson noted that while he understands a need to find efficiencies in the bureaucratic process, it may not be in the best interests to remove layers of transparent public review to all aspects of the process. That

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authority should continue to rest with the Council members and not be lost. Mr. Doyle strongly agreed.

All in favor; none opposed. Motion Carried.

d) 2015 Ulster County Traffic Monitoring Program.

The 2015 Traffic Monitoring Program will commence during May or June of this year. Members are asked to review and provide input regarding the 2015 count locations. Mr. Staas noted that 69 count locations were originally scheduled for this year's count program. There is, however, a substantial amount of bridge and pavement work scheduled for the same time across the county, which will invariably affect some of the locations. UCTC has therefore opted to push roughly half of those locations to be counted in the fall. As soon as the final schedule is established the timing and location of the counts will be mailed to members.

Mr. Doyle asked for questions. Mr. Adin inquired about anomalies that occurred with count locations approximately 3 years ago. Mr. Staas noted that, with those specific locations in consideration, new counts were scheduled in the following year which confirmed that a number of the original counts were indeed outside of the norm. The normal cycle of counts is back on schedule. Mr. Baker asked how the count information is used; Mr. Staas noted that the count data is integral to the UCTC Traffic Demand Model and is also incorporated into other elements of the program. Mr. Warren asked if it would be possible to get a summary of counts by Town; Mr. Staas noted that that information is already available in the annual reports on the UCTC website.

Mr. Doyle noted that municipalities in need of counts on local roads may submit requests to UCTC for consideration. Mr. Doyle asked Mr. Staas to explain further how the Traffic Demand Model operates; Mr. Staas provided brief explanation on the TransCAD model used by UCTC, its use and applications.

6. Other/Old Business (15 minutes)

UCTC 2-Year Voting Member Rollover Takes Place June 4, 2015

Mr. Slack explained the 2-year rotation to members present. Mr. Doyle emphasized that voting proxies do not need to be residents or officials from the community represented at the table.

Mr. Doyle provided members with an update regarding Trailways Capital Cost of Contracting transfer process. He noted that an arrangement has been made to allow Ulster County to capture administrative costs associated with the annual transfer of funds to Trailways through the TIP; these funds have been transferred to Capital District Transportation Authority in the past and is typically in the range of approximately 10% of the total transfer amount of approximately \$1.8m annually. Ideally these administrative funds can be used to improve local transit facilities in Ulster County. Mr. Hecht provided further clarification of the administrative details associated with the CCC grant.

Mr. Slack provided project updates to members as follows:

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Project	Contract Status	Schedule/Updates
44.22.03: Traffic Monitoring Program	Under contract through December 31, 2015	Spring counts to be scheduled for May/June commencement
44.22.04: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning	n/a	Scope of work to be developed as staff resources allow
44.23.01-01: Development of the UCTC Year 2040 Long Range Transportation Plan	Under contract through Oct 31, 2015	Project on schedule; public meetings scheduled for May 11 and 12.
44.23.01-04: Initiate a Pavement Management Program in Ulster	n/a	Ulster County DPW registered for spring Cornell Local Roads Pavement Management training
44.23.02-01: Complete a Safe Routes to School (SRTS) Demonstration Project	Contract ends June 30 th , 2015.	All major deliverables completed; project contract extended to provide one additional Action Plan to the Town of Saugerties. Anticipated date of project completion: June 2015
44.23.02-03: Analysis of Priority Investigation Location Data among Congested Roadway Segments in Ulster County	Draft scope of work and RFP complete	RFP ready to be issued as staff time allows; project will be rolled-over into SFY2015 UPWP
44.23.02-04: Kingston Broadway Corridor Conceptual Design Project	Under contract through June 2015	Project behind schedule; Development of draft Needs and Opportunities submitted to UCTC and under revision.
44.23.02-05: Rosendale Circulation Study	Under contract through September 2015	Project slightly behind schedule due to scheduling difficulties; Development of draft Needs and Opportunities submitted to UCTC and under review; project to be fast-tracked toward a June completion
44.23.02-06: Town of Marlboro Route 9W Corridor Study	n/a	Scope of work to be developed as staff resources allow
44.23.02-08: New Paltz Intermodal Facility Site Analysis and Selection	Contract ends to June 30 2015.	Public meeting scheduled for May 7
44.23.02-09: Traffic Control Signal Warrant Evaluation	n/a	Scope of work to be developed as staff resources allow
44.24.01: Conduct an Analysis of County Bridge Repair and Replacement Program and Related Priorities for Capital Expenditures	n/a	Scope of work to be developed as staff resources allow
44.24.03: Ulster County Electric Vehicle Infrastructure Planning Project	n/a	Scope of work to be developed as staff resources allow
44.26.12: Coordination of Non-Emergency Human Service Transportation	Draft scope of work and RFP complete	RFP ready to be issued as staff time allows; project rolled-over into SFY2015 UPWP
44.27.02: Ulster County Community Outreach for the Driving Environment and Youth Education Series (CODE YES)	n/a	Scope of work to be developed as staff resources allow

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In closing, Supervisor Quigley asked NYSDOT for an update on the Boices Lane safety improvement project. Mr. Weiner noted that initial phases are scheduled for an upcoming obligation.

Mr. Doyle concluded by requesting for any additional public comments. There were none. A motion for adjournment was approved.

DRAFT