

**ULSTER COUNTY TRANSPORTATION COUNCIL  
Technical Committee Meeting**

**A G E N D A**

**Thursday, August 27, 2015**  
**10:00 am to 12:00 pm**  
SUNY Ulster College  
Clinton Hall, Howard St. John Conference Room  
Cottkill Road, Stone Ridge, NY

**Note: a special introductory meeting for new members will be held at 9:30am; all are welcome to attend**

**1. Technical Committee Call to Order – Welcome & Introductions (10:00am)**

**2. Call for Citizen Comments**

**3. Approval of the April 28, 2015 Technical Committee meeting summary** (please note that due to staff time constraints the meeting summary will not be available until 8/27. We apologize for the inconvenience).

**4. Communications and Announcements**

**5. New Business**

- a) **Draft Resolution 2015-17: Adopt the Ulster County Transportation Council Year 2040 Long Range Transportation Plan – Rethinking Transportation.** The Draft UCTC Year 2040 Long Range Transportation Plan, titled “Rethinking Transportation,” will be presented to UCTC Technical Committee members. Federal regulations require that each MPO shall develop a long range transportation plan (LRTP) from which the transportation improvement program (TIP) shall be derived. The UCTC last adopted a LRTP in 2010 with a horizon date of 2035; UCTC has updated its LRTP to year 2040 based upon new data collected and forecasted. *Rethinking Transportation* sets the planning and programming priorities for the entire UCTC metropolitan planning area transportation system. Transportation engineering and consulting firm RSG along with Fitzgerald Halliday, Inc were the consultant team hired by UCTC to assist in the development of the LRTP. Steven Gayle of RSG will present the contents of the plan to the UCTC Technical Committee. A public presentation on the draft plan has been scheduled to be held on August 20<sup>th</sup> at 7:00PM in the Ulster County Legislative Chambers.

*Recommended Action: Discuss Resolution 2015-17 and consider forwarding to the UCTC Policy Committee for final review and approval. (45 minutes)*

- b) **Draft Resolution 2015-18: Amendments to the UCTC Federal Fiscal Year (FFY) 2014-2018 Transportation Improvement Program (TIP) to Add Local National Recreational Trail Program Awards Under PINs 876135, 876137, and 876138 per New York State Office of Parks, Recreation and Historic Preservation as Shown in Attachment 1.** NYSDOT has requested to add various project PINs to the UCTC 2014-2018 Transportation Improvement Program in order to program National Recreational Trail Program awards to local sponsors. The National Recreational Trail Program is administered by the NYS Office of Parks, Recreation and Historic Preservation using Federal transportation funds which are required to be programmed on the TIP. Resolution 2015-18 programs PIN 876135: Kingston Rail Trail East Chester St to East Strand; PIN876137: Town of New Paltz Walkkill River Rail Trail Program; and PIN876138: Town of New Paltz Walkkill Valley Rail Trail.

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*Recommended Action: Discuss Draft Resolution 2015-18 and consider forwarding to the Policy Committee for consideration and adoption (20 minutes).*

c) **Draft Resolution 2015-19: Amendments to the UCTC 2014 – 2018 Transportation Improvement Program to Modify Costs, Schedules and Project Descriptions to Ulster County Area Transit PINs 882324 and 8TRU64 as Shown in Attachment 1.** Draft Resolution 2015-19 amends the UCTC TIP to modify costs, schedules and project descriptions to various UCAT PINs in order to align the TIP with UCAT's 2015 FTA grant requests. Those changes are outlined in the Resolution as Attachment 1 and are summarized here as follows:

- **UCAT PIN 8TRU64:** The Amendment decreases funding on the TIP to align the project PIN with UCAT's most recent FTA grant submission. The PIN has been revised to purchase fewer buses than were previously identified under the PIN.
- **UCAT PIN 882324:** The Amendment programs FTA funds to block-program funding for the UCAT Ulster County to Poughkeepsie Train Station bus service through the life of the TIP.

*Recommended Action: Discuss Resolution 2015-19 and consider forwarding to the Policy Committee for consideration and adoption. (10 minutes)*

**6. Other/Old Business (15 minutes)**

- Ulster Count Park and Ride Lot Expansion Projects nearing completion
- UCTC held 2 successful public outreach meetings for the Building a Better Broadway and Finding Rosendale projects in July and August; nearly 100 people attended all together
- Project Updates can be found on the Agenda Supplement, page 4
- UCTC 2-Year Voting Member Rollover is complete

**7. Adjournment.**

**The next UCTC Policy Committee meeting is scheduled for Tuesday, September 29, 2015**

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**Agenda Supplement**

**Agenda Supplement: UCTC 2015/16 UPWP Project Status of Consultant-based Studies**

<b>Project</b>	<b>Contract Status</b>	<b>Schedule/Updates</b>
<b>44.22.03: Traffic Monitoring Program</b>	Under contract through December 31, 2015	Spring counts completed; fall count locations to be finalized by end of August
<b>44.22.04: Transportation Infrastructure Resiliency and Vulnerability Assessment Planning</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.23.01-01: Development of the UCTC Year 2040 Long Range Transportation Plan</b>	Under contract through Oct 31, 2015	Project on schedule; public meetings scheduled August 20.
<b>44.23.01-04: Initiate a Pavement Management Program in Ulster</b>	n/a	Ulster County DPW attended spring Cornell Local Roads Pavement Management training
<b>44.23.02-01: Complete a Safe Routes to School (SRTS) Demonstration Project</b>	Contract extended through Oct 31, 2015.	All major deliverables completed; project contract extended to provide final public presentation and consider additional work if demand exists
<b>44.23.02-03: Analysis of Priority Investigation Location Data among Congested Roadway Segments in Ulster County</b>	Draft scope of work and RFP complete	RFP ready to be issued as staff time allows; project will be rolled-over into SFY2015 UPWP
<b>44.23.02-04: Kingston Broadway Corridor Conceptual Design Project</b>	Contract extended through Oct 31, 2015.	Project on schedule; public comment period ends 8/20; final report under development.
<b>44.23.02-05: Rosendale Circulation Study</b>	Under contract through September 2015	Project nearly complete; final revisions underway
<b>44.23.02-06: Town of Marlboro Route 9W Corridor Study</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.23.02-08: New Paltz Intermodal Facility Site Analysis and Selection</b>	Contract extended through Oct 31, 2015.	Project nearly complete; final revisions underway
<b>44.23.02-09: Traffic Control Signal Warrant Evaluation</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.24.01: Conduct an Analysis of County Bridge Repair and Replacement Program and Related Priorities for Capital Expenditures</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.24.03: Ulster County Electric Vehicle Infrastructure Planning Project</b>	n/a	Scope of work to be developed as staff resources allow
<b>44.26.12: Coordination of Non-Emergency Human Service Transportation</b>	Scope of work under development	Contract awarded to Nelson Nygaard consultants; scope of work under development
<b>44.27.02: Ulster County Community Outreach for the Driving Environment and Youth Education Series (CODE YES)</b>	n/a	Scope of work to be developed as staff resources allow

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1	UCTC Final Financial Report SFY 2014-15										
2	Reporting Period: April 1, 2014 – Mar 31, 2015										
3	Prepared: 8/17/15										
4	<b>Expenses (Excluding Contracts)</b>	<b>Amount Budgeted</b>	<b>1st Qtr Actual</b>	<b>2nd Qtr Actual</b>	<b>3rd Qtr Actual</b>	<b>4th Qtr Actual</b>	<b>TOTAL EXPENSES</b>	<b>% Expensed</b>	<b>Funds Remaining</b>	<b>% Remaining</b>	
5											
6											
7	Salaries/Benefits/Admn. Costs	\$260,200	\$55,805	\$58,487	\$55,980	\$57,878	\$228,149	87.7%	\$32,051	12.3%	
8											
9	Travel	\$5,568	\$513	\$4,561	\$122	\$37	\$5,233	94.0%	\$334	6.0%	
10											
11	Equipment/Supplies	\$5,568	\$406	\$557	\$302	\$374	\$1,639	29.4%	\$3,929	70.6%	
12											
13	Indirect Expenses	\$20,000	\$3,611	\$4,398	\$3,897	\$4,660	\$16,566	82.8%	\$3,434	17.2%	
14											
15	Sub Total	\$291,335	\$60,335	\$68,003	\$60,301	\$62,949	\$251,588	86.4%	\$39,747	13.6%	
16											
17	<b>Contracts for Professional Services (Contracts Only)</b>	<b>Amount Budgeted</b>	<b>1st Qtr Actual</b>	<b>2nd Qtr Actual</b>	<b>3rd Qtr Actual</b>	<b>4th Qtr Actual</b>	<b>TOTAL EXPENSES</b>	<b>% Expensed</b>	<b>Funds Remaining</b>	<b>% Remaining</b>	
18											
19	New Paltz Intermodal Study (FTA)	\$46,301	\$11,564	\$14,800	\$15,147	\$4,791	\$46,302	100.0%	-\$1	0.0%	
20	New Paltz Intermodal Study (PL)	\$15,760				\$12,106	\$12,106	76.8%	\$3,654	23.2%	
21	Safe Routes to School Project	\$61,953	\$31,011	\$6,620	\$12,312	\$2,666	\$52,610	84.9%	\$9,343	15.1%	
22	UC Traffic Monitoring Program	\$20,300	\$0	\$9,520	\$0	\$4,840	\$14,360	70.7%	\$5,940	29.3%	
23	Study of County Bridge Program	\$40,000	\$0	\$0	\$0	\$0	\$0	0.0%	\$40,000	100.0%	
24	Ulster County Greenway Compacts	\$12,200	\$7,210	\$4,137	\$0	\$0	\$11,347	93.0%	\$854	7.0%	
25	PIs Data & Congested Roads	\$48,000	\$0	\$0	\$0	\$0	\$0	0.0%	\$48,000	100.0%	
26	Kingston Broadway Corridor Study	\$69,490	\$0	\$16,646	\$0	\$36,509	\$53,155	76.5%	\$16,335	23.5%	
27	Rosendale Circulation Study	\$35,000	\$0	\$0	\$6,466	\$25,717	\$32,183	92.0%	\$2,817	8.0%	
28	Transportation Infrastructure Resiliency	\$64,000	\$0	\$0	\$0	\$0	\$0	0.0%	\$64,000	100.0%	
29	Year 2040 Long Range Transp. Plan Update	\$100,000	\$0	\$0	\$0	\$9,658	\$9,658	9.7%	\$90,342	90.3%	
30	Coordinated Human Services Transp. Plan	\$53,600	\$0	\$0	\$0	\$0	\$0	0.0%	\$53,600	100.0%	
31											
32	Sub Total	\$566,604	\$49,786	\$51,723	\$33,925	\$96,287	\$231,721	40.9%	\$334,883	59.1%	
33	<b>Program Total</b>	<b>\$857,939</b>	<b>\$110,120</b>	<b>\$119,726</b>	<b>\$94,226</b>	<b>\$159,236</b>	<b>\$483,309</b>	<b>56.3%</b>	<b>\$374,630</b>	<b>43.7%</b>	
34											
35	<b>Federal &amp; State Reimbursements Status</b>	<b>Mailed</b>	<b>Submitted</b>	<b>Amount Received</b>	<b>Amount Outstanding</b>						
36											
37		<i>Q1</i>	12/05/14	\$103,642.64	\$103,642.64	\$0.00	NOTE: This table has been developed for discussion purposes only. This table combines FTA and FHWA planning funds to illustrate overall SFY 2014-15 UPWP expenditures and receipts for the period of April 1, 2014 to March 31, 2015. Contract and Expense data reflect any line item amendments made to the UPWP during that time period.				
38		<i>Q2</i>	12/31/14	\$112,683.31	\$112,683.31	\$0.00					
39		<i>Q3</i>	01/20/15	\$88,684.05	\$88,684.05	\$0.00					
40		<i>Q4</i>	05/29/15	\$149,868.79	\$149,868.79	\$0.00					
41											
42	<b>Total Receipts Received/Outstanding</b>			<b>\$454,878.79</b>	<b>\$0.00</b>						
43											
44	<b>Cost of MPO Operations to Ulster County</b>			<b>\$28,429.93</b>							
	<b>Unprogrammed Funds (matched PL only)</b>			<b>\$430,881.00</b>							